

Appropriations					
Fund/Activity		Current Appropriation	Increase/ (Decrease)	Revised Appropriation	
110		GENERAL FUND			
110	110	General Fund - Administration			
		Personnel	\$391,000	\$0	\$391,000
		Benefits	117,400	0	117,400
		Operations & Maintenance	817,700	0	817,700
		Total	\$1,326,100	\$0	\$1,326,100
110	120	General Fund - Court			
		Personnel	\$26,800	\$0	\$26,800
		Benefits	4,200	0	4,200
		Operations & Maintenance	38,300	0	38,300
		Total	\$69,300	\$0	\$69,300
110	234	General Fund - Safety Forces			
		Transfer to Safety Forces SR Fund 234	\$4,097,600	\$0	\$4,097,600
		Total	\$4,097,600	\$0	\$4,097,600
110	350	General Fund - Service Department			
		Operations & Maintenance	\$267,500	\$0	\$267,500
		Transfer To SCMR SR Fund 250	498,000	0	498,000
		Total	\$765,500	\$0	\$765,500
110	460	General Fund - Recreation			
		Transfer To Recreation SR Fund 280	\$27,100	\$0	\$27,100
		Total	\$27,100	\$0	\$27,100
110	465	General Fund - Community Center Operations			
		Personnel	\$40,700	\$0	\$40,700
		Benefits	6,300	0	6,300
		Operations & Maintenance	130,700	0	130,700
		Total	\$177,700	\$0	\$177,700
110	570	General Fund - Building Department			
		Personnel	\$85,500	\$0	\$85,500
		Benefits	36,400	0	36,400
		Operations & Maintenance	12,100	0	12,100
		Total	\$134,000	\$0	\$134,000
110		General Fund - Total			
		Personnel	\$544,000	\$0	\$544,000
		Benefits	164,300	0	164,300
		Operations & Maintenance	1,266,300	0	1,266,300
		Transfer to Other Funds	4,622,700	0	4,622,700
		TOTAL - GENERAL FUND	\$6,597,300	\$0	\$6,597,300
200		SPECIAL REVENUE FUNDS			
202		FEMA Grants Fund			
		Operations & Maintenance	\$75,800	\$0	\$75,800
		Total	\$75,800	\$0	\$75,800
203		Law Enforcement Grants Fund			
		Personnel	\$0	\$0	\$0
		Benefits	0	0	0
		Operations & Maintenance	0	0	0
		Advance Repayment To Law Enforcement Trust Fund 800	0	0	0
		Total	\$0	\$0	\$0
210		Court Improvement Fund			
		Personnel	\$48,600	\$0	\$48,600
		Benefits	25,500	0	25,500
		Operations & Maintenance	7,500	0	7,500
		Total	\$81,600	\$0	\$81,600

