

City of Willoughby Hills

Regular Council Meeting

Minutes of March 27, 2008

All Council Meetings shall be recorded by audio recording device and will be held in perpetuity and shall be part of the official records and minutes. Written minutes of Council shall be shortened whenever possible.

7:02 p.m. Meeting called to order by President of Council, Kevin D. Malecek

Pledge of Allegiance

Roll Call of Council

Members Present: Councilman Raymond C. Somich, Councilwoman Nancy E. Fellows, Councilman David M. Fiebig, Councilman Frank A. Germano, President Kevin D. Malecek, Vice President David A. Reichelt

Also Present: Mayor Robert M. Weger, Finance Director Joseph G. Mirtel, City Engineer Richard Iafelice, Clerk of Council Victoria Ann Savage, Todd Cipolo attending for Law Director Thomas G. Lobe

Absent: Councilman Christopher L. Biro, Law Director Thomas G. Lobe

MOTION WAS MADE BY COUNCILMAN REICHEL, seconded by Councilman Germano to excuse Councilman Christopher L. Biro.

Roll Call: 6 AYES - unanimous

MOTION PASSES

President Malecek stated that Councilman Christopher L. Biro has been excused from this evening's meeting.

Disposition of the Journal **Regular Council Meeting of March 13, 2008**

MOTION WAS MADE BY COUNCILMAN SOMICH, seconded by Councilman Reichelt to approve the Regular Council Meeting Minutes of March 13, 2008.

Roll Call: 5 AYES w/President Malecek abstaining

MOTION PASSES

President Malecek stated that the Regular Council Meeting Minutes of March 13, 2008 have been approved.

Correspondence

- **Email:** Received from Gil Martello to Victoria Savage, dated March 14, 2008 re: 5,500 ft runway used by 737's for commercial service

Notifications

- Board of Building and Zoning Appeals Meeting of April 8, 2008
- Board of Building and Zoning Appeals Public Hearing Notification for Case No. 2008-2
- Finance Committee Meeting of March 18, 2008
- Finance Committee Meeting of March 24, 2008
- Planning and Zoning Commission & Architectural Board of Review Meeting of March 20, 2008
- Rules and Legislation Committee Meeting of March 24, 2008
- Working Committee of Council Meeting of March 11, 2008

Minutes

- **Finance Committee Meeting of March 18, 2008**
- **Finance Committee Meeting of March 24, 2008**
- **Planning & Zoning Committee Meeting of March 3, 2008**
- **Rules & Legislation Committee Meeting of March 24, 2008**

File

- Letter received from Richard & Joan Motuza to Nate Catania, Road Superintendent & City of Willoughby Hills Liaison for ODOT Project 060038, dated March 15, 2008 re: Water Drainage on Frontage and Driveway @ 28752 Chardon Road
- Email: Received from Jennifer Skowronski to Administration and Council, dated March 17, 2008 re: Cuyahoga County Airport
- Letter from Eric S. Kubish of 36161 Eddy Road, date stamped Received March 12, 2008 re: Sewer Proposition to the Maplegrove Development
- City of Willoughby Hills Estimated Receipts for 2008 and Appropriation Budget Worksheet for 2008

MAYOR'S REPORT – Robert M. Weger

- **Legislation** – Urges passage of Ordinance No. 2008-16, Ordinance No. 2008-17, and Ordinance No. 2008-18
With respect to Ordinance No. 2008-16, Funding for the Dispatch Center to be coming from the Drug Enforcement Fund and this will be the portion that is appropriated towards the total Dispatch Center from that fund.
- **Snow Storm of March 22nd** – Thanked the Service Department for their diligent work that they did, again. We started with five (5) large trucks that Saturday morning and ended up with two (2) trucks running after the storm. The snow was very heavy and that definitely does take a toll on the equipment.
- **April 24th** – The Cuyahoga County Commissioners are going to be having a meeting to make their ruling on the draft Master Plan for the Cuyahoga County Airport. The City has chartered a bus that will leave from City Hall; it can accommodate 49 people and are taking reservations. Anyone interested please contact the Mayor's Assistant.
- **Richmond Heights City Council – Presentation from the Cuyahoga County Airport** - the same presentation that was presented at the Willoughby Hills Community Center on March 11th. Anyone interested in voicing their opinions and concerns should attend this meeting. The Mayor and the Members of Council will be attending this meeting to voice the concerns of the City.
- **Proclamation** – Declared April as Child Abuse Prevention Month in the City of Willoughby Hills.

