

MINUTES
Recreation Commission
City of Willoughby Hills

February 8, 2011

CALL TO ORDER: 7:02 pm
PRESENT: Dan Philipp, Chairman: Joseph Jarmuszkiewicz, Vice-Chairman;
Barbara Araps, Gloria Majeski, David Pawar
ABSENT: Rick Helton, Jeanette Nelson, Nancy Fellows – Council Representative
ALSO PRESENT: Mayor Weger, Joan Motuza, Clerk

Prior to the meeting Dan Philipp was appointed to the Commission for a three-year term ending in 2013 and sworn by Mayor Weger.

2011 ORGANIZATION

Due to the fact that the Commission had no Chairman or Vice Chairman in attendance, the Clerk called the meeting to order and opened nominations for Chairman.

Joe Jarmuszkiewicz nominated Dan Philipp for Chairman for the year 2011. Mr. Philipp accepted. The Clerk asked three times for additional nominations. Nominations were closed.

Roll call: Ayes unanimous.

2011 Chairman: Dan Phillip

Chairman Philipp opened nominations for Vice-Chairman. Gloria Majeski nominated Jeanette Nelson. Ms. Nelson was not present to accept or decline the nomination. Barbara Araps nominated Joe Jarmuszkiewicz. Mr. Jarmuszkiewicz accepted. The Chairman asked three times for additional nominations. Nominations were closed.

Roll call: Ayes unanimous

2011 Vice Chairman – Joe Jarmuszkiewicz

CORRESPONDENCE

1/18/11 To Clerk of Council requesting availability of Council Chambers
1/18/11 Response from Clerk of Council
1/19/11 To Finance Director from Mayor requesting transfer of funds to 460 Fund
1/28/11 To City of Willoughby from Mayor Weger – City of Willoughby Hills is interested in subsidizing season pool passes for Willoughby Hills residents for the 2011 season.
1/28/11 From Gloria Majeski, Advising above
2/4/11 To Councilman Reichelt – Advising cancellation of 2/1 meeting & requesting posting of 2/8 agenda
2/7/11 To News-Herald advising meeting cancellation due to inclement weather
Reports: YTD Fund Report – 460 Fund
Breakfast with Santa – Revised report
Minutes: Recreation Committee of Council – Meeting of 12/10/10.
Donation Request:
WEAGAT
Flyers: Pancake Breakfast
City of Willoughby Hills Safety Town
Willoughby Hills Girls Softball 2011 Registration
Willoughby Hills Baseball Registration

DISPOSITION OF MINUTES OF JANUARY 4, 2011

MOTION: Gloria Majeski moved that the Commission approve the minutes.
Seconded by Barbara Araps
Roll call vote: Ayes unanimous
Motion passes 5/0.

COUNCIL REPRESENTATIVE'S REPORT

Councilwoman Fellows was out of town. The Minutes of the 12/10/10 meeting of the Recreation Committee of Council were included in the meeting packet.

RECREATION REPORT

Gloria Majeski provided a revised report of the Breakfast with Santa which reflects a minor change in expenses. **2011 Pancake Breakfast** – Prior to the meeting Commission members were provided 12 tickets. Tickets have been distributed to all Boards and Commissions of the City so that they will be knowledgeable in the event they are approached by residents for information. There is no pressure to sell these tickets. **Boys Baseball & Girls Softball** – Beginning registration process. Willoughby requires earlier signups this year. Gloria is working with Dennis Siedlak of the Boys League and Kelly Wright for Girls Softball. Gloria met with Dan Phillip who suggested bidding out uniform needs. Gloria discussed this with Kelly Wright and she agrees. Chairman Phillip would like the Commission to set/approve the bid specs at the March meeting and put them out for bid. He feels that there would be sufficient time to get bids out. Team sponsor request letters have been sent. This year Willoughby will do the background checks for the Girls Softball coaches. **2011 Craft Show**. Calls coming in. Applications will go out in the next few weeks. Appears as though most 2010 vendors will be returning to the show. **Trips for Review** – Gloria has reviewed the programs provided through the Recreation Commission Coordinator's Round Table. At this point there is nothing that she wants to bring to the Commission. **Corn Fest.** LLC has received incorporated name and EIN number. The financial aspect has been taken out of the City. First meeting will be February 17th. Notification letters have been sent to all those on last year's committee – however, anyone interested is welcome to join. Fundraising will be done during the Pancake Breakfast. Gloria spoke with vendors who participated last year – Texas Roadhouse –LaVera, etc. and all are available. **Data Base** - would be beneficial for registration/determining program interest. **Safety Town** will be held July 18 to July 22. Previously this was a Recreation Commission program, but has been taken over by the Police Department.

