

FULL-TIME POLICE OFFICER – CITY OF WILLOUGHBY HILLS

A Civil Service Entrance Examination for Full-time Police Officers will be given on Saturday, February 27, 2016, at 10:00 a.m. at the Willoughby Hills Community Center, 35400 Chardon Road, Willoughby Hills, OH. Applications may be picked up at Willoughby Hills City Hall, 35405 Chardon Road, from Tuesday, January 19, 2016, through Friday, January 25, 2016, from 9:00 a.m. to 4:00 p.m.

Applications must be filed in person or by certified mail beginning on Tuesday, February 2, 2016, through Friday, February 5, 2016, at Willoughby Hills City Hall Finance Department, 35405 Chardon Road from 9:00 a.m. to 4:00 p.m. A non-refundable filing fee of twenty-five dollars (\$25.00) is payable at the time the application is filed (exact cash or check only). No applications will be accepted without payment of the filing fee. No applications sent via certified mail will be accepted after February 5, 2016, at 4:00 p.m.

No applications will be accepted before 9:00 a.m. on Tuesday, February 2, 2016, or after 4:00 p.m. on Friday, February 5, 2016.

Qualifications: Applicant must be a citizen of the United States; applicant must be age 21 on or before the date of the written examination and in accordance with Ohio Revised Code 124.1 “no person shall be eligible to receive an original appointment after his or her 35th birthday.” However, the Commission may grant an age waiver for service that is transferable to the Ohio Police and Fire Pension System if the applicant is able to obtain 25 years of service in the Police and Fire Pension System by age 65; high school education or equivalent; hold a valid Ohio Driver’s License and be insurable under the City’s Vehicle Insurance Policy; Ohio Peace Officer Training Academy (O.P.O.T.A.) Certification required; must have current Tri-C Police Officer Physical Agility Certification at time of appointment.

LIMITED TO THE **FIRST 100** QUALIFIED APPLICATIONS RETURNED TO THE
SECRETARY OF THE CIVIL SERVICE COMMISSION

EQUAL OPPORTUNITY EMPLOYER

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