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Director of Finance
Frank J. Brichacek

Assistant Finance Director
DAWN SNYDER

Engineer
PIETRO A. DI FRANCO, P.E., SI,
LEED AP, CPESC

Building Commissioner

Safety Director
ROBERT M. WEGER

City of Willoughby Hills

35405 Chardon Road, Willoughby Hills, Ohio 44094-9195

Phone (440) 946-1234 FAX 975-3535

Robert M. Weger, Mayor

Council

CHRISTOPHER L. BIRO
NANCY E. FELLOWS
DAVID M. FIEBIG
JENNIFER SOMMERS GREER
CHRISTOPHER HALLUM
JANET R. MAJKA
JOHN T. PLECNIK

Council Clerk

VICTORIA A. SAVAGE, CMC

July 18, 2018

Mr. Edward N. Zupancic
Lake County Auditor
105 Main Street
Painesville, Ohio 44077-0490

Re: 2019 Tax Budget

Dear Mr. Zupancic,

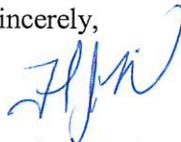
Enclosed with this letter are two certified copies of Ordinance Number 2018-34 which adopts the City's Tax Budget for 2019. Also enclosed are two signed copies of the 2019 Tax Budget.

Ordinance Number 2018-34 was adopted by the Willoughby Hills City Council on July 12, 2018 and signed by the Mayor on July 13, 2018. City Council held a public hearing on the 2019 Tax Budget on Thursday, July 12, 2017 at 7:00 p.m.

Ordinance 2018-34 became effective immediately upon approval of the Mayor as Section 6.2 of the City's charter provides that an ordinance which appropriates money or authorizes an annual tax levy, both of which Ordinance 2018-34 does, is effective immediately upon approval by the Mayor.

If you would be so kind as to provide a receipt showing the filing date of the 2018 Tax Budget, I would appreciate it. If you have any questions, do not hesitate to contact me at (440) 918-8731 or by email at FrankBrichacek@WilloughbyHills-oh.gov. Thank you in advance for your assistance with this matter.

Sincerely,



Frank J. Brichacek
Director of Finance

Enclosures (4)

**Adopted
TAX BUDGET FOR**

The City of Willoughby Hills, Ohio

FOR THE FISCAL YEAR

January 1, 2019 TO December 31, 2019

***LAKE
COUNTY,

OHIO***

Instructions and Tax Budget Form

INSTRUCTIONS FOR COMPLETING THE TAX BUDGET

SCHEDULE A

List only those individual funds which are requesting general property tax revenue. Please complete Column 1 by identifying the amount of general property tax you wish to request for the fiscal year. Columns 2 and 3 are to be completed by the Budget Commission and Columns 4 and 5 are to be completed by the County Auditor.

SCHEDULE B

This schedule will be completed by the County Auditor.

EXHIBIT I - STATEMENT OF FUND ACTIVITY

Complete this exhibit only for the General Fund, the Bond Retirement Fund (if it is, or has been, receiving property tax revenue) and any other funds for which you are requesting general property tax revenue. (Reproduce page 4 if necessary)

This exhibit should be completed using the CASH BASIS of accounting. For all funds, please segregate amounts received for homestead and rollbacks from property taxes. The line item "Revenues Over / Under Expenditures" is the difference between "Total Revenues" less "Total Expenditures". The line item "Ending Cash Balance" is the total of "Revenues Over / Under Expenditures" and the "Beginning Cash Balance".

Columns 1 and 2 - Complete these columns using data from the last two COMPLETED fiscal years.

Column 3 - Complete this column using current year data. A portion of the amount shown should be actual data and the remainder will represent estimates for the balance of the year.

One method of determining the amounts within this column is to review the last amended certificate of estimated resources and the appropriation ordinance. If the amounts are in line with your current estimates, these amounts may be used.

Column 4 - Complete this column for the next fiscal year (budget year).

