

Willoughby Hills Civil Service Commission: Meeting December 18, 2013
Commission Members: Tom Majeski, Chairman, Tom Kicher, Vice Chairman, and
Carolyn Patton, Secretary (available by Phone).

Motion made and passed unanimously to accept the 2013 Revisions to the Civil Service Regulations. Pending 30 day posting and acceptance from the Law Director. Posting Date: December 17, 2013.

Request by the Mayor (Appointing Authority) to schedule a Full Time Firefighter/ Paramedic exam after January 1, 2014 to test the Part Time Firefighter/ Paramedics.

Motion made and passed unanimously to arrange the written test through IO solutions. Also, Oral Interview Board will be assembled and interview questions accepted at the January 2014 meeting. Finalized Testing procedures for the Firefighter/Paramedic testing will be done at the January 2014 meeting.

Motion made and passed unanimously to include current copy of both Police and Fire Department Union Contracts, Job Descriptions, and Testing Procedures in the Appendix Section of the Civil Service Regulations Manual as soon as practical.

Next Scheduled Meeting: January 17, 2014.

Tom Majeski, Chairman Tom Kicher, Vice Chairman Carolyn Patton, Secretary