

City of Willoughby Hills

RESOLUTION NO. 2018-14

A RESOLUTION URGING THE MAYOR TO FULLY UTILIZE THE SERVICES OF BACKTRACK, A BACKGROUND SCREENING COMPANY TO EXPEDITE THE VETTING PROCESS FOR POTENTIAL CANDIDATES SEEKING EMPLOYMENT IN THE CITY OF WILLOUGHBY HILLS AND DECLARING AN EMERGENCY.

WHEREAS, on December 8, 2016, the Mayor entered into a Client User Agreement for Service with BackTrack, employment screening specialists, located at 8850 Tyler Boulevard, Mentor, Ohio 44060 to provide thorough and professional background checks for potential candidates seeking employment within the City; and

WHEREAS, under said Agreement, BackTrack has provided, on a timely basis, many of the following services for the City: Education Verification (\$10.00 each); Employment History Verification (\$10.00 each); Driver's History Record (Ohio provides last 3 years, at a cost of \$12.00 which includes \$6.00 plus the Ohio State fee of \$6.00); BCI Check (\$33.00 includes \$9.00 plus the Ohio State fee of \$24.00); References (\$10.00 each); Drug Screen (5 Panel instant, at a cost of \$38.00 and a 10 Panel lab based at \$42.00) and a Physical (\$80.00); and

WHEREAS, Charter Section 3.31 – Powers provides that the Council shall enact any and all legislation deemed necessary for the preservation of the safety and welfare of the community and provide for the orderly and desirable growth of the community for the efficient and orderly operation of the local government; and

WHEREAS, the timely services provided by BackTrack, employment screening specialists, should be fully utilize to streamline and to eliminate any duplication in the vetting process of potential candidates who are being considered for safety/service positions within the City.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILLOUGHBY HILLS, COUNTY OF LAKE, STATE OF OHIO THAT:

SECTION 1. This Council hereby strongly urges the Mayor to fully utilize the services of BackTrack, employment screening specialists, for the vetting of police and firefighters and in doing so, will aid the Civil Service Commission in fulfilling their duties as required by the Charter and will provide the position of Assistant Finance Director with a time saving resource as said position is charged with the duty and responsibility of verifying employment history, education, and references.

SECTION 2. The actions of this Council concerning and relating to the passage of this legislation were conducted in lawful meetings of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in compliance with all legal requirements including Chapter 107 of the Codified Ordinances of the City of Willoughby Hills.

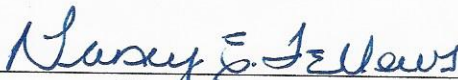
SECTION 3. This Resolution constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the city of Willoughby Hills and further provides for the usual daily operation of a municipal department; to wit: strongly urges the Mayor to fully engage the timely services provided by BackTrack, employment screening specialists, to eliminate any duplication in the vetting process of potential candidates who are being considered for safety/service positions within the City; wherefore, this Resolution shall be in full force and take effect from and after its passage and approval by the Mayor.

PASSED: September 27, 2018

Submitted to the Mayor for his approval
on this 27 day of September, 2018

ATTEST:


Victoria Ann Savage, CMC
Clerk of Council


Nancy E. Fellows
President of Council

Approved by the Mayor

_____, 2018

Robert M. Weger
Mayor