460 FUND

CAPITAL PROJECTS FUND FOR THE ENHANCEMENT AND IMPROVEMENT OF RECREATIONAL LANDS AND FACILITIES

Via Ordinance No. 2010-45 approved by Council on December 20, 2010, profits from Christmas Card Lane/Lighting Ceremony (\$673.89), Breakfast with Santa (\$117.59) and Santa Shop (\$202.22) were transferred to the 460 Fund.

1/24/11 Balance in Fund \$37,887.53

Note: Released from Fund at Special Meeting of the Recreation Commission, June 9, 2009, \$23,000 for layout, design and construction of bocce courts.

UNFINISHED BUSINESS

MOTION: Gloria Majeski moved that the Recreation Commission change their meeting date to the first Monday of each month. If the first Monday should happen to fall on a holiday, the meeting would be scheduled for the following Wednesday.
Seconded by Joe Jarmuszkiewicz.
Roll call: Ayes unanimous.
Motion passes 5/0.

MOTION: Gloria Majeski moved that the date for the Breakfast with Santa be changed to December 3, 2011.
Seconded by Barbara Araps.
Roll call: Ayes unanimous.
Motion passes 5/0.

NEW BUSINESS

Willoughby-Eastlake Association for the Gifted and Talented requested a donation for their fundraiser to be held on February 26, 2011. Gloria suggested a basket in lieu of money as the City is working on a temporary budget and she does not yet know what our donation allotment would be.

MOTION: Dan Phillip moved that the Recreation Commission donate a basket to WEAGT.
 Seconded by Joe Jarmuszkiewicz.
 Roll call: Ayes unanimous.
Motion passes 5/0. – Gloria will prepare basket.

Pool Pass Subsidy Mayor Weger has advised the City of Willoughby that the City of Willoughby Hills is interested in being part of the Pool Pass Subsidy Program for the 2011 season at the following rates:

<u>Willoughby Hills</u>	<u>Willoughby Res. Rate</u>	<u>Non- Resident</u>	<u>Difference (Invoice)</u>
Youth	\$45	\$99	\$54
Adult	\$57	\$115	\$58
Family	\$110	\$225	\$115

Mayor Weger advised the Commission that the City has budgeted \$8000 for this project.

Mayor Weger advised that price quotes have been requested for installing proper **backstops and dugouts for Field G and Field H.**

Volunteers are needed for the Pancake Breakfast which is the major fundraiser of the Recreation Commission.

The Boys League is having a summer tournament June 24, 25 and 26. They will be using the major and minor fields.

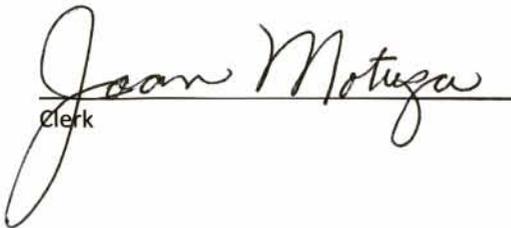
The next City Newsletter is scheduled to be distributed in April. If you have anything to report, please get info to Gloria by March 15th.

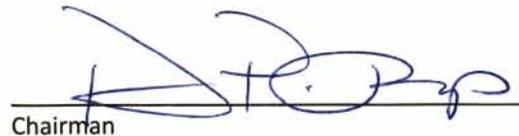
PUBLIC PORTION

No public present.

ADJOURNMENT

There being no further business, Chairman Phillip adjourned the meeting at 7:45 pm.


 Clerk


 Chairman

Date approved: March 7, 2011

Note: Meetings of the Recreation Commission are recorded and recordings are a public record.

Note: The duties of the Recreation Coordinator were assumed by the Mayor's Office (Gloria Majeski) as of October 23, 2009.