EXHIBIT II - SCHEDULE OF INDEBTEDNESS

This exhibit is to provide all necessary detail of all debt issues of the entity. Each bond or note issue should be listed individually.

NOTE: The Budget Commission reserves the right to request additional financial information, if necessary, for the funds disclosed in this tax budget.

STATEMENT OF FUND ACTIVITY

(Complete only for General Fund, Bond Retirement Fund, and any other funds requesting general property tax revenue)

EXHIBIT I

FUND: GENERAL FUND 110

DESCRIPTION	FOR 2016 ACTUAL	FOR 2017 ACTUAL	2017 CURRENT YEAR ESTIMATE	2019 BUDGET YEAR ESTIMATE
REVENUES:				
Property Taxes (Real & Personal)	\$ 466,117	\$ 470,019	\$ 477,800	\$ 544,000
Homestead, Rollback & 10,000 Exemp	61,317	61,420	61,600	68,000
Local Govm't/Rev. Ass't. Fund	381,550	379,495	389,600	400,000
S. B. 3 & 287 Dereg. Reimb.	0	0	0	0
Personal Property Reimb.	0	0	0	0
Other Revenues	5,633,976	5,478,431	5,757,700	5,873,000
TOTAL REVENUES	\$ 6,542,960	\$ 6,389,365	\$ 6,686,700	\$ 6,885,000
TOTAL EXPENDITURES	\$ 6,756,248	\$ 6,178,941	\$ 6,874,460	\$ 7,187,000
REVENUES OVER (UNDER) EXPENDITURES	\$ (213,288)	\$ 210,424	\$ (187,760)	\$ (302,000)
BEGINNING CASH BALANCE	\$ 1,581,960	\$ 1,368,672	\$ 1,579,096	\$ 1,391,336
ENDING CASH BALANCE	\$ 1,368,672	\$ 1,579,096	\$ 1,391,336	\$ 1,089,336
ENCUMBRANCES AT YEAR END	\$ 117,708	\$ 187,760	\$ -	\$ -

FUND: BOND RETIREMENT FUND 310

DESCRIPTION	FOR 2016 ACTUAL	FOR 2017 ACTUAL	2018 CURRENT YEAR ESTIMATE	2019 BUDGET YEAR ESTIMATE
REVENUES:				
Property Taxes (Real & Personal)	\$ 107,238	\$ 103,235	\$ 104,700	\$ 105,700
Homestead, Rollback & 10,000 Exemp	13,466	13,490	13,500	15,000
S. B. 3 & 287 Dereg. Reimb.	0	0	0	0
Personal Property Reimb.	0	0	0	0
Other Revenues	2,389,004	1,938,883	1,640,100	1,098,500
TOTAL REVENUES	\$ 2,509,708	\$ 2,055,608	\$ 1,758,300	\$ 1,219,200
TOTAL EXPENDITURES	\$ 2,497,626	\$ 2,032,522	\$ 1,781,041	\$ 1,219,500
REVENUES OVER (UNDER) EXPENDITURES	\$ 12,082	\$ 23,086	\$ (22,741)	\$ (300)
BEGINNING CASH BALANCE	\$ 160,074	\$ 172,156	\$ 195,242	\$ 172,501
ENDING CASH BALANCE	\$ 172,156	\$ 195,242	\$ 172,501	\$ 172,201
ENCUMBRANCES AT YEAR END	\$ 141	\$ 141	\$ -	\$ -

STATEMENT OF FUND ACTIVITY

(Complete only for General Fund, Bond Retirement Fund, and any other funds requesting general property tax revenue)

EXHIBIT I
(Continued)