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Appropriations				
	Fund/Activity	Current Appropriation	Increase/ (Decrease)	Revised Appropriation
215	Veterans Memorial Fund			
	Operations & Maintenance	\$42,800	\$0	\$42,800
	Advance Repayment to Capital Fund No. 420	5,000	0	5,000
	Total	\$47,800	\$0	\$47,800
218	Community Center Donation Fund			
	Operations & Maintenance	\$200	\$0	\$200
	Total	\$200	\$0	\$200
220	Police Pension Fund			
	Benefits	\$73,200	\$0	\$73,200
	Operations & Maintenance	2,500	0	2,500
	Total	\$75,700	\$0	\$75,700
234	Safety Forces Fund			
234	110 Administration			
	Operations & Maintenance	\$32,900	\$0	\$32,900
	Total	\$32,900	\$0	\$32,900
234	230 Police Department			
	Personnel	\$1,886,900	\$0	\$1,886,900
	Benefits	566,500	0	566,500
	Operations & Maintenance	400,600	0	400,600
	Advance To Employee Termination SR Fund 296	0	0	0
	Total	\$2,854,000	\$0	\$2,854,000
234	235 Dispatchers			
	Personnel	\$349,400	\$0	\$349,400
	Benefits	113,300	0	113,300
	Operations & Maintenance	175,500	0	175,500
	Transfer To Debt Service Fund 310	108,700	0	108,700
	Total	\$746,900	\$0	\$746,900
234	240 Fire Department			
	Personnel	\$778,700	\$0	\$778,700
	Benefits	327,400	0	327,400
	Operations & Maintenance	229,900	0	229,900
	Transfer To FEMA Grant SR Fund 202	3,800	0	3,800
	Transfer To Fire Levy SR Fund 240	39,600	0	39,600
	Transfer To Debt Service Fund 310	56,900	0	56,900
	Advance To Employee Termination SR Fund	20,600	0	20,600
	Total	\$1,456,900	\$0	\$1,456,900
234	Safety Forces Special Revenue Fund - Total			
	Personnel	\$3,015,000	\$0	\$3,015,000
	Benefits	1,007,200	0	1,007,200
	Operations & Maintenance	838,900	0	838,900
	Transfer to Other Funds	229,600	0	229,600
	TOTAL - Safety Forces Fund	\$5,090,700	\$0	\$5,090,700
240	Fire Levy			
	Personnel	\$550,300	\$0	\$550,300
	Benefits	63,600	0	63,600
	Operations & Maintenance	24,900	0	24,900
	Total	\$638,800	\$0	\$638,800
250	Street Construction, Maintenance & Repair Fund			
	Personnel	\$474,600	\$0	\$474,600
	Benefits	173,800	(3,300)	170,500
	Operations & Maintenance	731,500	29,200	760,700
	Total	\$1,379,900	\$25,900	\$1,405,800
255	License Fee Fund			
	Operations & Maintenance	\$24,800	\$0	\$24,800
	Transfer To Pleasant Valley Bridge Main	15,000	0	15,000
	Total	\$39,800	\$0	\$39,800
260	State Highway Fund			
	Operations & Maintenance	\$52,200	\$0	\$52,200
	Total	\$52,200	\$0	\$52,200

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Appropriations				
	Fund/Activity	Current Appropriation	Increase/ (Decrease)	Revised Appropriation
270	Road Levy Fund			
	Personnel	\$36,700	\$0	\$36,700
	Benefits	9,300	0	9,300
	Operations & Maintenance	1,181,500	0	1,181,500
	Transfer To Debt Service Fund 310	234,900	0	234,900
	Total	\$1,462,400	\$0	\$1,462,400
280	Recreation Operations Levy			
	Personnel	\$13,200	\$0	\$13,200
	Benefits	2,000	0	2,000
	Operations & Maintenance	46,800	0	46,800
	Transfer To Rec. Capital Project Fund 460	8,100	0	8,100
	Total	\$70,100	\$0	\$70,100
285	Park Maintenance Fund			
	Personnel	\$24,500	\$0	\$24,500
	Benefits	7,000	0	7,000
	Operations & Maintenance	59,800	0	59,800
	Total	\$91,300	\$0	\$91,300
296	Employee Termination Fund			
	Personnel	\$39,500	\$0	\$39,500
	Benefits	600	0	600
	Operations & Maintenance	900	0	900
	Advance Repayment To Safety Forces SR Fund 234	3,000	0	3,000
	Total	\$44,000	\$0	\$44,000
297	W.H.I.S.P.E.R. Fund			
	Operations & Maintenance	\$8,400	\$0	\$8,400
	Total	\$8,400	\$0	\$8,400
298	Garfield Park Fund			
	Operations & Maintenance	\$4,900	\$0	\$4,900
	Total	\$4,900	\$0	\$4,900
200	Special Revenue Fund Group - Total			
	Personnel	\$4,202,400	\$0	\$4,202,400
	Benefits	1,362,200	(3,300)	1,358,900
	Operations & Maintenance	3,103,400	29,200	3,132,600
	Transfer To Other Funds	495,600	0	495,600
	TOTAL - SPECIAL REVENUE FUND GROUP	\$9,163,600	\$25,900	\$9,189,500
300	DEBT SERVICE FUNDS			
310	Bond Retirement Fund			
	Operations & Maintenance	\$3,216,500	\$0	\$3,216,500
	Total	\$3,216,500	\$0	\$3,216,500
320	Special Assessment Bond Retirement Fund			
	Operations & Maintenance	\$19,100	\$0	\$19,100
	Total	\$19,100	\$0	\$19,100
300	Debt Service Fund Group - Total			
	Operations & Maintenance	\$3,235,600	\$0	\$3,235,600
	TOTAL - DEBT SERVICE FUND GROUP	\$3,235,600	\$0	\$3,235,600

