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Vice President of Council

VICTORIA ANN SAVAGE, CMC
Clerk of Council

City of Willoughby Hills

Council
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ORDINANCE NO. 2009-85

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO SIGN THE LETTER OF ENGAGEMENT TO CONTRACT THE SERVICES OF THE LOCAL GOVERNMENT SERVICES (LGS) SECTION OF THE OFFICE OF THE AUDITOR OF STATE AND DECLARING AN EMERGENCY.

WHEREAS, the Local Government Services Section (LGS) is housed within the Audit Division of the Office of the Auditor of State located at 88 East Broad Street/Sixth Floor, Columbus, Ohio 43215; and

WHEREAS, the LGS serves as a consulting and fiscal advisory group to all governmental agencies and subdivisions and provides an array of services including, but not limited to, financial forecasts, GAAP conversion assistance, annual financial report processing record reconstruction and reconciliation, fiscal watch or emergency assistance, and financial management training for elected officials; and

WHEREAS, the Local Government Services Section (LGS) has provided GAAP conversion assistance in the past years; and

WHEREAS, the City of Willoughby Hills wishes to contract the services of the Local Government Services Section of the Office of the Auditor State GAAP conversion assistance.

NOW, THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILLOUGHBY HILLS, COUNTY OF LAKE, STATE OF OHIO THAT:

SECTION 1. The Mayor is hereby authorized and directed to sign the Letter of Engagement, provided by the Local Government Services, Section of the Office of the Auditor State thereby contracting the services of LGS for GAAP conversion assistance, substantially pursuant to the terms and conditions identified in said Letter attached hereto as "Exhibit A", consisting of (4) pages and incorporated herein by reference.

SECTION 2. It is estimated that 280 hours will be needed to complete this project. LGS fees for these services will be billed monthly to the City of Willoughby Hills at a rate of \$50.00 per hour, with the total cost not anticipated to exceed \$14,000 for the year ending 2009 and \$14,000 for the year ending 2010. If additional time or services should be necessary, the LGS will immediately notify the City of Willoughby Hills regarding any required amendment(s) to this Contract.

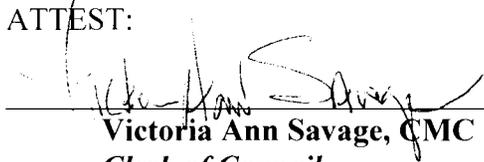
SECTION 3. The actions of this Council concerning and relating to the passage of this legislation were conducted in lawful meetings of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in compliance with all legal requirements including Chapter 107 of the Codified Ordinances of the City of Willoughby Hills.

SECTION 4. This Ordinance constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willoughby Hills insofar as it provides for the usual daily operation of the City's Finance Department, and further reason to immediately provide authorization to the LGS to assist with the City's GAAP conversion of 2009 and 2010 financial records; wherefore this Ordinance shall be in full force and effect from and after its adoption and approval by the Mayor.

PASSED November 12, 2009

Submitted to the Mayor for his approval
on this 12 day of November, 2009

ATTEST:

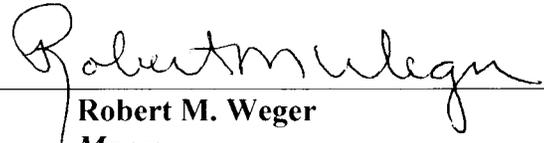


Victoria Ann Savage, CMC
Clerk of Council



David A. Reichelt
President of Council, Pro-tem

Approved by the Mayor
November 12, 2009



Robert M. Weger
Mayor