

MINUTES
Board of Building & Zoning Appeals
City of Willoughby Hills, Ohio

August 14, 2012

CALL TO ORDER: 8:02 pm
PRESENT: Chairman, Frank Cihula; Vice Chairman, John Klements
Robert Bartolotta, Mark Kotoch
Clerk, Joan Motuza
ABSENT: Ron Caporossi

MOTION: Mark Kotoch moved to excuse the absence of Ron Caporossi. Seconded by John Klements
Voice vote: Ayes unanimous
Motion passes 4/0

DISPOSITION OF MINUTES OF JULY 10, 2012

MOTION: Mark Kotoch moved that the Board approve the minutes as submitted.
Seconded by John Klements
Roll call: Ayes unanimous
Motion passes 4/0

CORRESPONDENCE

8/2/12 email to The News-Herald – notification of August 14, 2012 meeting

Case 2012-2

7/17/12 – To Christine & Dennis Slotta – Board action of July 10, 2012

Case 2012-3

7/17/12 – To Emily & David Camp – Documenting their request for postponement

8/13/12 – From Emily Camp - rescinding variance appeal

*Per City Law Director Lobe, letters to appellants advising Board actions are mailed via certified and regular mail.

No new appeals were received. The Chairman called this meeting to finalize Case 2012-3. The appellant, Emily Camp, has requested withdrawal of her appeal.

CASE 2012-3 (Heard at the BZA's 7/10/12 meeting and postponed until 8/14/12.)

Emily Camp

28575 White Road

requests a variance to construct a fence with a height of 6' in the corner and side yard and in the front yard. Section 1133.1(e)(1)A of the Codified Ordinances limits fences to 42 inches in height above the natural grade in front and or corner side yards.

MOTION: Mark Kotoch moved that the Board accept the appellant's request to withdraw Case 2012-3 – Emily Camp – for a fence on White Road.
Seconded by John Klements
Roll call: Ayes unanimous
Motion passes 4/0

UNFINISHED BUSINESS

None

NEW BUSINESS

None

CHAIRMAN'S COMMENTS

Chairman Cihula advised that this year Corn Fest dinner tickets will not be distributed to Board members to sell. Tickets are available from Frank or Gloria Majeski.

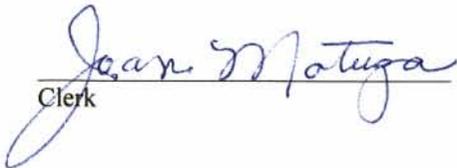
MOTION: Mark Kotoch moved to adjourn. Seconded by Bob Bartolotta
Voice vote: Ayes unanimous
Motion passes 4/0

Meeting adjourned at 8:12 pm.

Note that it is the policy of the Board to make site visits to guide them in making their decisions.

Note that BZA meetings are recorded and recordings are considered a public record.

All decisions of the Board of Building and Zoning Appeals are final within the City of Willoughby Hills. Any interested party may appeal the Board's decision to the Court of Common Pleas of Lake County, as provided for by Ohio Law.


Clerk


Chairman

Date Approved: 1-8-2013

11/14/12/jdm