FUND: Emergency Fire Levy 240

DESCRIPTION	FOR 2016 ACTUAL	FOR 2017 ACTUAL	2018 CURRENT YEAR ESTIMATE	2019 BUDGET YEAR ESTIMATE
REVENUES:				
Property Taxes (Real & Personal)	\$ 392,067	\$ 395,345	\$ 399,300	\$ 448,300
Homestead, Rollback & 10,000 Exempt	51,576	51,662	51,800	57,000
S. B. 3 & 287 Dereg. Reimb.	0	0	0	0
Personal Property Reimb.	0	0	0	0
Other Revenues	207,724	328,497	306,700	324,000
TOTAL REVENUES	\$ 651,367	\$ 775,504	\$ 757,800	\$ 829,300
TOTAL EXPENDITURES	\$ 628,545	\$ 711,150	\$ 816,826	\$ 829,000
REVENUES OVER (UNDER) EXPENDITURES	\$ 22,822	\$ 64,354	\$ (59,026)	\$ 300
BEGINNING CASH BALANCE	\$ 163,566	\$ 186,388	\$ 250,742	\$ 191,716
ENDING CASH BALANCE	\$ 186,388	\$ 250,742	\$ 191,716	\$ 192,016
ENCUMBRANCES AT YEAR END	\$ 2,425	\$ 12,060	\$ -	\$ -

FUND: Road Levy 270

DESCRIPTION	FOR 2016 ACTUAL	FOR 2017 ACTUAL	2018 CURRENT YEAR ESTIMATE	2019 BUDGET YEAR ESTIMATE
REVENUES:				
Property Taxes (Real & Personal)	\$ 543,540	\$ 547,242	\$ 548,300	\$ 630,900
Homestead, Rollback & 10,000 Exempt	71,456	71,633	64,400	71,000
S. B. 3 & 287 Dereg. Reimb.	0	0	0	0
Personal Property Reimb.	0	0	0	0
Other Revenues	915,402	509,637	3,500	4,000
TOTAL REVENUES	\$ 1,530,398	\$ 1,128,512	\$ 616,200	\$ 705,900
TOTAL EXPENDITURES	\$ 1,151,126	\$ 1,289,077	\$ 901,071	\$ 829,000
REVENUES OVER (UNDER) EXPENDITURES	\$ 379,272	\$ (160,565)	\$ (284,871)	\$ (123,100)
BEGINNING CASH BALANCE	\$ 391,846	\$ 771,118	\$ 610,553	\$ 325,682
ENDING CASH BALANCE	\$ 771,118	\$ 610,553	\$ 325,682	\$ 202,582
ENCUMBRANCES AT YEAR END	\$ 233,425	\$ 71,871	\$ -	\$ -

STATEMENT OF FUND ACTIVITY

(Complete only for General Fund, Bond Retirement Fund, and any other funds
requesting general property tax revenue)

EXHIBIT I
(Continued)

FUND: Police Pension 220

DESCRIPTION	FOR 2016 ACTUAL	FOR 2017 ACTUAL	2018 CURRENT YEAR ESTIMATE	2019 BUDGET YEAR ESTIMATE
REVENUES:				
Property Taxes (Real & Personal)	\$ 65,349	\$ 65,892	\$ 66,000	\$ 73,200
Homestead, Rollback & 10,000 Exemp	\$ 8,597	\$ 8,610	\$ 10,100	\$ 11,000
S. B. 3 & 287 Dereg. Reimb.	\$ -	\$ -	\$ -	\$ -
Personal Property Reimb.	\$ -	\$ -	\$ -	\$ 300
Other Revenues	\$ 81	\$ 133	\$ 100	\$ -
TOTAL REVENUES	\$ 74,027	\$ 74,635	\$ 76,200	\$ 84,500
TOTAL EXPENDITURES	\$ 71,052	\$ 73,600	\$ 76,100	\$ 84,500
REVENUES OVER (UNDER) EXPENDITURES	\$ 2,975	\$ 1,035	\$ 100	\$ -
BEGINNING CASH BALANCE	\$ 28,515	\$ 31,490	\$ 32,525	\$ 32,625
ENDING CASH BALANCE	\$ 31,490	\$ 32,525	\$ 32,625	\$ 32,625
ENCUMBRANCES AT YEAR END	\$ -	\$ -	\$ -	\$ -