LAW DIRECTOR'S REPORT – Todd Cipolo attending for Law Director Thomas G. Lobe, L.L.P.

- No Formal Report was given; open to any comments or questions.

FINANCE DIRECTOR – Joseph G. Mirtel

- Urged the passage of Ordinance No. 2008-17 – Appropriation Budget. The Finance Director stated that this is a good budget; however, it is rather lean.

Councilwoman Fellows stated that although she was not in attendance at the Finance Committee on Monday, she did review the spreadsheets that were provided to her and she was able to meet with the Finance Director.

CITY ENGINEER – Richard J. Iafelice, P.E., P. S.

- **Assessment Area C Project**
 - Met with Design Team; reorganized as it applies to finalizing the plan
 - Met with Cuyahoga County Sanitary Engineer's Office relative to the purposed alternative for White Road – there are a number of steps before the purposed alternative can be firmed up; trying to gather costs involved, if any, for right now, on a primary basis, there might not be any charges in terms of tap-in, or any costs whatsoever, other than subjecting those residents to a different rate structure because it would be tributary to the County and Regional Sewer District

- Steps Involved: (1) need to met with Richmond Heights, (2) needs to be approved by the Cuyahoga County Commissioners, as well as the Northeast Regional Sewer District approving a 2008 Map Change
- City Engineer and the Mayor met with a representative of Goldberg Companies and are making strides in coming to some compromise on the waterline matter

COMMITTEE REPORTS

FINANCE – Raymond C. Somich

COMMITTEE MEETING OF MARCH 18, 2008

Members Present: Chairman Raymond C. Somich, Councilwoman Nancy E. Fellows, Councilman David A. Reichelt

Also Present: Councilman Christopher L. Biro, Councilman David M. Fiebig, Councilman Frank A. Germano, President of Council Kevin D. Malecek, Mayor Robert M. Weger, Finance Director Joseph G. Mirtel

Purpose of the Meeting was to review City Finances/2008 Budget and any other business.

Meeting convened at 7:00 p.m.

Meeting was entirely dedicated to discussing the budget. We did get a lot of information from the Finance Director. As we are all aware and for the benefit of our Community here that is with us, as well as watching on television, they are aware that we have had a number of difficulties over the last couple of years with getting accurate information, but we want to thank the Finance Director, the Mayor especially and their staffs for getting all the information together best as it could be and we feel confident in the numbers, at least the accuracy of the numbers that have been given to us in the budget, so there is definite consensus from our Finance Committee to also urge the passage of our budget, **Ordinance 2008- 17**

Meeting adjourned at 7:03 p.m.

COMMITTEE MEETING OF MARCH 24, 2008

Members Present: Chairman Raymond C. Somich, Councilman David A. Reichelt

Also Present: Councilman David M. Fiebig, Councilman Frank A. Germano, President of Council Kevin D. Malecek, Mayor Robert M. Weger, Finance Director Joseph G. Mirtel

Purpose of the Meeting was to review: (1) Tap-In Fee, (2) Sewer Rates, (3) Project Cooperation Agreement for a Reimbursement Assistance Grant, (4) the 2008 Budget and any other business.

Meeting convened at 7:47 p.m.

The primary purpose of the meeting was to discuss the Tap-In Discount that would be offered in Area Assessment C for the people who are affected by that Assessment Area. We had a lengthy conversation about the merits of it, the fact that our City could use some of that cash coming in earlier then it would normally come in, because primarily those funds probably would not be seen until 2011 when those people would be actually tapping in, so it would be an opportunity for us to get the cash earlier which would include everybody involved in the Sewer Fund, meaning all of the people already paying into the Sewer Fund and our ability to leverage those cash dollars but also a benefit to the residents if we would allow them to have one extra opportunity to receive a discount on their tap-in fee. As we are aware, we have given all of the other assessment areas a \$1,000 discount opportunity which many people took; as a matter of fact there are already 40 people in Assessment Area C who took advantage of that \$1,000 discount approximately five years ago, but we now have come to a consensus that for about the 200 people that still have to pay that, we will allow them an opportunity to receive a \$500 discount off the tap-in fee, this will be approximately for a period of April 15th to July 15th, letters will be mailed out and to try to insure that everybody does get the mailing, we will do the initial mailing to everybody and a subsequent mailing to those that we did not get a response from so that we would have made our best effort to reach everybody and notify them of this opportunity for them to save \$500 on the tap-in fee.