Appropriations				
	Fund/Activity	Current Appropriation	Increase/ (Decrease)	Revised Appropriation
400	CAPITAL PROJECT FUNDS			
420	Capital Improvement Fund			
	Operations & Maintenance	\$225,000	\$0	\$225,000
	Transfer To Veterans Memorial SR Fund 215	32,200	0	32,200
	Transfer To Debt Service Fund 310	76,000	0	76,000
	Advance To Veterans Memorial SR Fund 215	5,000	0	5,000
	Total	\$338,200	\$0	\$338,200
423	Classic TIF Fund			
	Operations & Maintenance	\$0	\$0	\$0
	Transfer To Debt Service Fund 310	103,700	0	103,700
	Total	\$103,700	\$0	\$103,700
441	Fire Dept. Capital Project Fund			
	Operations & Maintenance	\$6,100	\$0	\$6,100
	Transfer To Debt Service Fund 310	121,300	0	121,300
	Total	\$127,400	\$0	\$127,400
443	Pleasant Valley Rd. Bridge Maintenance Fund			
	Operations & Maintenance	\$18,000	\$0	\$18,000
	Total	\$18,000	\$0	\$18,000
444	Fire Dept. Equipment Capital Project Fund			
	Operations & Maintenance	\$1,100	\$0	\$1,100
	Transfer To Debt Service Fund 310	13,900	0	13,900
	Total	\$15,000	\$0	\$15,000
460	Recreation Capital Project Fund			
	Operations & Maintenance	\$34,800	\$0	\$34,800
	Total	\$34,800	\$0	\$34,800
400	Capital Project Fund Group - Total			
	Operations & Maintenance	\$285,000	\$0	\$285,000
	Transfers to Other Funds	352,100	0	352,100
	TOTAL - CAPITAL PROJECT FUND GROUP	\$637,100	\$0	\$637,100

ENTERPRISE FUNDS				
	Fund/Activity	Current Appropriation	Increase/ (Decrease)	Revised Appropriation
600	ENTERPRISE FUNDS			
610	Sewer Service Fund -			
	Personnel	\$133,400	\$0	\$133,400
	Benefits	55,000	0	55,000
	Operations & Maintenance	1,104,200	0	1,104,200
	Transfer to Debt Service Fund 310	466,400	0	466,400
	Total	\$1,759,000	\$0	\$1,759,000
641	ECTW Assessment Area "C"			
	Personnel	\$0	\$0	\$0
	Benefits	0	0	0
	Operations & Maintenance	171,498	0	171,498
	Total	\$171,498	\$0	\$171,498
600	Enterprise Fund Group - Total			
	Personnel	\$133,400	\$0	\$133,400
	Benefits	55,000	0	55,000
	Operations & Maintenance	1,275,698	0	1,275,698
	Transfer to Other Funds	466,400	0	466,400
	TOTAL - ENTERPRISE FUND GROUP	\$1,930,498	\$0	\$1,930,498