FUND: Employee Termination 296

DESCRIPTION	FOR 2016 ACTUAL	FOR 2017 ACTUAL	2018 CURRENT YEAR ESTIMATE	2019 BUDGET YEAR ESTIMATE
REVENUES:				
Property Taxes (Real & Personal)	\$ 19,604	\$ 19,762	\$ 20,200	\$ 22,300
Homestead, Rollback & 10,000 Exemp	2,579	2,582	2,600	3,000
S. B. 3 & 287 Dereg. Reimb.	0	0	200	200
Personal Property Reimb.	0	0	0	0
Other Revenues	107,898	15	0	100
TOTAL REVENUES	\$ 130,081	\$ 22,359	\$ 23,000	\$ 25,600
TOTAL EXPENDITURES	\$ 104,227	\$ 42,105	\$ 31,800	\$ 25,600
REVENUES OVER (UNDER) EXPENDITURES	\$ 25,854	\$ (19,746)	\$ (8,800)	\$ -
BEGINNING CASH BALANCE	\$ 3,071	\$ 28,925	\$ 9,179	\$ 379
ENDING CASH BALANCE	\$ 28,925	\$ 9,179	\$ 379	\$ 379
ENCUMBRANCES AT YEAR END	\$ 24,348	\$ -	\$ -	\$ -

SCHEDULE OF INDEBTEDNESS

EXHIBIT II

PURPOSE OF BONDS AND NOTES	AUTHORITY FOR LEVY OUTSIDE 10 MILL LIMIT*	DATE OF ISSUE	DATE DUE	ORDINANCE OR RESOLUTION	SERIAL OR TERM	RATE OF INTEREST	AMOUNT OF BONDS / NOTES OUTSTANDING AT BEGINNING OF BUDGETED YEAR 01/01/19	AMOUNT REQUIRED FOR PRINCIPAL & INTEREST PAYMENTS 1/1/19 TO 12/31/19
INSIDE TEN MILL LIMIT:								
Community Center		March 2004	January 2021	2004-6	Serial	4.11%	\$295,000	\$106,152
TOTAL							\$295,000	\$106,152
OUTSIDE TEN MILL LIMIT:								
Debt Partially Funded by Charter Millage								
Debt Funded by Charter Millage (Do not levy separately for this issue)								
Debt Funded by Special Assessments (Do not levy separately for these issues)								
Debt Funded by TIF PILOT Payments (Do not levy separately for this issue)								
TOTAL							\$0	\$0

* If the levy is outside the 10 mill limit by vote enter the words "by vote" and the date of the election.
 If outside the 10 mill limit without a vote, enter the reference to the statute under which the levy is exempt from the 10 mill limit.

NANCY E. FELLOWS
President of Council

JOHN PLECNIK
Vice President of Council

VICTORIA ANN SAVAGE, CMC
Clerk of Council

City of Willoughby Hills

DAVID M. FIEBIG
CHRISTOPHER HALLUM
LAURA LENZ
JANET R. MAJKA
LAURA PIZMOHT

ORDINANCE NO. 2018-34

AN ORDINANCE ADOPTING A TAX BUDGET FOR THE FISCAL YEAR 2019 FOR THE CITY OF WILLOUGHBY HILLS.

WHEREAS, Ohio Revised Code, Section 5705.28 states that the taxing authority of each subdivision (i.e. Municipal Corporation) or other taxing unit shall adopt a tax budget for the next succeeding fiscal year; and

WHEREAS, in accordance with the Ohio Revised Code, Section 5705.30, at least two copies of the budget shall be filed in the office of the fiscal officer of the subdivision (i.e. Municipal Corporation) for public inspection not less than ten days before its adoption by the taxing authority, and such taxing authority shall hold at least one public hearing thereon, of which public notice shall be given by at least one publication not less than ten days prior to the date of hearing in the official publication of such subdivision, or in a newspaper having general circulation in the subdivision; and

WHEREAS, said Budget must be adopted by the legislative body (City/Village Council, Township Trustees, or other Board) on or before July 15th with two copies submitted to the County Auditor on or before July 20th; and

