

City of Willoughby Hills

ORDINANCE NO 2012 – 23

AN ORDINANCE PROVIDING FOR THE COMPENSATION OF THE PART TIME MEMBERS OF THE FIRE DEPARTMENT OF THE CITY OF WILLOUGHBY HILLS; REPEALING CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY.

WHEREAS, Section 3.32 of the Charter of the City of Willoughby Hills requires that the Council fix by Ordinance the compensation of every officer and employee of the Municipality; and

WHEREAS, Section 2.27 of the Charter of the City of Willoughby Hills states “Though Council has the power to fix salaries as defined in Section 3.32, the Mayor shall have the duty and responsibility to recommend to Council the amount of pay for various positions and shall also have the responsibility to review existing pay scales; and

WHEREAS, upon the recommendation of the Mayor, serving as Chief Executive Officer, the Council of the City of Willoughby Hills has fixed by Ordinance No. 2012-21 a compensation range as set forth by the *Willoughby Hills Compensation Schedule A, Revised for 2012 – Rates effective 1-1-12* consisting of (2) pages, attached hereto and referenced herein.

NOW, THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILLOUGHBY HILLS, COUNTY OF LAKE, STATE OF OHIO THAT:

SECTION 1.

1.1 Upon recommendation of the Fire Chief and at his discretion, and approval of the Mayor, part time members of the Fire Department shall receive compensation in accordance with the following *Classifications* provided herein and as set forth by the *Willoughby Hills Compensation Schedule A, Revised for 2012 – Rates effective 1-1-12* consisting of two (2) pages, attached hereto and incorporated herein. All compensation shall be based upon approved payroll vouchers.

1.2 Upon recommendation of the Fire Chief and at his discretion, and approval of the Mayor, part time members of the Fire Department shall receive an annual uniform allowance in accordance with Fire Department Directives and the following schedule.

1.3 For Call-in Duty, the part time members of the Fire Department shall receive a minimum of two hours pay. After the second hour Firefighters shall be paid at one and one-half times their regular rate of pay rounded up to the next half hour. Firefighters who are called in within two hours of scheduled duty, shall receive call-in pay only for that period of time commencing with the call-in and terminating with the beginning of the scheduled duty and shall not be eligible for any minimum call-in pay.

1.4 Part time Fire Fighters who are designated by the Fire Chief or his designee to temporarily assume the duties of the Shift Officer and who perform these duties shall be entitled to an additional one dollar seventy-five cents per hour.

1.5 Part-Time Firefighters who are scheduled to and actually work New Years Day, Good Friday, Easter, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, Christmas Eve and Christmas holidays shall be compensated at the rate of one and one half times their base rate of pay for all hours actually worked between 8:00 a.m. of the holiday and 8:00 a.m. the following day.

1.6 Educational Pay: Shall be allowed at the discretion of the Fire Chief:

Training Certificate	\$150.00	Bachelors Degree	\$375.00
Associate Degree	\$250.00	Masters Degree	\$500.00

<u>CLASSIFICATION</u>	
Assistant Chief	
Uniform Allowance in accordance with section 1.2: Up to five hundred dollars and in accordance with City and Fire Department requisition and purchase policies.	
Part-Time - Firefighter Class A	
Consistent with current practice, shall be entitled to paid personal time off totaling one hundred and twenty hours on January 1 st of each year. The personal time shall be paid at their normal hourly rate for such employee. All personal time shall be taken during the calendar year of entitlement and shall not accrue from year to year	
Uniform Allowance in accordance with section 1.2: Up to one thousand one hundred dollars as a uniform maintenance allowance to be paid annually. Payment shall be made on the first pay in May. Fifty percent shall be paid by Purchase Order directly to a vendor approved by the Fire Chief. The employee can also choose to have up to one hundred percent of the uniform maintenance paid directly to an approved vendor. The balance of the uniform allowance shall be paid directly to the employee. Purchase Orders shall be used or closed by November 15 of the calendar year it was opened. Unused portions of the purchase orders shall not be refunded to the employee.	
Part-Time - Firefighter Class B	
Uniform Allowance in accordance with section 1.2: Up to one thousand one hundred dollars as a uniform maintenance allowance to be paid annually. Payment shall be made on the first pay in May. Fifty percent shall be paid by Purchase Order directly to a vendor approved by the Fire Chief. The employee can also choose to have up to one hundred percent of the uniform maintenance paid directly to an approved vendor. The balance of the uniform allowance shall be paid directly to the employee. Purchase Orders shall be used or closed by November 15 of the calendar year it was opened. Unused portions of the purchase orders shall not be refunded to the employee.	
Part-Time - Firefighter Class C	
Uniform Allowance in accordance with section 1.2: Up to six hundred and fifty dollars as a uniform maintenance allowance to be paid annually. Payment shall be made on the first pay in May. Four hundred dollars shall be paid by Purchase Order directly to a vendor by approved by the Fire Chief. The employee can also choose to have up to one hundred percent of the uniform maintenance paid directly to an approved vendor. The balance of the uniform shall be paid directly to the employee. Purchase Orders shall be used or closed by November 15 of the calendar year it was opened. Unused portions of the purchase orders shall not be refunded to the employee.	
Part-Time - Firefighter Class D	
Uniform Allowance in accordance with section 1.2: Up to six hundred and fifty dollars as a uniform maintenance allowance to be paid annually. Payment shall be made on the first pay in May. Four hundred dollars shall be paid by Purchase Order directly to a vendor by approved by the Fire Chief. The employee can also choose to have up to one hundred percent of the uniform maintenance paid directly to an approved vendor. The balance of the uniform allowance shall be paid directly to the employee. Purchase Orders shall be used or closed by November 15 of the calendar year it was opened. Unused portions of the purchase orders shall not be refunded to the employee.	

SECTION 2. All compensation shall be by direct deposit. However, should an employee be disadvantaged by direct deposit as determined in the sole discretion of the Safety Director, the Safety Director shall provide an exemption from direct deposit.

SECTION 3. All ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed as of the effective date of this Ordinance.

SECTION 4. The actions of this Council concerning and relating to the passage of this legislation were conducted in lawful meetings of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in compliance with all legal requirements including Chapter 107 of the Codified Ordinances of the City of Willoughby Hills.

SECTION 5. This Ordinance constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, safety and welfare of the inhabitants of the City of Willoughby Hills, in so far as it provides for the usual daily operation of the Fire Department, and further provides for immediate compensation for the part time members of the Fire Department for the calendar year of 2012; wherefore this Ordinance shall be in full force and effect from and after its adoption and approval by the Mayor.

PASSED: May 24, 2012



David A. Reichelt
President of Council

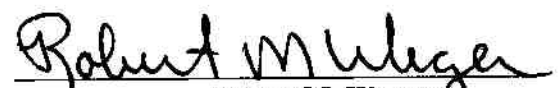
Submitted to the Mayor for his approval
on this 24 day of May, 2012

Approved by the Mayor

May 24, 2012

ATTEST:


Victoria Ann Savage, CMC
Clerk of Council


Robert M. Weger
Mayor