

MINUTES
Recreation Commission
City of Willoughby Hills

May 8, 2013

CALL TO ORDER: 8:01 pm
PRESENT: Chairman, John Plecnik; Vice-Chairman, Dan Philipp
Barbara Araps, Dee Germano, Lynn Hallum, Gloria Majeski, Jeanette Nelson
ABSENT: Joseph Jarmuszkiewicz, Laura Lenz, David Pawar
Council Representative Christopher L. Biro
ALSO PRESENT: Recreation Coordinator Denise Edwards
Joan Motuza, Clerk

DISPOSITION OF MINUTES OF April 3, 2013

MOTION: Gloria Majeski moved that the Commission approve the minutes as submitted.
Seconded by Dan Philipp
Roll call vote: Ayes w/1 abstention
Motion passes 7/0

CORRESPONDENCE

4/11/13 To Nate Catania –Request for tree and plaque quotes at Garfield
4/13/13 From Mayor Weger – Garfield landscape improvements are in final phase – tree request cannot be reviewed at this time
4/24/13 To The News Herald – Requesting meeting publication in listing of public meetings
Reports: Approved Easter Party 2013 Recap
Community Center Usage Report – April 2013
460 Fund Report for month ended 3/31/13

COUNCIL REPRESENTATIVE'S REPORT

Gloria Majeski reported that the Boys League Memorandum of Understanding was approved by Council at their last meeting (4/25/06).

RECREATION REPORT

2013 Pancake Breakfast. Report awaiting Finance Director's review and approval. Will present report at next meeting. **2013 Easter Party.** This event is a City subsidized event; therefore, there is no money to transfer to 460. Income from photos (@\$2.00 ea.) = \$174.00. Expenses = \$443.91. **Baseball & Softball** organization is underway. Fields are being prepared by our Service Department. On April 28th the Boys League held a pasta dinner fundraiser. **Football registration** will begin shortly. **Safety Town – July 8-12.** 7 registrations have been received for the am session and 7 for the pm session. Each class has a 15 child max. Information is available on line and also at the recreation office in the Community Center. Nate has found our peddle cars and big wheels so we no longer have to borrow them from the Willoughby Jr. Women's Club. The actual Safety Town is borrowed from the Willoughby Police Department. Jim Vitale is working with Denise to plan the program schedule. Mentor is bringing their water safety trailer. The Metro Parks will provide a horse and talk about park safety. **Willoughby Hills Appreciation Day at Classic Park – July 17.** Tickets are available at the park. Registration forms are on line. The Captains are offering a free ticket to any softball or baseball player. They also will be offering tours to Willoughby Hills residents. Seat Tickets are \$7.00 ea. Food vouchers for hot dog or hamburger, soft drink and chips are \$6. Prepaid parking pass = \$5. All must be purchased in advance to receive the special price. **Flea Market – August 10, Rain date – August 11.** Registrations are coming in. Spaces \$20 for resident, \$30 for non-resident. **Craft Show – October 12.** Many renewals have been received. After June 1, the show will be opened to new vendors. Denise is looking at the floor plan to see if additional spaces can be created. **Color Run – June 8.** Gloria reported on Color Run. Volunteers are needed. This is a 5K run which will start at Pat O'Brien's on Bishop Road. The event is handled by Color Run which is a national organization. Volunteers will man the stations. Colored corn starch is thrown at the runners. Each volunteer group will get a minimum of \$750 for a charity. In addition any work that is done by the City employees, Police, Service Department etc. – will be reimbursed to the City by Color Run. Parking will be at the Shoppes of Willoughby Hills and surrounding areas. Chief Harmon reviewed the parking spaces in the area and set a limit of

8,000 participants in the race. Letters will be sent to residents in the area advising that limited access to their homes will be available 7:30 am to 12:30 pm. It is hoped that new life will be brought to the area. This is a fun run with no prizes. \$40/person and sold out. Plans are being made for another run on September 21. **Community Center Report – April 2013.** Total room usage w/fee = 61, total room usage w/o fee = 18, Room usage \$ amount \$5,315.

