

MINUTES
Recreation Commission
City of Willoughby Hills

June 6, 2011

CALL TO ORDER: 8:00 pm
PRESENT: Dan Philipp, Chairman
Barbara Araps, Dee Germano, Lynn Hallum, Gloria Majeski,
Jeanette Nelson (arrived @ 8:05 pm), John Plecnik
ABSENT: Rick Helton, Joe Jarmuszkiewicz, David Pawar, Nancy Fellows-Council Representative
ALSO PRESENT: Kyle Overmyer, Recreation Coordinator
Katie Lloyd, Clerk pro tem

DISPOSITION OF MINUTES OF APRIL 4, 2011

MOTION: Gloria Majeski moved that the Commission approve the minutes as submitted.
Seconded by Barb Araps
Roll call vote:

CORRESPONDENCE

4/15/11 To Mayor Weger – Board Action Releasing \$1000 from 460 Fund -donation to Maple Grove Grange handicap bathroom completion
4/15/11 To Mayor Weger - Board Action requesting deposit of profit from 2011 Pancake Breakfast (\$2590.68) to 460 Fund.
4/26/11 cc from Finance Director – Correction 2011 Operating Budget Revision – Recreation Commission Projects
4/28/11 To The News Herald – Public notification of May 2, 2011 Recreation Commission meeting.
5/31/11 To Commission – City Website Questionnaire
6/3/11 To The News Herald – Public notification of June 6, 2011 Recreation Commission meeting.
Reports: Community Center Rentals April 2011
Community Center Rentals May 2011
Easter Party 2011 Recap
Garfield School Landscape Plan – distributed at meeting by Historical Society Chairman Cihula

COUNCIL REPRESENTATIVE'S REPORT

Council Representative Fellows is out of town for work. Chairman Philipp reported that Council Representative Fellows advised that Council is reviewing the Master Plan and are discussing identifying recreational parcels in the Plan. Parcels include Campbell Park, Community Center, Roemisch Fields, Maple Grove Grange and Garfield Park which is a leased property. She is asking Commission input if there are any questions or concerns.

RECREATION REPORT

Kyle Overmyer reported for the Recreation Department. **Easter Party Recap.** There was no May meeting of the Commission due to a lack of quorum. However, Commission members who were there judged the entries from the Easter coloring contest. There were 12 winners, each receiving a gift certificate from Baker's Square. 123 children were in attendance from 73 families, 38 of which were from Willoughby Hills. 69 photos were taken @ \$1 each. Supply cost \$394.99. An outside sign was purchased for \$220 which is reusable. \$500 was budgeted for this event. With the purchase of the outside sign this event was \$45.99 over budget. **Softball** games are in progress. The backstop is almost completed. **WH Appreciation Day at Classic Park with the Lake County Captains – Sunday, June 5, 2011.** 91 tickets were sold. Willoughby Hills events were promoted at this event. **Safety Town – July 18-22** has been confirmed. They are working on the program. **Football** flyers have been distributed. **Flea Market** promotion has begun. **Craft Show** – is filling well. **Community Center Monthly Rental Reports** have been added to the Recreation Coordinator's responsibility.

460 FUND**CAPITAL PROJECTS FUND FOR THE ENHANCEMENT AND IMPROVEMENT OF RECREATIONAL LANDS AND FACILITIES**

Fund Balance June 3, 2011 = \$40,148.24.

Note: Released June 9, 2009 – \$23,000 for layout, design and construction of bocce courts.

No withdrawal has been made to date.

Released April 4, 2011 - \$1000 to Maple Grove Grange for completion of handicap bathroom on main floor.

\$345.61 has been withdrawn for payment to Lowe's Home Improvement for supplies for Grange bathroom repairs.

Commission members questioned completion date of bocce courts. Gloria Majeski advised that the Mayor had hoped to have them completed in time for the Corn Fest but that she does not think that will happen. It will more likely be next spring.

UNFINISHED BUSINESS

With regard to Council Representative Fellows request for Commission input for the Master Plan, John Plecnik advised that he had spoken with Councilman Fiebig who indicated that Council might be interested in the Recreation Commission having a short statement of what the Commission thought the Recreation portion of the Master Plan should be. Gloria Majeski felt that the Commission may have a better grasp of what is going on with recreational areas and that the Commission could assist Council to properly identify what the Commission would like to see moving forward. The Commission would like to be included in the discussion. It was determined that the Clerk should send a letter to Council Representative Fellows indicating that the Commission is interested in being a part of the definition of the Recreation statement in the Master Plan.

NEW BUSINESS

It was determined that the **summer meeting hours** would remain at 8:00 pm. The Commission will meet in June and July.

No meeting will be held in August. The July meeting of the Commission is scheduled for Wednesday, July 6, 2011.

Corn Fest Gloria Majeski reported that a meeting of the Corn Fest Commission was held this evening and another meeting will be held the last week of July. Mayor Weger, Councilman Reichelt and Gloria have meet with the sub committees to get them to the point where they can make decisions. Corn Fest 2011 Information will be on the website @WHcornfest.com.

PUBLIC PORTION

Frank Cihula – 35060 Dixon Road- a resident of Willoughby Hills 61 years and active in City government. Frank is the BZA representative to the Planning Commission and commented on the Master Plan. All they are doing is mentioning the City's recreation facilities. It would be a good idea to have the Recreation Commission take a proactive part in this addition to the Master Plan.

Frank is also the Chairman of the Willoughby Hills Historical Society. Frank distributed a landscaping map showing the gardens surrounding Garfield school (Garfield Park). He wanted to bring to the attention of the Commission the following: There were 4 students who died while they were students at Garfield School Three of them delivering the newspaper in 1953 who were killed on Bishop Road by a drunk driver. Their fellow students planted a dogwood tree – it's an evergreen tree now. A student was killed, 1946, on Chardon Road just east of City Hall. A tulip tree was planted on the Garfield property in his memory. Last fall the tree was cut down. Frank is before this Commission asking for support to preserve those memorials for those children. He understands that there was a plaque but cannot locate them.

The Commission supports the preservation of those memorials. It was suggested that funds be obtained from the Garfield Park Fund.

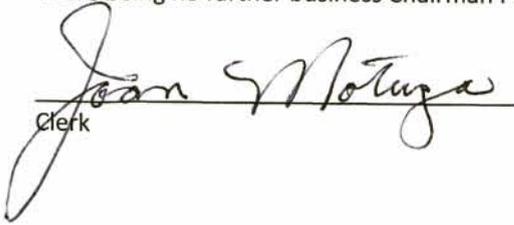
MOTION: John Plecnik moved that the Commission supports having some memorial on the Garfield Campus for the deaths of those four children. Seconded by Barb Araps.

Roll call: Ayes unanimous.

Motion passes.

ADJOURNMENT

There being no further business Chairman Philipp adjourned the meeting at 8:41 pm.


Clerk


Chairman

Date approved: 7-6-11

6/23/11/jdm

Note: Meetings of the Recreation Commission are recorded and recordings are a public record.