

**MINUTES**  
**Recreation Commission**  
**City of Willoughby Hills**

September 7, 2010

CALL TO ORDER: 7:00 pm  
PRESENT: Tony Fistek, Chairman: Jeanette Nelson, Vice-Chairman;  
Barbara Araps, Rick Helton, Joe Jarmuszkiewicz, Gloria Majeski,  
ABSENT: Dave Pawar, Nancy Fellows- Council Representative  
ALSO PRESENT: Mayor Weger  
Joan Motuza, Clerk

**CORRESPONDENCE**

Reports: Girls All Star Picnic Wrap up  
2010 Flea Market Wrap up  
Pool Pass Subsidy - 2010  
Craft Fair Set Up and Vendor Registration

**DISPOSITION OF MINUTES OF JULY 6, 2010**

**MOTION:** Gloria Majeski moved that the Commission approve the minutes as submitted.  
Seconded by Joe Jarmuszkiewicz  
Voice vote: Ayes unanimous  
**Motion passes**

**COUNCIL REPRESENTATIVE'S REPORT**

Council Representative Fellows was not in attendance.

**RECREATION REPORT**

**Girls All Star Picnic (July 28, 2010).** Well received. In attendance 23 children, 25 adults/volunteers. All participants received participation trophies but due to the rain all events were not held and first place ribbons were not distributed. These ribbons will be used next year. Pizza was served. Event cost was \$132.50. **2010 Flea Market (August 21, 2010).** 56 vendors. \$1319.50 profit. Each vendor was offered a coupon for a free soda, coffee, or water. A trailer was available for vendors to deposit unsold items. ~~St. John Vianney Church picked up donated furniture and appliances and~~ Purple Heart picked up the <sup>other</sup> items. **2010** *John 01/05/10*  
**Pool Pass Subsidy.** The City picked up 1/2 of the fee (\$54/ youth pass, \$58/adult pass & \$115/family pass) 94 passes (63 families) were subsidized for a total cost to the City of Willoughby Hills of \$8,951.00. **Touch-A-Truck (August 28, 2010).** This event, formerly a Recreation Commission event, was organized and run by the Fire and Police departments and sponsored by University Hospitals Richmond Medical Center. Pies for a pie eating contest were provided by Baker's Square. Gloria reported that next year they would like it to be more of a community event. **Baseball and Softball.** Numbers are not in yet. Gloria will report on this at the next meeting. **Craft Fair (October 9, 2010).** Vendor space is sold out. This year upper and lower levels will be used. Craft demonstrations will be held in the Historical Society Room. The Willoughby Hills Lions will operate the concession stand. Gloria felt it would be better to have the Lions handle the concession stand as they do this at many events and have a stock of items. We will give up the profit. This event has been sent in for newspaper listing and once the craft demos are set, Gloria would like to heavily promote the event. Barb Araps and Gloria Majeski are planning a **bake sale** and welcome baked good contributions. Volunteers are needed. **Halloween Party.** Gloria is working on planning this. The Commission suggested a fee be charged for non-residents. **Christmas Card Lane 2010. (Opening Ceremony December 1, 2010)** The Commission would like a brochure/information so that they can market this event. **Fireworks.** The City is under a \$4500 obligation for fireworks in 2011 which was contracted by the Community Days Committee.

The following dates were set for 2011 events:

March 6, 2011	Pancake Breakfast - Recreation Department
March 13, 2011	Pancake Breakfast - Recreation Department
March 20, 2011	Pancake Breakfast - Lions Club
April 16, 2011	Easter Party
June or July	Safety Town
June 2011	Captain's Day
August 20, 2011	Flea Market
August 27, 2011	Willoughby Hills Community Touch A Truck
September 10 & 11, 2011	Fall Corn Fest
October 8, 2011	Craft Fair
October 22, 2011	Halloween Party
December 1, 2011	Christmas Card Lane Lighting Ceremony
December 10, 2011	Breakfast with Santa

The above dates will be included in our City newsletter which is expected to be distributed mid-October.

#### **460 FUND**

#### **CAPITAL PROJECTS FUND FOR THE ENHANCEMENT AND IMPROVEMENT OF RECREATIONAL LANDS AND FACILITIES**

**8/31/10 Fund Balance (includes allocated interest) \$28,195.86**

**Approved and awaiting transfer:** The balance does not include profits from 2009 Christmas Card Lane and 2010 Pancake Breakfast. Transfer to 460 of \$4,617.69 was included in Ordinance 2010--26 which was adopted by Council on 7/8/10. As of 8/31/10 the transfer had not been made by the Finance Department.

**Note:** Released from Fund at Special Meeting of the Recreation Commission June 9, 2009, \$23,000 for layout, design construction of bocce ball courts.

#### **UNFINISHED BUSINESS**

Nothing new on bocce courts.

#### **NEW BUSINESS**

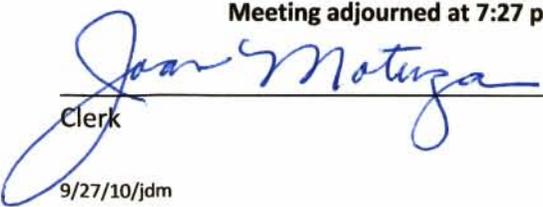
**MOTION:** Joe Jarmuszkiewicz moved that the profit from the 2010 Flea Market be transferred to the 460 Fund.  
Seconded by Rick Helton.  
Roll call vote: Ayes unanimous  
**Motion passes 6/0.**

#### **PUBLIC PORTION**

No public present.

#### **ADJOURNMENT**

**MOTION:** Jeanette Nelson moved that the meeting be adjourned.  
Seconded by Barbara Araps  
Voice vote: Ayes unanimous  
**Meeting adjourned at 7:27 pm.**

  
Clerk

9/27/10/jdm

  
Chairman

Date approved: 05 October 2010

**Note:** Meetings of the Recreation Commission are recorded and recordings are a public record.

**Note:** The duties of the Recreation Coordinator were assumed by the Mayor's Office (Gloria Majeski) as of October 23, 2009