WHEREAS, failure to comply with Sections 5705.28, 5705.30 O.R.C. shall result in loss of local government fund allocation.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILLOUGHBY HILLS, COUNTY OF LAKE, STATE OF OHIO, AT LEAST TWO THIRDS OF THE MEMBERS CONCURRING THAT:

SECTION 1. The Tax Budget attached hereto and marked the "Exhibit A", consisting of eight (8) pages and incorporated herein by reference, is hereby adopted as the Tax Budget for the fiscal year, January 1, 2019 to December 31, 2019, for the City of Willoughby Hills.

SECTION 2. The actions of this Council concerning and relating to the passage of this legislation were conducted in lawful meetings of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in compliance with all legal requirements including Chapter 107 of the Codified Ordinances of the City of Willoughby Hills.

SECTION 3. This Ordinance shall be in full force and take effect at the earliest time permitted by law.

PASSED: July 12, 2018

Nancy E. Fellows
Nancy E. Fellows
President of Council

Submitted to the Mayor for his approval on this 12 day of July, 2018

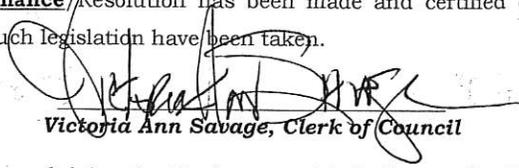
Approved by the Mayor
July 13, 2018

ATTEST:
Victoria Ann Savage
Victoria Ann Savage, CMC
Clerk of Council

Robert M. Weger
Robert M. Weger
Mayor

CERTIFICATION

I, Victoria Ann Savage, as Clerk of Council of Willoughby Hills, Ohio, do hereby certify that the foregoing is a true and correct copy of **Ordinance/Resolution No. 2018-34** passed by the Council of the City of Willoughby Hills on the **12th** day of **July**, 2018; that publication of such **Ordinance/Resolution** has been made and certified of record according to law*; and that no proceedings looking to a referendum upon such legislation have been taken.


Victoria Ann Savage, Clerk of Council

*This legislation was posted according to law and duly advertised pursuant to Ordinance No. 2003-19 in the Lake County News-Herald on July 18, 2018.

**Proposed
TAX BUDGET FOR**

The City of Willoughby Hills, Ohio

FOR THE FISCAL YEAR

January 1, 2019 TO December 31, 2019

***LAKE
COUNTY,
OHIO***

Instructions and Tax Budget Form

INSTRUCTIONS FOR COMPLETING THE TAX BUDGET

SCHEDULE A

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EXHIBIT I
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TOTAL EXPENDITURES	\$ 628,545	\$ 711,150	\$ 816,826	\$ 829,000
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ENDING CASH BALANCE	\$ 186,388	\$ 250,742	\$ 191,716	\$ 192,016
ENCUMBRANCES AT YEAR END	\$ 2,425	\$ 12,060	\$ -	\$ -

FUND: Road Levy 270

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REVENUES:				
Property Taxes (Real & Personal)	\$ 543,540	\$ 547,242	\$ 548,300	\$ 630,900
Homestead, Rollback & 10,000 Exempt	71,456	71,633	64,400	71,000
S. B. 3 & 287 Dereg. Reimb.	0	0	0	0
Personal Property Reimb.	0	0	0	0
Other Revenues	915,402	509,637	3,500	4,000
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BEGINNING CASH BALANCE	\$ 391,846	\$ 771,118	\$ 610,553	\$ 325,682
ENDING CASH BALANCE	\$ 771,118	\$ 610,553	\$ 325,682	\$ 202,582
ENCUMBRANCES AT YEAR END	\$ 233,425	\$ 71,871	\$ -	\$ -

STATEMENT OF FUND ACTIVITY

(Complete only for General Fund, Bond Retirement Fund, and any other funds requesting general property tax revenue)

EXHIBIT I
 (Continued)