The other major issue we discussed was the Sewer Rates. Again, as most of Council and our Community are aware, there has not been a rate increase in three years, primarily due to the fact that we did not have accurate information to evaluate and analyze the cash flow of the Sewer Fund. Perhaps, despite that, we should have had some increase in the past; we chose not to do that without accurate information, feeling that it would not be fair to the Community to arbitrarily increase the rates, based on “gut” feelings as opposed to having facts. Now that we do have facts and the

best analysis of the numbers, and the balances of the Sewer Funds, we have determined that we do need to have the first increase in three years, and we have elected to make that a 5% increase which will be immediately, if we past that this evening, we are recommending that Council past that this evening and if that does happen which is within our rights, by Ordinances that have already been passed, we can grant that just with a simple motion. At that point it would become effective in the very first billing cycle for 2008 which would be billed in April. It is the recommendation of the Finance Committee to have a Motion of Council to increase the sewer rates for 2008.

Public Portion:

Joyce Grady and Linda Fulton voiced their comments regarding the 5% sewer rate increase. Robert Kowalsky also spoke about the 5% rate increase along with some other issues. Kathy Gallagher was in the audience and talked about the purposed development, the Tom Ackerman Development Project.

Meeting adjourned at 8:41 p.m.

PLANNING & ZONING – David A. Reichelt

COMMITTEE MEETING OF MARCH 3, 2008

Members Present: Chairman David A. Reichelt, Councilman David M. Fiebig, Councilman Frank A. Germano

Also Present: President Kevin D. Malecek, Councilman Christopher L. Biro, Councilwoman Nancy E. Fellows, Councilman Raymond C. Somich, Mayor Robert M. Weger, City Engineer Richard Iafelice, Law Director Thomas G. Lobe, Developer T. J. Ackerman

Purpose of the Meeting was to review Proposed Development of Vacant Property Adjacent to the Maplegrove Alliance Church and any other business.

The Meeting convened at 7:04 p.m.:

Chair Reichelt stated that at the last Council Meeting (March 13th) he had reported on the Meeting of March 10th and had mentioned the March 3rd Meeting; but did not provide a report. At this time, Chair Reichelt would like to report on the March 3rd Meeting. The Meeting of March 3rd was to review the proposed development of vacant property adjacent to the Maplegrove Alliance Church; developer T.J. Ackerman was present for the meeting. There seemed to be a large interest in the meeting due to an unsigned and undated letter that was distributed from a relatively uninformed and cowardly individual who refused to identify himself or sign the letter. The letter contained a lot of erroneous and inflammatory information which of course by reading and not knowing otherwise would cause residents to be upset. Interestingly enough, when residents came and heard the truth and heard the entire story, the residents walked away rather comforted with what they had heard and at least understood the situation. Ironically, this individual has circulated another letter since that time and again it is laden with inaccuracies and false statements which are frankly ridiculous. Chair Reichelt just wanted to mention that and the matter, since it is more a utilities issue than a Planning & Zoning issue, had requested that President Malecek refer the issue to the Utilities Committee for immediate action, mainly for the benefit of the residents and for the City Engineer and in fairness to the Developer; that the City makes a decision within the next couple of weeks. Chair Reichelt stated that he believes that the Planning & Zoning Commission will be addressing some of the other issues that were explained that night.

Meeting adjourned at: 7:05 p.m.

President Malecek stated for the record that the issue has been officially referred to the Utilities Committee.

RECREATION – David M. Fiebig

- Recreation Committee has not met; therefore no formal report was given.

RULES & LEGISLATION – President Kevin D. Malecek

COMMITTEE MEETING OF MARCH 24, 2008

Members Present: Chairman Kevin D. Malecek, Councilman Frank A. Germano, Councilman David A. Reichelt

Also Present: Councilman David M. Fiebig, Councilman Raymond C. Somich, City Engineer Richard Iafelice, Mayor Robert M. Weger,

Purpose of the Meeting was to review Pending Legislation and any other business.

