

**MINUTES**  
**Recreation Commission**  
**City of Willoughby Hills**

December 7, 2010

CALL TO ORDER: 7:00 pm  
PRESENT: Jeanette Nelson, Vice-Chairman  
Rick Helton, Joe Jarmuszkiewicz, Gloria Majeski, David Pawar  
ALSO PRESENT: Nancy Fellows, Council Representative; Mayor Weger  
Joan Motuza, Clerk  
ABSENT: Barb Araps, Tony Fistek

**CORRESPONDENCE**

11/15/2010 To Mayor Weger requesting transfer of 2010 Craft Fair profit (\$2,826.85) to 460 Fund.  
11/24/10 e-mail to Gloria Majeski – re Historical Society Christmas Card Lane Sign  
12/5/10 e-mail to News Herald – requesting meeting listing  
12/7/10 e-mail from Councilman David Reichelt – Requesting support of City Music  
12/7/10 from Eileen Kline – Proposal for New Programs  
Reports: 2010 Christmas Card Lane  
Flyers: Breakfast w/Santa – December 11, 2010

**DISPOSITION OF MINUTES OF NOVEMBER 2, 2010**

**MOTION:** Gloria Majeski moved that the Commission approve the minutes as submitted.  
Seconded by Joe Jarmuszkiewicz.  
Roll call vote: Ayes unanimous  
**Motion passes 5/0**

**COUNCIL REPRESENTATIVE'S REPORT**

The Recreation Committee of Council is scheduled to meet at 7:00 pm on December 13, 2010 and will discuss Community Center fees/facilitator fees. Councilwoman Fellows invited the Commission to provide input for discussion at this meeting. Councilwoman Fellows will follow up to be sure that the transfer of 2010 Craft Show profit is included in the next Appropriations Ordinance adopted by Council.

**RECREATION COORDINATOR'S REPORT**

**Basketball signups** will be held at Breakfast w/Santa. Tom Elliott is coordinating the Basketball Program. **Christmas Card Lane 2010**. More signs were displayed this year. The sign backs were painted by the City. A complaint was received from the Historical Society who had a two-sided sign one of which was inadvertently painted over. Gloria is working with the Historical Society to rectify the situation. Councilwoman Fellows felt that since it is the sponsor's responsibility to produce and provide the card, the City does not own the sign – the people do; that the City should have contacted sponsor's before their cards were painted. Discussion followed. Increase of display cost may be considered by the Commission. **Christmas Card Lane Lighting Ceremony-December 1, 2010**. Thanks to Joe Jarmuszkiewicz who volunteered and coordinated this event. The event turnout was very small. Coffee, cocoa and cookies were served. The Commission feels that a plan needs to be developed to enhance this event. In response to a question, Gloria advised that marketing for this event was done through the City Newsletter and City web site. **Breakfast with Santa-December 10, 2010**. Attendance expected is 204 children and 249 adults. Volunteers are needed. Gloria has requested Girl Scout participation. **Cornfest 2011** is scheduled for Saturday September 10 and Sunday September 11, 2011. The City has a \$4500 obligation for fireworks from a previous contract. Mayor Weger advised that this money cannot be used for the 4<sup>th</sup> of July. Gloria Majeski advised that an LLC is in the process of being formed for the purpose of soliciting funds and organizing the Cornfest. Tom Lobe has donated funds for the application. By using an LLC, the City would have no financial obligation for this event. The City Council would, however, have to declare the event to be for a public purpose so that City facilities and insurance can be used. Mayor Weger advised that the largest expense is tents. **Baseball/Softball 2010 Wrap Up Report**. Gloria is still waiting for information necessary for her to complete this report.

**460 FUND**

**CAPITAL PROJECTS FUND FOR THE ENHANCEMENT AND IMPROVEMENT OF RECREATIONAL LANDS AND FACILITIES**

11/30/10 Fund Balance including allocated interest \$34,066.98  
Pending:  
Awaiting Council Ordinance and transfer of Craft Fair profit (\$2,826.85).

**UNFINISHED BUSINESS**

**Cheerleading.** Eileen Kline, who resides in Parma, appeared before the Commission and provided a list of programs that she would like to organize and direct for the City of Willoughby Hills. One of these programs is cheerleading. Previously, Joe Jarmuszkiewicz reported that two area mothers had contacted him offering to implement a City cheerleading program. Joe will set up a meeting with them.

**NEW BUSINESS**

Gloria Majeski spoke on behalf of Councilman Reichelt requesting a donation to City Music. City Council strongly supports this program because of the variety of benefits it brings to our City. A \$500 donation was requested. The Recreation Commission was asked to support this program just as Council supports Commission events. Discussion followed. Gloria advised that the Recreation Commission had a 2010 donation budget of \$1500, none of which was used in 2010. Gloria advised that the 2011 Budget would include \$1500 for Commission donations.

**MOTION:** Rick Helton moved that the Commission recommend to Mayor Weger a contribution of \$1000 be made to City Music using the unused Commission donation portion in the 2010 City Budget. Seconded by Joe Jarmuszkiewicz.  
Roll call vote: Ayes unanimous  
**Motion passes 5/0**

**PUBLIC PORTION**

No public input.

**ADJOURNMENT**

**MOTION:** Joe Jarmuszkiewicz moved that the meeting be adjourned.  
Seconded by Dave Pawar  
Voice vote: Ayes unanimous  
**Meeting adjourned at 7:55 pm.**

  
Clerk

  
Chairman

Date approved: 04 January 2011

12/26/10/jdm

Note: Meetings of the Recreation Commission are recorded and recordings are a public record.  
Note: The duties of the Recreation Coordinator were assumed by the Mayor's Office (Gloria Majeski) as of October 23, 2009.