

MINUTES
Recreation Commission
City of Willoughby Hills

April 4, 2011

CALL TO ORDER: 7:00 pm
PRESENT: Dan Philipp, Chairman: Joseph Jarmuszkiewicz, Vice-Chairman
Barbara Araps, Dee Germano, Lynn Hallum, Gloria Majeski, David Pawar, John Plecnik
ABSENT: Rick Helton, Jeanette Nelson, Nancy Fellows
ALSO PRESENT: Recreation Coordinators: Kelly Wright, Kyle Overmyer
Mayor Weger, Joan Motuza, Clerk

CORRESPONDENCE

3/30/11 e-mail to Councilman Reichelt requesting posting of agenda on City web site
3/30/11 e-mail to The News-Herald – notice of meeting
Softball Uniform Quotes
Reports: Pancake Breakfast Recap
Community Center Rentals – January, February & March 2011
Flyers: Fall Corn Fest Sponsorship Opportunities

DISPOSITION OF MINUTES OF MARCH 7, 2011

MOTION: Gloria Majeski moved that the Commission approve the minutes as submitted.
Seconded by Joe Jarmuszkiewicz
Roll call vote: Ayes unanimous
Motion passes 8/0

COUNCIL REPRESENTATIVE'S REPORT

Councilwoman Nancy Fellows had advised that she would not be in attendance as she is out of town for work.

RECREATION REPORT

Kyle Overmyer reported for the Recreation Department. **Girls softball** has seven (7) teams. Recruitment of players for two teams which only have nine (9) players each is in process. Three (3) sponsors are still needed. Quotes for Girls Softball uniforms were obtained from Adler Team Sports and Vector Screenprinting & Embroidery. Volunteers are needed for the **Easter Party** to be held Saturday, April 16 @ 1:00 pm at the Community Center. Girl Scouts are filling eggs. Sign has been ordered. Flyers have been distributed. Bakers Square will be offering pie samples at this event. Gloria Majeski reported on the **2011 Pancake Breakfasts**. All tickets have been turned in. Ticket money exchange with Lions has been completed. Income - \$4965.37, Expenses - \$2374.69, Profit = \$2590.68. Breakfasts served: 344, week 1 & 439, week 2. Cost per breakfast = \$3.03. The third week, the Lions served 611 people at their breakfast. The Lions were in charge of this year's basket raffle. Gloria has not received any information regarding their profit numbers. She will report them at the next meeting. Joe Jarmuszkiewicz reported on **Boys Baseball**. They have 5 teams – 3 minor, 1 major, 1 pony and many instructional and mighty might groups. Gloria requested that information regarding teams/coaches be provided by the Boys League to City Hall so that phone calls regarding status of applications can be properly answered. Minor League fields are being repaired by the Boys League. G field backstop being moved. Mayor Weger reported that quotes have been received and that the purchase order was submitted to Shannon Fence. Football registration needs to be completed by the end of June. Joe Jarmuszkiewicz requested that the Recreation Department distribute flyers to the elementary schools.

460 FUND**CAPITAL PROJECTS FUND FOR THE ENHANCEMENT AND IMPROVEMENT OF RECREATIONAL LANDS AND FACILITIES**

Month Ending 2/28/11

Balance in Fund: \$37,897.86

MOTION: Gloria Majeski moved that the Commission transfer the profit from the 2011 Pancake Breakfast (\$2590.68) into the 460 Fund.
 Seconded by Barbara Araps.
 Roll call vote: Ayes unanimous
 Motion passes 8/0.

Note: Released from Fund at Special Meeting of the Recreation Commission, June 9, 2009, \$23,000 for layout, design and construction of bocce courts.

Released at the 4/4/11 meeting: \$1000 donation to Maplegrove Grange Hall for completion of handicap bathroom.

PUBLIC PORTION

Bob Bartolotta, provided a history of the Maplegrove Grange Hall. The building was built in 1896 and moved to its current location in 1947. It was sold to the City in 2009 and is being repaired by volunteers. \$1000 is needed to complete a handicap bathroom being constructed on the main floor. It is currently being used by Boy Scout Troop 562 but can be used for meetings, dinners, etc. Mr. Bartolotta requested that the Commission consider donating the \$1000.

UNFINISHED BUSINESS

Corn Fest 2011 plans are in progress. A 5K run is planned for Sunday, which will start at the Cleveland Clinic and end at the park. A classic car show is planned for Sunday. The 2011 Corn Fest website is ready and will be up soon. Car raffle tickets are on sale and will be sold at all City events. 2500 tickets need to be sold. Price is \$20 each or 6/\$100. Gloria provided copies of the **January, February, and March 2011 Community Center Rental Reports** and advised that the Commission will be receiving reports monthly. In response to Commission question regarding status of soccer fields, Mayor Weger advised that plans are on schedule.

NEW BUSINESS

MOTION: Joe Jarmuszkiewicz moved that the Commission authorize a donation from the 460 Fund to the Maple Grove Grange as requested by Mr. Bartolotta.
 Seconded by John Plecnik.
 Roll call vote: Ayes unanimous
 Motion passes 8/0.

ADJOURNMENT

There being no further business, Chairman Philipp adjourned the meeting at 8:03 pm.


 Clerk


 Chairman

Date approved: 7-6-11

4/15/11/jdm

Note: Meetings of the Recreation Commission are recorded and recordings are a public record.

Note: The duties of the Recreation Coordinator were assumed by the Mayor's Office (Gloria Majeski) as of October 23, 2009.