Meeting Convened at 7:09 p.m.

Ordinance 2008-14: To name rooms after former Mayors in the Community Center – original concept was to name

the O’Ryan Senior Center – they do not want to jeopardize the standing of the Senior Center. Only available room would be the Community Room upstairs – don’t know what the sentiment of the committee is – something that we need to kick around. Do we do what we think is right or do what the honoree would prefer. Somich: think we need to come to an understanding that they would be pleased with the room – why do it if they are going to be unsatisfied? If we do not have an agreement, we should hold off – hold new line of questioning – need more time. Still going to be called the Senior Center – how do we feel to name the big room (Community) after someone? Do we strike that as an alternative? Ordinance has errors either way – make one suggestion – can go back to honoree – last paragraph on first page – “the room formally known as the Chagrin Room”, currently occupied by the Senior Center, shall be hereafter be formally named the “O’Ryan Room”. Amended.

Ordinance will remain in Committee.

Ordinance 2008-15: Hillside Regulations – Committee is anxious to move forward with this – ready to proceed – Planning Commission is still reviewing.

Ordinance will remain in Committee, but will be read at Council on March 27, 2008.

Ordinance 2008-16: CDW Purchase – equipment needed for server room downstairs, computers in Police Department, and computers for the Court – all the hardware – paid for out of Law Enforcement Trust Fund – portion for the dispatch project - \$76,975. Reviewed by Councilman Reichelt – taken out UPS – procuring one of those separately – come into compliance with LEADS requirements. Security upgrades in our server for almost a year now – allow more time – LEADS gets shut off – information about any stop they would make. Purchase only – not labor – UPS going to try to purchase that from somewhere else – keep this equipment going – not include the labor. IT vendor does the labor. Additional equipment at a later time. Weger: Server will also hide for finance and other technological elements. Construction on room downstairs has begun. Somich: Labor – done on a project-cost basis or on an hourly basis – estimate is on an hourly basis – cabling – 20 to 25k to set this up. Somich: Can we pay out of fund? Weger: No, come out of the project.

Consensus of Committee is to waive Three-Reading Rule and Adopt.

Ordinance 2008-17: Finance has reviewed the budget – in generalities, lengthy discussion and meeting with the Mayor and Mr. Mirtel about the budget – pleased with all of the numbers, being aware that the numbers are intelligent, best-guess numbers – we know the information is not entirely accurate – some other miscellaneous expenses. Finance Committee was satisfied with the budget – tentatively recommended for approval. Mirtel: few changes, revised prior to passage. First, Fund 202 FEMA added to the budget (operating and maintenance), Fund 295 Waste Management Fund; Fund 430 Nature Works; Fund 439 Gymnasium Capital Improvement; Fund 440 Recreation Development Fund. Page 6: Change Operation and Maintenance to \$7,724,327, change total \$13,844,402.00. Clean-up agencies – one-page fund sheet – they should just be projects. Somich: Big two numbers are existing funds – not changing those or using those – have some flexibility with those accounts. Appropriation is available. Impact fee was deposited in error. Fiebig: noticed in Recreation – negative appropriation for tennis courts – did that get ironed out? Tennis court resurfacing – brought fund to a negative. Put all things in there– not enough money in the fund to cover the items – revised the figures and made them so they did not go over the available amount.

Consensus to waive Three-Reading Rule and Adopt.

Ordinance 2008-18: One of the requirements from the Army Corps of Engineers to receive 594 Federal Grant – enter into Project Cooperation Agreement – agent is US Army Corps of Engineers – City eligible to receive Federal Funds for the sewer project. Reichelt: is the core involved? Iafelice: will derive fee from Grant to fund the project. Could not obtain on Assessment Area B. Weger: been working with Congressman LaTourette – start the ball rolling.

Consensus to waive three-reading rule and adopt the Ordinance.

Other Business:

Somich: Richmond Heights Meeting for the airport is Thursday night – meeting is at 7:30pm. If the meeting is conducted the way Willoughby Hills was he may be there for public portion.

