

City of Willoughby Hills  
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**CIVIL SERVICE COMMISSION**

Thomas J. Majeski, Chairman      Thomas Kicher, Vice Chairman      Carolyn Patton, Secretary

AGENDA

WEDNESDAY, SEPTEMBER 28, 2016, MEETING 1:00 P.M.

**APPROVAL OF THE MINUTES OF THE MARCH 10, 2016 MEETING**

**OLD BUSINESS**

Vice Chairman Kicher's updated status on "short narrative (preamble)" to clarify the goal of the Civil Service Commission as part of the Civil Service Classification Plan

**NEW BUSINESS**

Procedure for vetting new hires (in compliance with Article 5.52 of the City Charter) effective January 1, 2016

**PUBLIC PORTION**

**SET DATE FOR NEXT MEETING**

**ADJOURNMENT**