

MINUTES
Recreation Commission
City of Willoughby Hills

May 2, 2012

CALL TO ORDER: 7:03 pm
PRESENT: Dan Philipp, Chairman: Joseph Jarmuszkiewicz, Vice-Chairman
Dee Germano, Lynn Hallum, Laura Lenz, Gloria Majeski, Jeanette Nelson,
John Plecnik
ABSENT: Barbara Araps, David Pawar
ALSO PRESENT: Council Representative Christopher L. Biro
Mayor Weger
PT Recreation Coordinator Denise Edwards
PT Recreation Coordinator Ann Hassoldt-Fenoff
Joan Motuza, Clerk

DISPOSITION OF MINUTES OF APRIL 4, 2012

MOTION: John Plecnik moved that the Commission approve the minutes as submitted.
Seconded by Gloria Majeski
Roll call vote: Ayes unanimous with one abstention
Motion passes

CORRESPONDENCE

4/30/12 To News Herald – meeting notification
4/30/12 From Gloria Majeski – Proposed 2013 recreation event dates
Reports: Community Center Usage Report as of 4/30/12
2011 Rental Usage Analysis – summary and comments (Lynn Hallum)
Rate Analysis – April 2012 (Gloria Majeski)
460 Fund Balance Change Analysis for month ended 3/31/12
Easter Party 2012 Final Recap
Pancake Breakfast 2012 Final Recap
Flyers: Willoughby Hills Appreciation Day at Classic Park
City of Willoughby Hills Community Flea Market

COUNCIL REPRESENTATIVE'S REPORT

Recreation Committee of Council meeting is being scheduled to discuss Community Center rental fees.

RECREATION REPORT

Coordinator Hassoldt-Fenoff introduced our new PT Coordinator, Denise Edwards.

Pancake Breakfast and Easter Party. Reports are subject to finalization by Finance Department. Reported profit from the pancake breakfasts is \$3,403.84. 1019 breakfasts were served. The cost of the Easter party was \$462.21, \$37.79 under budget. Profit on photos was \$164.00. **Community Center.** Usage down from last year. Booking full for May, June & July. **WH Appreciation Day @ Classic Park. Sunday, June 3.** Tickets for residents are \$5. Food vouchers to receive a hot dog or hamburger, bag of chips and drink can also be purchased for \$5 each. **Safety Town.** Deadline has been extended to May 15. All positions have not been sold. Rec coordinators are working with schools and other cities to fill the classes. Children enrolled must be entering Kindergarten in the fall of 2012. **WH Flea Market – August 11, 2012.** \$20 resident fee, \$30 non-resident fee. **Softball/Baseball.** Teams are practicing. Fields are looking good. Background checks have been performed. Uniforms are on order. Season starts May 12. Rainout line has been activated and is being maintained by the Rec Department. Church leagues are playing at Campbell. **Corn Fest 2012.** Corn Fest website has been updated. Flyers have been prepared. Promoting rain or shine event. Pre-sale of dinner tickets. The electronics station will be moved from the entrance of the Community Center to the Historical Room. First committee meeting will be held on May 22.

460 FUND**CAPITAL PROJECTS FUND FOR THE ENHANCEMENT AND IMPROVEMENT OF RECREATIONAL LANDS AND FACILITIES**

Fund Balance 3/31/12 = \$44,288.90

Note: Released June 9, 2009 – \$23,000 for layout, design and construction of bocce courts.

Rescinded April 4, 2012 - \$23,000 for layout, design and construction of bocce courts.

Released April 4, 2011 - \$1000 to Maple Grove Grange for completion of handicap bathroom on main floor.

\$816.92 has been withdrawn from the \$1000 released for bathroom completion.

Released April 4, 2012 – Up to \$25,000 for construction of the Garfield soccer fields.

Final Recap of Pancake Breakfast 2012 and Easter Party 2012 are subject to finalization with Finance before transfer of funds can be completed.

