

MINUTES
Board of Building & Zoning Appeals
City of Willoughby Hills, Ohio

May 8, 2012

CALL TO ORDER: 8:00 pm
PRESENT: Chairman, Frank Cihula; Vice Chairman, John Klements
Robert Bartolotta, Mark Kotoch
Clerk, Joan Motuza
ABSENT: Ron Caporossi

MOTION: John Klements moved that the Board excuse the absence of Ron Caporossi.
Seconded by Mark Kotoch.
Roll call: Ayes unanimous.
Motion passes 4/0.

DISPOSITION OF MINUTES OF March 13, 2012

MOTION: John Klements moved that the Board approve the minutes as submitted.
Seconded by Mark Kotoch.
Roll call: Ayes unanimous.
Motion passes 4/0.

CORRESPONDENCE

Case 2012-1

3/20/12 To Steve Edelman – Board action of 3/13/12.
3/28/12 To The News Herald – No April BZA meeting notification
4/26/12 To The News Herald – May 8, 2012 meeting notification

No appeals were received to be heard. This meeting was held to consider the minutes of the March 13, 2012 meeting.

Public Portion

No public input.

Public portion closed.

UNFINISHED BUSINESS

Chairman Cihula requested the Board to consider posting the BZA agenda and approved meeting minutes on our City website. After considerable discussion, the following action was taken.

MOTION: Mark Kotoch moved that the Board of Building & Zoning Appeals publish their agenda and approved minutes on the Willoughby Hills City Website.
Seconded by Bob Bartolotta.
Roll call: Ayes – Bartolotta, Kotoch, Cihula
Nay – John Klements
Motion passes 3/1.

NEW BUSINESS

None

CHAIRMAN'S COMMENTS

Chairman Cihula commented on possible upcoming appeals.

MOTION: Mark Kotoch **moved** to adjourn; seconded by Bob Bartolotta.
Voice vote: Ayes unanimous.
Motion passes 4/0.

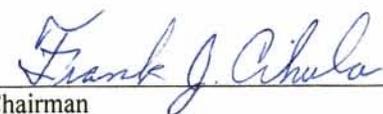
Meeting adjourned at 8:52 pm.

Note that it is the policy of the Board to make site visits to guide them in making their decisions.

Note that BZA meetings are recorded and recordings are considered a public record.

All decisions of the Board of Building and Zoning Appeals are final within the City of Willoughby Hills. Any interested party may appeal the Board's decision to the Court of Common Pleas of Lake County, as provided for by Ohio Law.


Clerk


Chairman

5/15/12/jdm

Date Approved: 