

HVAC PERMIT APPLICATION

All Contractors must be registered to work within the City of Willoughby Hills.

LOCATION _____

PPN _____ Estimated Cost \$ _____ Zoning District _____

	Registration No. _____
OWNER*	APPLICANT/CONTRACTOR
Address _____	Address _____
_____	_____
Phone _____	Phone _____
	Alt. Phone _____

- For each new heating and/or central air conditioning installation:**
 - Installation of heating unit – the greater of either **\$150** or \$0.05/square foot
Geo-Thermal drilling or excavation requires a separate permit
 - Installation of central air conditioning unit – the greater of either **\$125** or \$0.05/square foot \$ _____
 - Installation of both (heating and air) in same building at same time – the greater of either **\$225** or \$0.10/square foot \$ _____
 - Replacements: \$75.00**
 - Boiler or furnace or other central heating device including any required alterations incidental thereto \$ _____
 - Central air conditioning unit including any required alterations incidental thereto \$ _____
 - Alterations: \$50.00**
 - Furnace Conversion: oil to Gas or Gas to Oil conversion installation \$ _____
 - Any other alteration to a heating system \$ _____
 - Installation of a direct fuel unit heater, wall heater, space heater or ceiling suspended unit heaters
For Each Additional Installation made at the same time **\$20.00** \$ _____
 - Electrostatic filter unit**
 - with furnace installation **\$15.00** \$ _____
 - added new **\$30.00** \$ _____
 - Humidifier, furnance installation**
 - with furnance installation **\$20.00** \$ _____
 - added new **\$30.00** \$ _____
 - Gas piping** associated with HVAC equipment **\$ 50.00** \$ _____
 - Duct work only \$75.00** \$ _____
- 1 % STATE TAX FEE** \$ _____
- TOTAL** \$ _____

APPLICANT (print name) _____	Signature _____	Date _____
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PLEASE RETURN THIS COMPLETED FORM, REQUIRED DOCUMENTS AND PAYMENTS TO
 Willoughby Hills Building & Zoning Department – 35405 Chardon Road—Willoughby Hills OH 44094

OFFICE USE: Amount Recv'd \$ _____ Cash/Check# _____ Permit # _____ Recv'd By _____ Date _____