Appropriations				
	Fund/Activity	Current Appropriation	Increase/ (Decrease)	Revised Appropriation
800	TRUST & AGENCY FUNDS			
800	DEA Fund			
	Personnel	\$0	\$0	\$0
	Benefits	0	0	0
	Operations & Maintenance	320,000	0	320,000
	Transfer to Law Enforcement Fund 203	0	0	0
	Advance To Law Enforcement Grants Fund 203	0	0	0
	Total	\$320,000	\$0	\$320,000
802	Law Enforcement Trust Fund			
	Personnel	\$0	\$0	\$0
	Benefits	0	0	0
	Operations & Maintenance	23,000	0	23,000
	Total	\$23,000	\$0	\$23,000
805	Unclaimed Moneys Trust Fund			
	Operations & Maintenance	\$36,000	\$0	\$36,000
	Total	\$36,000	\$0	\$36,000
809	Petty Cash Trust Fund			
	Operations & Maintenance	\$700	\$0	\$700
	Total	\$700	\$0	\$700
819	Zoning Escrow Agency Fund			
	Operations & Maintenance	\$4,400	\$0	\$4,400
	Total	\$4,400	\$0	\$4,400
821	Construction Bond Trust Fund			
	Operations & Maintenance	\$50,000	\$0	\$50,000
	Total	\$50,000	\$0	\$50,000
823	Engineering & Inspection Trust Fund			
	Operations & Maintenance	\$60,000	\$0	\$60,000
	Total	\$60,000	\$0	\$60,000
800	Trust & Agency Fund Group - Total			
	Personnel	\$0	\$0	\$0
	Benefits	0	0	0
	Operations & Maintenance	494,100	0	494,100
	Transfer to Other Funds	0	0	0
	TOTAL - TRUST & AGENCY FUND GROUP	\$494,100	\$0	\$494,100
	TOTAL - ALL FUNDS			
	Personnel	\$4,879,800	\$0	\$4,879,800
	Benefits	1,581,500	(3,300)	1,578,200
	Operations & Maintenance	9,660,098	29,200	9,689,298
	Transfer to Other Funds	5,936,800	0	5,936,800
	TOTAL - ALL FUND GROUPS	\$22,058,198	\$25,900	\$22,084,098

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EXHIBIT "A"

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City of Willoughby Hills

Interoffice Memo

Date: November 7, 2013

To: Mayor Robert Weger and Members of City Council

From: Frank Brichacek, Director of Finance *FJB*

Subject: 2013 Operating Budget Revision –
Erich Drive Drainage and Route 91 Storm Sewer Repair Projects
Funded by the Lake County Stormwater Management Department

Street Superintendent Nate Catania has notified me that on Thursday, October 24th, that the City received financing approval from the Lake County Stormwater Management Department (LCSMD) for 100% of the cost of the following stormwater management projects

- Erich Drive Drainage Project - \$14,240 – Removal of trees and debris obstructing the flow of water through the section of the Euclid Creek Watershed at the end of Erich Drive and installing a section of drain pipe to alleviate a flooding problem caused by previous construction. This project will be contracted out.
- Route 91 Storm Sewer Repair Project - \$11,638 – Reconnection of a section of the Route 91 storm which has separated and filled with gravel causing residential flooding in the area. This project will also be contracted out.

Base upon Street Superintendent Catania's proposed budget and the LCSMD funding approval, I am requesting that City Council approve increasing the appropriation of the Street Maintenance and Repair Special Revenue Fund No. 250 by \$25,900, from \$1,379,900 to \$1,405,800, as detailed in the attached schedule as detailed in the attached email dated October 24, 2013 from Timothy A. Miller, Director of the Lake County Stormwater Management Department and the emails dated October September 23, 2013 and August 21, 2013 from Street Superintendent Catania.

Based upon the receipt of these funding awards, I will be requesting that the County Budget Commission amend the City's 2013 Certificate of Estimated Resources as follows:

- Street Maintenance and Repair Special Revenue Fund No. 250 – Increase estimated resources by \$25,900, from \$1,462,661 to \$1,488,561, to provide for the funding awarded by the Lake County Stormwater Management Department to fully finance the projects detail above.

If you have any questions regarding this appropriation change, do not hesitate to contact me. If you have any questions regarding the two proposed Stormwater Management Repair Projects, please contact Street Superintendent Nate Catania or City Engineer Pietro DiFranco.

