MINUTES

Recreation Commission

City of Willoughby Hills

June 5, 2019

CALL TO ORDER: 7:00 PM

PRESENT: Chairman Sandy Grubiss, Jim Walsh (7:03 arrival), Joe Jarmuskiewicz, Jeanne Kaston, Marcie Levine and Vicki Miller.

ABSENT: Lynn Hallum and Dee Germano

ALSO PRESENT: Gloria Majeski, Clerk *pro tem.*

DISPOSITION of the MINUTES OF May 1, 2019

MOTION: Jim Walsh moved to accept the Minutes from the Recreation Commission Meeting of May 1, 2019 as presented.
Seconded by Vicki Miller
Voice Vote: 3 Ayes and 3 Abstention (Jarmuskiewicz, Kaston and Levine).
Motion passes: 6/0.

CORRESPONDENCE

- Email dated 5/28/19 to News-Herald re. 6/5/19 WH Recreation Commission Meeting
- Email dated 5/28/19 to Communications re. 6/5/19 WH Recreation Commission Meeting
- Email dated 5/31/19 to Finance re. May 460 Report
- Correspondence List for 6/5/19 Meeting

COUNCIL REPRESENTATIVE'S REPORT (Hallum)

Councilman Hallum was not present at this evening's meeting to give a report.

RECREATION COORDINATOR'S REPORT (position still vacant)

No report. The position of Recreation Coordinator is vacant.

- Recreation Center report (Sandy Grubiss)
  - Willoughby Hills Events Page on Facebook: Previously, there were 576 Likes and it is now up to 587. The 591 Follows has grown to 602.
  - Staffing Update:
    - Katheryn Rich declined the part-time Recreation Coordinator position.
    - Two other candidates are being interviewed.
    - Kyle has resigned her position but will return to train when a new person is hired.
  - Event Update:
    The invoice for pancakes was $240, not $224, as we originally reported, so the final report will be amended to include that amount.
    WH Lions Club check for Easter Eggstravaganza sponsorship still has not yet been received and Sandy will follow up with Joyce Grady to see when payment can be expected.

- **YOUTH SPORTS** - Update by Joe Jarmuskiewicz

  Baseball and Softball: The season has started with a lot of rainouts. Very few games have been played.

COMMUNITY CENTER AND RENTAL REPORTS & COMMUNITY CENTER USAGE REPORT:

Neither of these reports are available but we will attempt to get them prepared for the July meeting.

460 FUND REPORTS for May 2019:

We were unable to acquire the May 2019 460 Fund Report but will attempt to get the report for the July meeting.

UNFINISHED BUSINESS

1.) Fall Craft Show (Saturday, October 12) – as reported by Sandy Grubiss

A FB poll was done to determine if adding Sunday, October 13, 2019, would be a good idea. The results were as follows:

a) "I am not a vendor but would attend" = 112 YES
b) "I am or would like to be a vendor" = 77 YES
c) "I am a vendor but 10/13 does not work" = 14 PEOPLE
d) "I am a vendor but not sure if 10/13 date will work" + 7 PEOPLE
e) "I feel two days is too much" = 3 PEOPLE
f) "I am not interested in attending" = 1 PERSON

Vicki Miller reported her status on the Fall Craft Show:
Currently finalizing on 10/12 vendors.
Will be filling vacant slots.
If 10/13/19 is a "go" she will consult with Sandy Grubiss for contacts and will reach out to those vendors.

Marcie Levine agreed to help Vicki with the show.

There was further discussion regarding having a second day (10/13/19) for the show. Jim Walsh suggested that this particular weekend is Columbus Day weekend and may not bring visitors. He suggested looking into a different weekend for 2020. Joe Jarmuskiewicz said that since we did not have the show in 2018, perhaps it would be a good idea to just try to "rebuild" this year and consider a second day in 2020. Sandy Grubiss suggested that we could hand out a questionnaire in October to see what the interest in 2020 would be. A vote was then taken to see the interest in adding a second day (Sunday, October 13, 2019) to this year's Fall Craft Show:

VOTE: YES (to add the 10/13/19 date): 1 (Grubiss)

NO (not to add the 10/13/19 date) 5 (Jarmuskiewicz, Kaston, Walsh, Miller and Levine)

VOTE fails to add the October 13, 2019, date to the 2019 Fall Craft Show.

2.) Pickle Ball Court (Assigned to Joe Jarmuskiewicz)

Sandy Grubiss indicated that the City would not be applying for the Nature Works Grant. Road Superintendent Mark Grubiss evaluated the courts and found ~~that~~ the tennis courts were cracked and damaged, probably due to subgrade and drainage issues. The problems will continue until they are completely replaced. (Joe Jarmuskiewicz indicted that this could cost $100,000). Sandy asked if we should proceed with the pickleball project given these concerns. Joe stated that we could get pricing to see how much of the repair work could be done by our Service Department. He thought at one point it was about $8,000 to patch and paint. The Nature Works grant could be available in 2020 (with a June 1 filing deadline) for work in the fall of 2020 if we decide to proceed. Jim Walsh volunteered to get some quotes for repairs and we can discuss this at the July meeting.

3.) **Community Day Picnic:** (Assigned to Joe Jarmuskiewicz)

Joe stated that he has not had a chance to get to the VFW for an event this year, but it is something we can look into for the future.

NEW BUSINESS

1.) Changing July Recreation Commission Meeting date from July 3, 2019 to July 10, 2019:
Due to the holiday the Commission discussed changing their meeting from July 3 to July 10 (7pm):
A motion was made by Jim Walsh and seconded by Joe Jarmuskiewicz to change the date from July 3 to July 10:

VOTE: YES (all members)
NO (0)

VOTE PASSES 6/0 to change the July meeting date from July 3 to July 10.

PUBLIC PORTION
Opened at 7:25 PM

No Public Input.

Public Portion closed at 7:25 PM.

ADJOURNMENT:

Meeting adjourned at 7:26 PM by Sandy Grubiss with voice vote consensus.

Gloria Majeski
Gloria Majeski, Clerk *pro tem*

Sandy Grubiss
Chairman

Date approved: 7/10/19

Note: Meetings of the Recreation Commission are recorded and recordings are public record.