Corn Fest. Gloria Majeski reported on the Corn Fest meeting which was held on 4/16/13. The Corn Fest received a \$4200 grant from the Lake County Visitors Bureau. They have begun getting sponsor donations. A meeting will be held with all of the churches to encourage their participations. Another Corn Fest Committee meeting will be scheduled during the month of May.

460 FUND

CAPITAL PROJECTS FUND FOR THE ENHANCEMENT AND IMPROVEMENT OF RECREATIONAL LANDS AND FACILITIES

Unencumbered Fund Balance 3/31/13 = \$24,870.91

Note: \$1900 is encumbered for Campbell park signs.

There was some confusion as to conflicting entries on the report. Chairman Plecnik will contact the Finance Director to resolve and report back at the next meeting.

UNFINISHED BUSINESS

Hindu Swayamsevak Sangh. The HSS introduced themselves at the April meeting as a voluntary non-profit social and cultural organization and explained that their organization was not religiously oriented. They said that they would be happy to get involved in the City's volunteer work and were hoping to benefit by being an approved sanctioned organization. Their request was deferred and reviewed at this meeting.

They have not come forward thus far to volunteer for anything in the City. The Commission feels that they should not be considered for sanction until they step forward and become involved in our community - volunteering and helping out. The Commission worked on the rates for the Community Center and came up with a solution that is reasonable and fair. Until they show their community service to us, we feel comfortable letting them work within that rate schedule. Sanction needs to be reserved for groups that have a demonstrated level of commitment to the City.

MOTION: Gloria Majeski moved that the Commission deny the sanction request from Hindu Swayamsevak Sangh and let them abide by the rate schedule.

Seconded by Dan Philipp.

Roll call vote: Ayes Unanimous

Motion passes 7/0.

Memorial Trees @ Garfield

Working with Historical Society Chairman Cihula trying to determine names of victims. At this time they are unable to do so. Chairman Plecnik asked the Recreation Commission to take action. Gloria Majeski stated that at this point it really doesn't matter who the children were. Mayor Weger's memo to the Recreation Commission indicates his intention is to replace the trees. There will be no plaques to commemorate anyone. His intent is good will to replace something that the Service Department removed (a 50 year old dead tree that was in the way of the soccer fields). No disrespect. Trees will be included in the final landscaping plan without any plaques. How long is the City's commitment to take care of things other people place in the City? Our 6 city workers fix roads, mow grass, maintain playing fields and perform many other services for our City. Is it our job to continue to take care of things that people donate to the City? Maintaining them becomes an issue.

NEW BUSINESS

Bulletin Boards at Garfield. Gloria Majeski presented information to the Commission regarding the possible purchase of an outside bulletin board for Garfield. Information on all Recreation and City events could be promoted on this board. The Commission discussed and agreed that it would be good to have a sign when the fields are ready for use. It was the consensus of the Commission that commission members should do more research on signs and be prepared to make a decision at the June meeting. The Commission requested Gloria to get clarification of the double sided sign and a full quote including shipping, specifications and materials. Maintenance of the sign was brought up as a concern. This matter needs more research and will be on the agenda for discussion at the next meeting.

Handicapped Doors at the Community Center

Gloria advised that a grant is being written for Community Center for handicapped doors.

Meeting Schedule

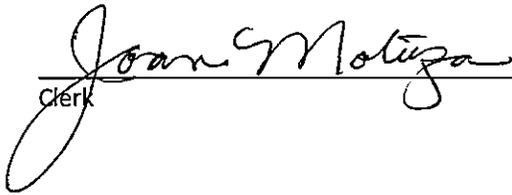
Meeting Schedule. We will meet in June and then decide if we will meet in July. No meeting is held in August. Commission members would like to have meetings at 7:00 pm

PUBLIC PORTION

No public input.
Public portion closed.

ADJOURNMENT

MOTION: Lynn Hallum moved that the meeting be adjourned.
Seconded by Dee Germano
Voice vote: Ayes unanimous
Meeting adjourned at 9:05 pm


Clerk


Chairman

Date approved: June 5, 2013

5/15/13/jdm

Note: Meetings of the Recreation Commission are recorded and recordings are a public record.