

DAVID A. REICHEL  
President of Council

NANCY E. FELLOWS  
Vice President of Council

VICTORIA ANN SAVAGE, CMC  
Clerk of Council

# City of Willoughby Hills

*Council*  
CHRISTOPHER L. BIRO  
DAVID M. FIEBIG  
FRANK A. GERMANO  
KEVIN D. MALECEK  
RAYMOND C. SOMICH

## **ORDINANCE NO. 2012 – 35**

---

### **AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO A JANITORIAL SERVICE AGREEMENT WITH CUSTOM CLEANING & MAINTENANCE AND DECLARING AN EMERGENCY.**

---

**WHEREAS**, the Mayor, hereby requests the approval of Council to enter into a Service Agreement with Customer Cleaning & Maintenance, 37848 Euclid Avenue, Willoughby, Ohio, effective August 1, 2012, for the cleaning of the City Hall Complex (including all City Hall Administrative Offices, Police, Jail, Dispatch Areas) and the WH Community Center; and

**WHEREAS**, the Professional Janitorial Service Proposal for the City of Willoughby Hills as submitted by Customer Cleaning & Maintenance, of 37848 Euclid Avenue, Willoughby, Ohio 44094, is attached hereto as “**Exhibit A**”, consisting of one (1) page and incorporated herein by reference; and

**WHEREAS**, the abovementioned one-year Service Proposal reflects a monthly fee of \$2,900.00; and

**WHEREAS**, the Council of the City of Willoughby Hills has reviewed the information as outlined by the Mayor in his Interoffice Memorandum of July 9, 2012 attached hereto as “**Exhibit A**”, consisting of eleven (11) pages and as incorporated herein by reference.

***NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILLOUGHBY HILLS, COUNTY OF LAKE, STATE OF OHIO THAT:***

**SECTION 1.** The Mayor is hereby is authorized to enter into a Service Agreement with Customer Cleaning & Maintenance of 37848 Euclid Avenue, Willoughby, Ohio 44094; substantially pursuant to the terms and conditions as identified in said Professional Janitorial Service Proposal attached hereto as “**Exhibit B**”, consisting of one (1) page and incorporated herein by reference.

**SECTION 2.** Janitorial services will be performed for the sum of **\$2,900.00 per month, Sales Tax Exempt**; additional services that may be utilized billed monthly in addition to the base fee as requested and approved in advance by Administration.

**SECTION 3.** This Agreement shall commence the First day of August 2012 and will be in effect for a one year period. The Agreement will automatically renew at the end of the initial term on a month to month basis thereafter.

**SECTION 4.** This Agreement may be cancelled for any reason whatsoever, by either party providing the other party with sixty (60) days written notice to the other.

**SECTION 5.** The actions of this Council concerning and relating to the passage of this legislation were conducted in lawful meetings of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in compliance with all legal requirements including Chapter 107 of the Codified Ordinances of the City of Willoughby Hills.

**SECTION 6.** This Ordinance constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willoughby Hills, insofar as providing for the usual daily operation of a Municipal Department to wit: allowing the Municipality to enter into an agreement with Custom Cleaning & Maintenance, effective August 1, 2012; wherefore this Ordinance shall be in full force and effect from and after its adoption and approval by the Mayor.

PASSED: July 12, 2012

Submitted to the Mayor for his approval  
on this 12 day of July, 2012

ATTEST:

Victoria Ann Savage, CMC  
Clerk of Council

David A. Reichelt  
David A. Reichelt  
President of Council

Approved by the Mayor

July 12, 2012  
Robert M. Weger  
Robert M. Weger  
Mayor