Attachments (4)

C: Debbie Doles, Assistant Finance Director
Nate Catania, Street Superintendent

Frank Brichacek

From: Nate Catania [natecatania@willoughbyhills-oh.gov]
Sent: Thursday, October 24, 2013 1:06 PM
To: 'Frank Brichacek'
Subject: FW: Erich Drive Drainage

From: Miller, Tim [mailto:Tim.Miller@lakecountyohio.gov]
Sent: Thursday, October 24, 2013 11:49 AM
To: Nate Catania
Subject: RE: Erich Drive Drainage

Hi Nate,

The Route 91 and Erich Drive projects have been approved. We will get P.O.'s by next week, but if you want to schedule the work, that is fine.

Tim

Timothy A. Miller, MPA, CMSAS
Director, Lake County Stormwater Management Dept.

From: Nate Catania [mailto:natecatania@willoughbyhills-oh.gov]
Sent: Friday, October 18, 2013 6:39 AM
To: Miller, Tim
Subject: RE: Erich Drive Drainage

OK, Thanks

From: Miller, Tim [mailto:Tim.Miller@lakecountyohio.gov]
Sent: Thursday, October 17, 2013 1:59 PM
To: Nate Catania
Subject: RE: Erich Drive Drainage

Hi Nate,

After we talked this afternoon, I came back to the office and found both the Rt. 91 and Erich drive requests. They have not been approved yet, they got buried on my desk and haven't made it over yet. I will get them over ASAP and should know something by late next week.

Sorry for the delay.

Tim

Timothy A. Miller, MPA, CMSAS
Director, Lake County Stormwater Management Dept.

From: Nate Catania [mailto:natecatania@willoughbyhills-oh.gov]
Sent: Thursday, October 17, 2013 1:56 PM

Frank Brichacek

From: Nate Catania [natecatania@willoughbyhills-oh.gov]
Sent: Monday, September 23, 2013 7:35 AM
To: 'Miller, Tim'
Cc: 'Pietro DiFranco'; 'Frank Brichacek'
Subject: Erich Drive Drainage

Tim,

A section of the main stem of the Euclid Creek Watershed at the end of Erich Drive has some trees and debris blocking the flow and needs removed.

There is also an area that has been blocked from draining by previous construction and could be fixed by installing pipe.

I would like to Contract out this work and submit the following estimate for consideration.

6 Day's – Operator and Excavator, 2 Laborers, Tool Truck, Dump Truck.	X \$ 1,500.00	= \$9,000.00
120 ln. ft. of 24" pipe \$3,360.00	X \$28.00	=
4 Loads of # 57 Stone pipe bedding material	X \$47.00	=\$1,880.00
	TOTAL	=
\$14,240.00		

Thank You,
Nate Catania
City of Willoughby Hills

Frank Brichacek

From: Nate Catania [natecatania@willoughbyhills-oh.gov]
Sent: Wednesday, August 21, 2013 7:47 AM
To: 'Frank Brichacek'
Subject: FW: RT.91 Storm Sewer

From: Nate Catania [mailto:natecatania@willoughbyhills-oh.gov]
Sent: Wednesday, August 21, 2013 7:46 AM
To: 'Tim.Miller@lakecountyohio.gov'
Cc: 'Robert M. Weger'; 'Pietro DiFranco'
Subject: RT.91 Storm Sewer

Tim,

During recent storms we received a report of three homes on Rt. 91 experiencing basement flooding. This prompted us to check and clean the Storm Sewers in that area.

While cleaning storm sewers we came across a line that has a section that has come apart and is causing gravel to come in to the line. This will also cause a sink hole eventually.

The following is an estimate to do the repairs. Thank you for your consideration.

Rt. 91 Storm Sewer Repair.

3 Days to complete.

1 Operator, 1 Truck Driver, 2 Laborers.

\$6,240

LSM Backfill 8'x8'x8'

\$1,600

Asphalt

\$240

Traffic Control

\$2,500

10%

\$1058

TOTAL

\$ 11,638.00