UNFINISHED BUSINESS

Soccer Fields. Fields and parking lot have been staked. Mayor Weger advised that the contractor will donate his time. More ground asphalt is available. Cost will be for top soil, trucking, and hydro seed. The Fire Department will water the seed. Healthy trees will be preserved. Hopefully fields will be ready for use in fall 2012.

Community Center Rental Proposal.

Gloria Majeski prepared an information packet along with her recommendations. Lynn Hallum prepared a 2011 rental summary of the Community Center along with her conclusions and comments. Discussion ensued. Information was provided to Council Representative Biro who stated that he would like two designates from the Commission to attend the upcoming meeting of the Recreation Committee of Council. Chairman Philipp designated Gloria Majeski and Lynn Hallum as our representatives and encouraged all Commission members to attend the meeting.

PUBLIC PORTION

Florine O'Ryan – Hanna Road, Willoughby Hills – On behalf of the Lions Club, Historical Society and the Senior Room provided background information regarding usage of Community Center. Lions Club ran bingo for 15 years and divided the profit with the Recreation Commission. The Rec Commission was able to put their portion of the money into their building fund. Laws governing the Lions Club prohibited them from doing the same. Therefore, they raised their rent from \$25 to \$250 a week so that their money could go into the building fund. Also, because they got a room, which they use once a month, the Lions donated \$100,000 to the Community Center. In addition they also furnished the kitchen in the Lions Room. The Historical Society paid for all of their equipment, the tables, chairs, microwave, etc. The Senior Room receives no funds from the City. A membership fee is charged to seniors. Donations, which are turned over to the City, are requested from groups using the Senior Room.

Valerie Ventura – Highland Heights. All her friends are aerobic/yoga instructors and looking for places to hold their classes and thinks the Community Center would be an excellent facility for fitness classes. Thought a fee based Silver Sneakers yoga program along with other programs (Zumba, Kettle Bells, etc.) would be good. Her instructor friend who was seated next to her offered to put together a program for the Community Center.

Florine O'Ryan - Advised that she currently has a Yoga instructor for seniors (\$4 per session) and is investigating implementing a Silver Sneakers program – which if not paid by insurance would be \$2 per session.

Joan Motuza – Chardon Road – Willoughby Hills

Advised that Medicare Advantage plans offer free full memberships to the Y, Fit Works, Curves, etc. The Y and Fit Works include Silver Sneakers in their program.

NEW BUSINESS

2013 Recreation Event dates.

The following 2013 dates were reviewed and agreed upon by the Commission:

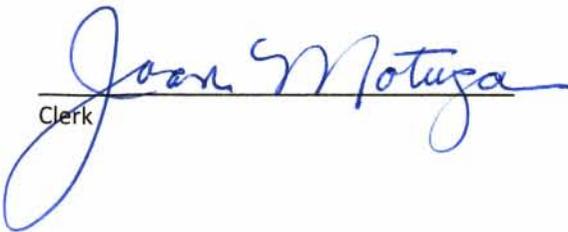
March 2	Willoughby Hills Boys League Raffle
March 3 & 10	Recreation Pancake Breakfasts
March 17	WH Lions Pancake Breakfast
March 23	Easter Party
TBD	WH Captains Day at Classic Park
June	Safety Town (dates to be determined w/instructor)
August 10	Flea Market
August 24	Touch A Truck
September 7 & 8	Fall Corn Fest
October 12	Craft Show
October 26	Halloween Party
December 1	Christmas Card Lane
December 7	Breakfast w/Santa

Gloria reported that Willoughby Hills has been invited to participate in a Willoughby-Eastlake schools recreational facilities needs/usage meeting.

ADJOURNMENT

MOTION: Jeanette Nelson moved that the meeting be adjourned.
Seconded by Dee Germano
Voice vote: Ayes unanimous

Meeting adjourned at 8:40 pm.


Clerk


Chairman

Date approved: 

5/30/12/jdm

Note: Meetings of the Recreation Commission are recorded and recordings are a public record.