

President of Council
CHRISTOPHER HALLUM

Vice President of Council
MICHAEL KLINE

Council Clerk
KAREN MEHOLLIN

City of Willoughby Hills

Council
JULIE A. BELICH
JOE JARMUSZKIEWICZ
DANIEL KNECHT
VICKI MILLER
TANYA TAYLOR DRAPER

Agenda

Regular Meeting of Council

November 10, 2022

7:00 p.m.

Regular Meeting of Council Called to Order

Cell Phone Reminder to Turn off Devices

Pledge of Allegiance

Roll Call of Council

Members Present: Councilwoman Vicki Miller, Councilwoman Tanya Taylor Draper, Councilwoman Julie Belich, Council President Christopher Hallum, Councilman Joe Jarmuszkiwicz, Council Vice President Michael Kline, and Councilman Dan Knecht.

Also Present: Mayor Andy Gardner, Law Director Michael C. Lucas, Finance Director Frank J. Brichacek, Jr., and City Engineer Pietro A. DiFranco.

DISPOSITION OF THE JOURNAL

Approval of the October 27, 2022 Regular Council Meeting minutes.

COUNCIL CORRESPONDENCE AND MISCELLANEOUS REPORTS

10/26/22 email Vicki Miller, re: Thursday Agenda Minutes.

10/27/22 email from Gloria Majeski, re: Veterans document.

10/31/22 email from Julie Belich, re: Deer Management Information.

10/31/22 email from Rec Commission, re: WH Recreation Commission Meeting – Wed. 11/2/22 – at 7:00 pm.

11/1/22 email from Michael Lucas, re: See revised Resolution.

11/1/22 email from Building Dept., re: Resignation of Denise Edwards.

11/1/22 email from Building Dept., re: 2022-2023 Snow Plow Registration.

11/1/22 email from Frank Brichacek, re: Rec Commission Reports as of 10/31/22.
11/2/22 email from Iamonymous Citizen, re: Public Information Request #4.
11/2/22 email from Michael Lucas, re: Public Information Request #4 - updated.
11/3/22 email from Stephanie Kellner, re: Adopted Legislation for October 2022 (Will. Hills).
11/4/22 email from Pietro DiFranco, re: Bowen Proposal – Zoning Administration (Jan-June 2023).
11/4/22 email from Chris Hallum, re: Notifications Ordinance.
11/4/22 email from Vicki Miller, re: WHISPER Raking projects.
11/7/22 email from Mayor Gardner, re: Revised Agenda for Monday Meeting.
11/7/22 email from Mayor Gardner, re: Lake County Hazardous Mitigation Plan Resolution.
11/7/22 email from Mayor Gardner, re: Resolutions 2022-27-30.
11/8/22 email from Chris Hallum, re: I’ve shared a file with you on OneDrive.
11/8/22 email from Pietro DiFranco, re: Bowen Proposal – Zoning Administration (Jan-June 2023).
11/8/22 email from Pietro DiFranco, re: Bowen Contract for Thursday.

PUBLIC PORTION #1 – An opportunity for the public to address Council concerning anything pertaining to tonight’s agenda

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

MAYOR’S REPORT – Mayor Andy Gardner

LAW DIRECTOR’S REPORT - Attorney Michael C. Lucas

FINANCE DIRECTOR’S REPORT – Finance Director Frank J. Brichacek, Jr.

CITY ENGINEER’S REPORT - Pietro A. DiFranco, P.E.

BOARDS & COMMISSIONS REPORTS / COMMITTEE REPORTS

Planning & Zoning and Architectural Board of Review: Councilwoman Taylor Draper

Recreation Commission Report: Councilman Jarmuszkiewicz

Finance Committee: Council Vice President Kline

Business Subcommittee: Council Vice President Kline

Beautification Committee: Councilwoman Taylor Draper

UNFINISHED BUSINESS:

LEGISLATION:

ORDINANCE 2022-034 AMENDED – THIRD READING

AN ORDINANCE AMENDING PART SEVEN - BUSINESS REGULATION CODE OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS, OHIO WITH THE ESTABLISHMENT OF CHAPTER 759 CAPTIONED “MEDICAL MARIJUANA LICENSURE”.

ORDINANCE 2022-066 – FIRST READING

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ACCEPT THE PROPOSAL AS SUBMITTED BY RICHARD L. BOWEN & ASSOCIATES, INC. PROVIDING ZONING ADMINISTRATION SERVICES FOR THE CITY OF WILLOUGHBY HILLS, FOR THE PERIOD OF JANUARY 1, 2023 THROUGH JUNE 30, 2023 AND DECLARING AN EMERGENCY.

RESOLUTION 2022-026 – FIRST READING

A RESOLUTION ADOPTING THE UPDATED LAKE COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN AS PRESENTED AND WITH ANY FEDERALLY-REQUIRED MODIFICATIONS.

RESOLUTION 2022-027 – FIRST READING

A RESOLUTION EXPRESSING THE APPRECIATION OF CITY COUNCIL FOR THE DEDICATION OF ASSISTANT FIRE CHIEF THOMAS TALCOTT FOR HIS LONG SERVICE AND DEDICATION TO THE WILLOUGHBY HILLS FIRE DEPARTMENT AND THE RESIDENTS OF THE CITY.

RESOLUTION 2022-028 – FIRST READING

A RESOLUTION EXPRESSING THE APPRECIATION OF CITY COUNCIL FOR THE DEDICATION OF CAPTAIN BRIAN HRIC FOR HIS LONG SERVICE AND DEDICATION TO THE WILLOUGHBY HILLS FIRE DEPARTMENT AND THE RESIDENTS OF THE CITY.

RESOLUTION 2022-029 – FIRST READING

A RESOLUTION RECOGNIZING THE WILLOUGHBY HILLS FIRE DEPARTMENT FOR 75 YEARS OF SERVICE, INNOVATION AND TRADITION BENEFITTING THE CITY.

RESOLUTION 2022-030 – FIRST READING

A RESOLUTION EXPRESSING THE APPRECIATION OF CITY COUNCIL FOR THE DEDICATION OF FIREFIGHTER TIM MACKEY FOR HIS LONG SERVICE AND DEDICATION TO THE WILLOUGHBY HILLS FIRE DEPARTMENT AND THE RESIDENTS OF THE CITY.

NEW BUSINESS:

Motion to accept NOPEC’s Green Ribbon Grant Award check in the amount of \$2,500.00.

Motion to accept check in the amount of \$3,364.71 on behalf of the Gulik Family Charitable Remainder Unitrust to be used for the W.H.I.S.P.E.R. program.

Motion to forego November 24, 2022 Regular Council Meeting.

PUBLIC PORTION #2 – – An opportunity for the public to address Council with any comments, issue or concern

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

FOR THE GOOD OF THE ORDER/FOR THE GOOD OF THE COMMUNITY

ADJOURNMENT