

KEVIN D. MALECEK  
President of Council

DAVID A. REICHEL  
Vice President of Council

VICTORIA ANN SAVAGE, CMC  
Clerk of Council

# City of Willoughby Hills

Council  
CHRISTOPHER L. BIRO  
NANCY E. FELLOWS  
DAVID M. FIEBIG  
FRANK A. GERMANO  
RAYMOND C. SOMICH

## **ORDINANCE NO. 2010-43**

---

### **AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO A JANITORIAL SERVICE AGREEMENT WITH CUSTOM CLEANING AND MAINTENANCE; AND DECLARING AN EMERGENCY.**

---

**WHEREAS**, the Mayor, hereby requests the approval of Council to enter into a Service Agreement with Custom Cleaning and Maintenance, 37848 Euclid Avenue, Willoughby, Ohio, effective February 1, 2011, for the cleaning of the City Hall Complex (including all City Hall Administrative Offices, Police, Jail, Dispatch Areas) and the WH Community Center; and

**WHEREAS**, the Professional Janitorial Service Proposal including the Janitorial Service Agreement for the City of Willoughby Hills as submitted by Custom Cleaning & Maintenance of 37848 Euclid Avenue, Willoughby, Ohio 44094, is attached hereto as "**Exhibit A**", consisting of ten (10) pages and incorporated herein by reference; and

**WHEREAS**, the abovementioned one-year Service Agreement reflects a monthly fee of \$2,750.00 and represents a total savings of approximately \$3,000 as compared to the City's current JanPro contract; and

**WHEREAS**, the Council of the City of Willoughby Hills has reviewed the information as outlined by the Mayor in his Interoffice Memorandum of December 4, 2010, attached hereto as "**Exhibit B**", consisting of one (1) page and as incorporated herein by reference.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILLOUGHBY HILLS, COUNTY OF LAKE, STATE OF OHIO THAT:**

**SECTION 1.** The Mayor is hereby is authorized to enter into a Service Agreement with Custom Cleaning and Maintenance (CCM) of 37848 Euclid Avenue, Willoughby, Ohio 44094; substantially pursuant to the terms and conditions as identified in said Professional Janitorial Service Proposal and Janitorial Service Agreement attached hereto as "**Exhibit A**", consisting of ten (10) pages and incorporated herein by reference.

**SECTION 2.** Janitorial services will be performed for the sum of **\$2,750.00 per month**, Sales Tax Exempt. Additional services that may be utilized will be billed monthly in addition to the base fee as requested and approved in advance by the City.

**SECTION 3.** This Agreement shall become effective on the first day that CCM actually begins to provide its services and shall remain in effect for one year. The Agreement will automatically renew at the end of the initial term on a month to month basis thereafter.

**SECTION 4.** This Agreement may be cancelled for any reason whatsoever, by either party providing the other party with sixty (60) days written notice to the other.

**SECTION 5.** The actions of this Council concerning and relating to the passage of this legislation were conducted in lawful meetings of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in compliance with all legal requirements including Chapter 107 of the Codified Ordinances of the City of Willoughby Hills.

**SECTION 6.** This Ordinance constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willoughby Hills, insofar as providing for the usual daily operation of a Municipal Department to writ: allowing the Municipality to enter into an agreement with Custom Cleaning and Maintenance, effective February 1, 2011; wherefore.

PASSED: \_\_\_\_\_, 2010

Submitted to the Mayor for his approval  
on this \_\_\_\_\_ day of \_\_\_\_\_, 2010

ATTEST:

\_\_\_\_\_  
**Victoria Ann Savage, CMC**  
*Clerk of Council*

\_\_\_\_\_  
**Kevin D. Malecek**  
*President of Council*

Approved by the Mayor

\_\_\_\_\_, 2010

\_\_\_\_\_  
**Robert M. Weger**  
*Mayor*