

MINUTES
Recreation Commission
City of Willoughby Hills

July 6, 2011

CALL TO ORDER: 8:02 pm
PRESENT: Dan Philipp, Chairman: Joseph Jarmuszkiewicz, Vice-Chairman
Barbara Araps, Dee Germano, Jeanette Nelson, David Pawar (arrived 8:05 pm) John Plecnik
ABSENT: Gloria Majeski, Rick Helton, Lynn Hallum
ALSO PRESENT: Nancy Fellows, Council Representative
Anne Hassoldt-Fenoff, Recreation Coordinator - Kelly Wright, Recreation Coordinator
Joan Motuza, Clerk

CORRESPONDENCE

6/8/11 To Mayor Weger – Commission's expression of support for preservation of memorials at Garfield Park.
6/8/11 To Councilwoman Fellows - Advising Commission interest in being included in review of Master Plan.
6/29/11 To News Herald – meeting notice
Reports: Community Center Report as of 6/30/11

DISPOSITION OF MINUTES OF APRIL 4, 2011

MOTION: John Plecnik moved that the Commission approve the minutes as submitted.
Seconded by Jeanette Nelson
Roll call vote: Ayes unanimous
Motion passes 6/0

DISPOSITION OF MINUTES OF JUNE 6, 2011

MOTION: John Plecnik moved that the Commission approve the minutes as submitted.
Seconded by Dee Germano
Roll call vote: Ayes unanimous
Motion passes 6/0

COUNCIL REPRESENTATIVE'S REPORT

Council did discuss putting recreation information into the Master Plan. Their recommendation to the Planning Commission is to designate in the Master Plan which City properties are designated for recreation.

RECREATION REPORT

Recreation Coordinator Wright advised that Kyle Overmyer has stepped down and Anne Hassoldt-Fenoff has been hired as the co-Recreation Coordinator. **WH Appreciation Day at Classic Park with the Lake County Captains – Sunday June 5, 2011.** 95 tickets were sold. Three buffets were sold. We were required to purchase 20 so they were given to the volunteers and Recreation Commission members who manned the booths. Mayor Weger threw out the first ball. Donations from local vendors were given out as prizes. A gift basket raffle was held. Recreation activities were promoted at this event. Gloria had an information table for Corn Fest. **Safety Town** is a go. 22 participants have signed up to date. Safety Town equipment was borrowed from the City of Willoughby. Wickliffe is having their safety town during the same week and the Boys Scouts as part of their project are building the set. Kelly asked if we would like to ask our Boy Scout troops to do something like this to earn their badges. The **Craft Show & the Flea Market** are filling up. To date 14 kids have signed up for **football**. Sign has been posted this week. Many calls have been received regarding **soccer**. These calls are being forwarded to Steve Nelson for team assignments. **Baseball & Softball**. Trying to make up the rain games. Playoffs will start next week. **Baseball Pool Party – August 4 @ Willoughby Pool.** Softball participants were invited. All six of the softball teams will attend. Softball All-Star Day will not be held. **Community Center**. Booking is good. Having the office at the Center is a plus. Inquiries are received daily. The Community Center Report as of 6/30/11 was distributed. John Plecnik asked about expense of operating the Center. The Coordinators advised that they have no information regarding expenses. Kelly advised she would obtain an expenditure report. Nancy Fellows suggested that this information be requested from the Finance Director and advised that we are "in the red" every month until the building is paid off.

460 FUND

CAPITAL PROJECTS FUND FOR THE ENHANCEMENT AND IMPROVEMENT OF RECREATIONAL LANDS AND FACILITIES

Fund Balance June 3, 2011 = \$40,148.24.

Note: Released June 9, 2009 – \$23,000 for layout, design and construction of bocce courts.

Released April 4, 2011 - \$1000 to Maple Grove Grange for completion of handicap bathroom on main floor.

UNFINISHED BUSINESS

Joe Jarmuszkiewicz suggested the City look into electronic signs. Kelly advised that she discussed an electronic sign with Councilman Reichelt and that there are concerns regarding freedom of speech issues.

NEW BUSINESS

Anne Hassoldt-Fenoff suggested that technology upgrades be made to the Community Center to turn it into a conference center. A technology friendly place would increase usage. She feels that small conference centers are needed in this area and is willing to work to obtain grant applications. Councilwoman Fellows suggested that the Coordinators obtain a copy of the **Independent Audit Report** which includes some significant recommendations for the Community Center. The Coordinators advised that they have not seen this report but stated that they will obtain a copy. Chairman Phillips liked the idea of looking at grants, companies who manufacture the equipment we are looking for, and donations and sponsorships.

PUBLIC PORTION

No public in attendance.

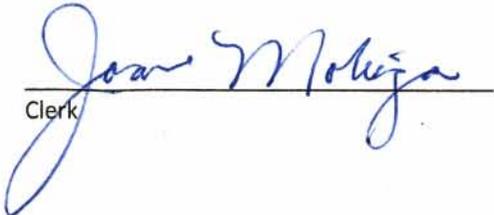
ADJOURNMENT

MOTION: Jeanette Nelson moved that the meeting be adjourned.

Seconded by Joe Jarmuszkiewicz

Voice vote: Ayes unanimous

Meeting adjourned at 8:30 pm.


Clerk


Chairman

Date approved: September 7, 2011

8/15/11/jdm

Note: Meetings of the Recreation Commission are recorded and recordings are a public record.