Public Portion:

Joyce Grady – one question: Planning Commission – Public Hearing – public hearing of the Planning Commission – Public Hearing the night of the Council Meeting. Copy of that before the meeting? Chapter.

Bob Kowalsky – does it change, Planning Commission stuff, wetlands, protects the width of the waterway, creek bed. Really feel like you go so fast – minutes were not ready. Minutes – Clerk is supposed to take care of your business.

Meeting adjourned at 7:45 p.m.

SAFETY – David A. Reichelt

- The Safety Committee has not met; therefore no formal report was given.

SERVICE – Nancy E. Fellows

- The Service Committee has not met; therefore no formal report was given.

UTILITIES – Frank A. Germano

- The Utilities Committee has not met; therefore no formal report was given.
- Announced that a Utilities Committee Meeting will be called to discuss the new Sub-Division

PERSONNEL RELATIONS – Christopher L. Biro

- Councilman Biro was absent; therefore no formal report was given.

WORKING COMMITTEE OF COUNCIL – President Kevin D. Malecek

- The Utilities Committee has not met; therefore no formal report was given.

OTHER COUNCIL REPRESENTATIVE REPORTS

- There were no other Council Representative Reports brought forth to Council.
- **Councilman Reichelt stated that the Meeting Minutes of the Working Committee of Council held on March 1, 2008 have been well documented in the Regular Council Meeting Minutes of March 13th and are also available in the Council Office.**

PUBLIC PORTION

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

President Malecek opened public portion at 7:29 p.m.

1. Robert Kowalsky
2585 Timberline Drive
Re: Ordinance No. 2008-16; \$500 Discount Fee; Referenced City Charter; Posting Special Meeting Notifications on the City Hall Bulletin Board; Cited 107.07 – Noncompliance; T. J. Ackerman’s Plan
2. Faye Sivazlian
37250 Chardon Road
Re: Letter from the City of Willoughby Hills, dated March 20, 2008 requesting money for services rendered from December 29th through January 26th in the amount of \$567.36; sorry she doesn’t have the money, she will not have the money within the requested 10 days; \$567.36 for services rendered – 6 hours to review a site plan – ongoing compliant, strange setup of a situation between employer and employee – should be some type of documentation/accountability of what work was done; Laws pertaining to site planning have changed

With no further commentary coming forth from the public, President Malecek closed public portion at 7:37 p.m.

UNFINISHED BUSINESS

- **President Malecek responded to Mr. Kowalsky’s statement pertaining to the posting of Special Meeting Notifications; Councilman Reichelt, responded as the care-taker of Channel 12, not only do we try, but we have not missed a beat since this new Administration has been in office, we have not missed one notification, and there is no basis for his statements.**

- Councilman Somich responded by stating that Council does not make final decisions in Committees, it all needs to be approved by Council or recommended to the Administration for approval. Decisions made in Committees are not final decisions they are recommendations to other parties that do have the authority to make changes.

LEGISLATION

ORDINANCE NO. 2008 – 15

AN ORDINANCE AMENDING PART ELEVEN – PLANNING AND ZONING CODE, TITLE ELEVEN – SUPPLEMENTAL DEVELOPMENT STANDARDS, CHAPTER 1167 – HILLSIDE REGULATIONS OF THE CODIFIED ORDINANCES OF WILLOUGHBY HILLS AND THEREBY REPEALING ANY CONFLICTING LEGISLATION.

President Malecek stated that the Ordinance No. 2008-15 will remain on First Reading.

ORDINANCE NO. 2008 – 16

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ACCEPT THE BID OF CDW GOVERNMENT, INC. AND THEREBY ENTER INTO AN AGREEMENT TO SECURE THE REQUIRED EQUIPMENT NECESSARY TO OVERHAUL THE CITY’S INFORMATION TECHNOLOGY INFRASTRUCTURE WITH SAID PURCHASES BEING EXEMPT FROM COMPETITIVE BIDDING PURSUANT TO SECTION 125.04(b) OF THE OHIO REVISED CODE AND DECLARING AN EMERGENCY.

MOTION WAS MADE BY COUNCILMAN REICHELT, seconded by Councilman Somich to suspend the Three Reading Rule for Ordinance No. 2008-16.

