

The City of Willoughby Hills is seeking part-time Property Staff Members. Property Staff Members are responsible for monitoring, setup, tear down, and cleaning of Community Center Rental rooms. Property Staff Members are also responsible for events from welcoming renters through checkout.

Potential candidates must be 16 years of age or older and will be expected to have strong communication skills, the ability to exercise good judgment and the ability to stoop, bend, lift 50lbs and to stand for extended times.

This is a part-time position with a varying schedule. Candidates must be available some weeknights and weekends.

The starting rate of pay for this position is \$8.10/hour. Applicants must be able to successfully pass a background check.

Please submit resumes or interest in this position to [hr@willoughbyhills-oh.gov](mailto:hr@willoughbyhills-oh.gov) or stop by City Hall for an application.