

MINUTES
Recreation Commission
City of Willoughby Hills

May 4, 2010

CALL TO ORDER: 8:05 pm
PRESENT: Rick Motuza, Chairman; Jeanette Nelson, Vice-Chairman; Barbara Araps,
Nick Iarussi, Joe Jarmuszkiewicz, Gloria Majeski
Joan Motuza, Clerk
ABSENT: Tony Fistek, Rick Helton, David Pawar, Nancy Fellows - Council Representative

CORRESPONDENCE

4/15/10 From Michael Czalay, Eastlake - Thank you for McDonald's prize at Easter Party.
4/22/10 To Mayor Weger - Requesting written time line and information on Bocce Court project
4/22/10 To Mayor Weger - Requesting transfer of profit from 2009 Christmas Card Lane to 460 Fund
4/26/10 email to Commission - Change in 5/4/10 meeting start time to 8:00 pm
4/26/10 email to The News Herald - meeting change notification
5/4/10 To Finance Director Mirtel from Mayor Weger - Approving transfer of \$663.24 (Christmas Card Lane profit) to 460 Fund.
Reports: 2010 Pancake Breakfast Final Report
2010 Easter Party Recap
Bocce Court - Timeline
Informational Item:
From Gloria Majeski - Community Center Rentals 2010
YTD Fund Report - 460 - Recreation Capital Proj. Fund - dated 4/22/10

DISPOSITION OF MINUTES OF MARCH 29, 2010

MOTION: Gloria Majeski moved that the Commission approve the minutes as submitted.
Seconded by Joe Jarmuszkiewicz
Roll call vote: Ayes unanimous
Motion passes 6/0

Chairman Motuza announced that the Commission meeting agendas and approved minutes are posted on the City Website - www.willoughbyhills-oh.gov

COUNCIL REPRESENTATIVE'S REPORT

No report.

RECREATION REPORT

2010 Pancake Breakfast. All tickets have been accounted for. A profit of \$3538.03 has been realized. Gloria clarified the ticket exchange formula used with the Lion's. \$4 to server-- \$3 to seller. **Summer Softball/Baseball Program.** This is the first year that the Boys League is being incorporated into the recreation league. Coaches background checks are being done. Disclaimers have been distributed to coaches for signature which indicate that they understand the rules of the league. All teams will receive a medical information form. Kelly Wright is in charge of Girls Softball and is distributing uniforms and equipment to the teams. Softball coaches have been issued checks by the Finance Department to cover cost of umpire fees. The coaches will pay the umpires from the money they receive and obtain signed receipts of the transactions. **Summer Sports/ Camp Programs.** There currently are no programs scheduled. Classroom Antics is renting the Community Center and will be offering a Tech Camp to children ages 8-13, an adventure in applied technology. The City is not involved with this program but is promoting it as it is being held at our Community Center. The **Pool Pass Subsidy** is being offered to our residents. **Safety Town** is a go but date has not yet been set. **Craft Fair** flyer is completed and distributed. Fair is expanding to two floors of the Community

Center for 2010. Fee has been raised to \$40. Recreation will be running the concession stand for this event. **Flea Market** flyer has been distributed. **Willoughby Hills Appreciation Day at Classic Park with the Lake County Captains** - Sunday June 20. Tickets are on sale at City Hall - \$5. Captains have given City rights to do promotions. Gloria would like to meet with those interested in planning this event. **Fireworks**. The Community Days Committee signed a contract for 5 years of fireworks. Due to the cancellation of Corn Fest 2010, 2010 fireworks were cancelled. The Mayor received a bill advising that according to the contract 40% of the money would be due for the cancellation - \$1600. The Mayor committed for **Corn Fest 2011, September 10 & 11**, and the cancellation charge was voided. **Touch A Truck**, sponsored by the Fire Department will be held in August.

The Commission asked how the residents are being made aware of the pool pass subsidy. Gloria will have this information posted on Channel 12. A general discussion of concession stands at Recreation events ensued. It was felt that this situation needed rectification.

460 FUND

CAPITAL PROJECTS FUND FOR THE ENHANCEMENT AND IMPROVEMENT OF RECREATIONAL LANDS AND FACILITIES

Gloria reported \$3538.03 profit from 2010 Pancake Breakfast:

MOTION: Nick Iarussi moved that the Commission request Mayor Weger approve the transfer of the 2010 Pancake Breakfast profit to the 460 Fund.
Seconded by Barbara Araps.
Roll call vote: Ayes unanimous
Motion passes 6/0.

1/1/10 Fund Balance \$26,491.19

2009 Craft Show (\$1677.80)

Transferred via **Ordinance 2020-12**, adopted 3/25/10 (**Not yet transferred by Finance Department**)

Awaiting Transfer:

2009 Christmas Card Lane (\$663.24)

2010 Pancake Breakfast (\$3538.03)

Note: Released from Fund at Special Meeting of the Recreation Commission June 9, 2009, \$23,000 for layout, design and construction of bocce ball courts.

UNFINISHED BUSINESS

Bocce Courts

Gloria advised that the Mayor has been investigating bocce courts and would like to share his information with a group who is interested in working on this project. It is not necessary to be on the Recreation Commission to be part of this advisory group. If you want to be on this advisory group call Gloria in the Mayor's office. The following timeline was provided in response to the Commission's request.

BOCCI COURT - TIMELINE

Prepared by Mayor Robert Weger

April 2010

Now through August 2010:

Establish small group of individuals to:

Get plans for bocci courts (4), 2 bathrooms, concessions stand and parking

June 2011:

Move soccer fields to Garfield location to include parking lot

2nd soccer court will then be freed up for bocci court

Consider 10x10 area allocated for oil well (investing revenue)

Fall 2011:

Create football field on Soccer Field # (nearest to St. Noel)

NEW BUSINESS

Chairman Motuza requested that Gloria provide a calendar of all recreation events - listing dates that are critical for planning and promotion so that the Recreation Commission can assess and review programs prior to distribution of information. The Commission would like to be involved in program evaluation/changes/ticket pricing. Currently information is distributed prior to Commission's involvement/discussion of event.

The Commission previously suggested a small scale Corn Hole Tournament. Joe Jarmuszkiewicz volunteered to investigate/organize possibility of this event.

The Commission meeting start time for June and July will be 8:00 pm. There is no meeting in August.

Gloria advised that Law Director Lobe advised her that the Recreation Commission has been dropped from the pending litigation against the City.

PUBLIC PORTION

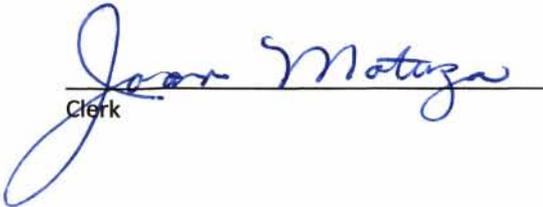
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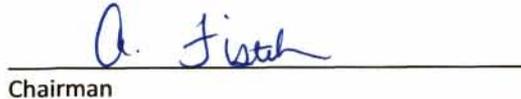
ADJOURNMENT

MOTION: Nick Iarussi moved for adjournment. Seconded by Jeanette Nelson.

Voice vote: Ayes unanimous.

Meeting adjourned at 8:55 pm


Clerk


Chairman

Date approved: 

5/28/10/jdm

Note: Meetings of the Recreation Commission are recorded and recordings are a public record.

Note: The duties of the Recreation Coordinator were assumed by the Mayor's Office as of October 23, 2009.