Roll Call: 6 AYES - unanimous MOTION PASSES

President Malecek stated that the Three Reading Rule for Ordinance No. 2008-16 has been suspended.

MOTION WAS MADE BY COUNCILMAN REICHELT, seconded by Councilman Germano to adopt Ordinance No. 2008-16.

Roll Call: 6 AYES - unanimous MOTION PASSES

President Malecek stated that Ordinance No. 2008-16 has been adopted.

ORDINANCE NO. 2008 – 17

AN ORDINANCE ADOPTING PERMANENT APPROPRIATIONS NECESSARY TO MAINTAIN CITY SERVICES FOR THE FISCAL PERIOD BEGINNING JANUARY 1ST THROUGH DECEMBER 31ST OF 2008; REPEALING CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY.

MOTION WAS MADE BY COUNCILMAN SOMICH, seconded by Councilman Fiebig to suspend the Three Reading Rule for Ordinance No. 2008-17.

Roll Call: 6 AYES - unanimous MOTION PASSES

President Malecek stated that the Three Reading Rule for Ordinance No. 2008-17 has been suspended.

MOTION WAS MADE BY COUNCILMAN SOMICH, seconded by Councilman Reichelt to adopt Ordinance No. 2008-17.

Roll Call: 6 AYES - unanimous MOTION PASSES

President Malecek stated that Ordinance No. 2008-17 has been adopted.

ORDINANCE NO. 2008 – 18

AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A PROJECT COOPERATION AGREEMENT (PCA) ON BEHALF OF THE CITY OF WILLOUGHBY HILLS, WITH THE U.S. ARMY CORPS OF ENGINEERS FOR A SECTION 594 REIMBURSEMENT ASSISTANCE GRANT PROVIDING REIMBURSEMENT FUNDING FOR THE DESIGN AND CONSTRUCTION OF THE EUCLID CREEK TRIBUTARY WATERSHED (ECTW) SANITARY SEWER IMPROVEMENTS – ASSESSMENT AREA “C” AND DECLARING AN EMERGENCY.

MOTION WAS MADE BY COUNCILMAN GERMANO, seconded by Councilman Reichelt to suspend the Three Reading Rule for Ordinance No. 2008-18.

Roll Call: 6 AYES - unanimous

MOTION PASSES

President Malecek stated that the Three Reading Rule for Ordinance No. 2008-18 has been suspended.

MOTION WAS MADE BY COUNCILMAN GERMANO, seconded by Councilwoman Fellows to adopt Ordinance No. 2008-18.

Roll Call: 6 AYES - unanimous

MOTION PASSES

President Malecek stated that Ordinance No. 2008-18 has been adopted.

NEW BUSINESS

MOTION WAS MADE BY COUNCILMAN GERMANO, seconded by Councilman Reichelt to increase the sewer rate from \$38.59 to \$40.52 (represents an increase of 5%) for each one thousand (1,000) cubic feet of water consumed on each lot, parcel of land or premises connected with, or which is in the future connected with, the sanitary sewerage system of the City.

Roll Call: 6 AYES – unanimous

MOTION PASSES

President Malecek declared that the motion passed and the sewer rate will be increased from \$38.59 to \$40.52 (representing an increase of 5%) for each one thousand (1,000) cubic feet of water consumed on each lot, parcel of land or premises connected with, or which is in the future connected with, the sanitary sewerage system of the City.

FOR THE GOOD OF THE ORDER

- Councilman Somich reported that the Lake County Council on Aging Annual “March for Meals” will be held on Saturday, March 29th at the Great Lakes Mall from 8:00 a.m. to 10:00 a.m.
- Councilman Somich reported on a Book Reading Event that will be held next Saturday, April 5th from 12:00 Noon to 2:00 p.m. at the Great Lakes Mall which attracts many families and many children, the event is totally free and enjoyed by all.

MOTION WAS MADE BY COUNCILMAN GERMANO, seconded by Councilman Biro to adjourn.

Roll Call: 6 AYES – unanimous

MOTION PASSES

Meeting adjourned at 7:49 p.m.

APPROVED: [Signature]
Date

[Signature]
Kevin D. Malecek
President of Council

ATTEST: [Signature]
Victoria Ann Savage
Clerk of Council