FUND: Police Pension 220

DESCRIPTION	FOR 2016 ACTUAL	FOR 2017 ACTUAL	2018 CURRENT YEAR ESTIMATE	2019 BUDGET YEAR ESTIMATE
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Property Taxes (Real & Personal)	\$ 65,349	\$ 65,892	\$ 66,000	\$ 73,200
Homestead, Rollback & 10,000 Exemp	\$ 8,597	\$ 8,610	\$ 10,100	\$ 11,000
S. B. 3 & 287 Dereg. Reimb.	\$ -	\$ -	\$ -	\$ -
Personal Property Reimb.	\$ -	\$ -	\$ -	\$ 300
Other Revenues	\$ 81	\$ 133	\$ 100	\$ -
TOTAL REVENUES	\$ 74,027	\$ 74,635	\$ 76,200	\$ 84,500
TOTAL EXPENDITURES	\$ 71,052	\$ 73,600	\$ 76,100	\$ 84,500
REVENUES OVER (UNDER) EXPENDITURES	\$ 2,975	\$ 1,035	\$ 100	\$ -
BEGINNING CASH BALANCE	\$ 28,515	\$ 31,490	\$ 32,525	\$ 32,625
ENDING CASH BALANCE	\$ 31,490	\$ 32,525	\$ 32,625	\$ 32,625
ENCUMBRANCES AT YEAR END	\$ -	\$ -	\$ -	\$ -

FUND: Employee Termination 296

DESCRIPTION	FOR 2016 ACTUAL	FOR 2017 ACTUAL	2018 CURRENT YEAR ESTIMATE	2019 BUDGET YEAR ESTIMATE
REVENUES:				
Property Taxes (Real & Personal)	\$ 19,604	\$ 19,762	\$ 20,200	\$ 22,300
Homestead, Rollback & 10,000 Exemp	2,579	2,582	2,600	3,000
S. B. 3 & 287 Dereg. Reimb.	0	0	200	200
Personal Property Reimb.	0	0	0	0
Other Revenues	107,898	15	0	100
TOTAL REVENUES	\$ 130,081	\$ 22,359	\$ 23,000	\$ 25,600
TOTAL EXPENDITURES	\$ 104,227	\$ 42,105	\$ 31,800	\$ 25,600
REVENUES OVER (UNDER) EXPENDITURES	\$ 25,854	\$ (19,746)	\$ (8,800)	\$ -
BEGINNING CASH BALANCE	\$ 3,071	\$ 28,925	\$ 9,179	\$ 379
ENDING CASH BALANCE	\$ 28,925	\$ 9,179	\$ 379	\$ 379
ENCUMBRANCES AT YEAR END	\$ 24,348	\$ -	\$ -	\$ -

SCHEDULE OF INDEBTEDNESS

EXHIBIT II

PURPOSE OF BONDS AND NOTES	AUTHORITY FOR LEVY OUTSIDE 10 MILL LIMIT*	DATE OF ISSUE	DATE DUE	ORDINANCE OR RESOLUTION	SERIAL OR TERM	RATE OF INTEREST	AMOUNT OF BONDS / NOTES OUTSTANDING AT BEGINNING OF BUDGETED YEAR	AMOUNT REQUIRED FOR PRINCIPAL & INTEREST PAYMENTS
INSIDE TEN MILL LIMIT:								
Community Center		March 2004	January 2021	2004-6	Serial	4.11%	\$295,000	\$106,152
TOTAL								
							\$295,000	\$106,152
OUTSIDE TEN MILL LIMIT:								
Debt Partially Funded by Charter Millage								
Debt Funded by Charter Millage (Do not levy separately for this issue)								
Debt Funded by Special Assessments (Do not levy separately for these issues)								
Debt Funded by TIF PILOT Payments (Do not levy separately for this issue)								
TOTAL							\$0	\$0

* If the levy is outside the 10 mill limit by vote enter the words "by vote" and the date of the election.
 If outside the 10 mill limit without a vote, enter the reference to the statute under which the levy is exempt from the 10 mill limit.