

# City of Willoughby Hills

## ORDINANCE NO. 2008 – 73

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### **AN ORDINANCE AMENDING PART ONE – ADMINISTRATIVE CODE, TITLE FIVE – ADMINISTRATIVE, CHAPTER 157 – GENERAL EMPLOYMENT PROVISIONS, SECTION 157.05 – VACATIONS, SUB-SECTION (F) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS AND REPEALING CONFLICTING LEGISLATION.**

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**WHEREAS**, the Mayor requested that Council amend Chapter 157 – General Employment Provisions, Section 157.05, Sub-Section (f) by granting the Mayor serving as Chief Executor of the Municipality the authority to waive the provision as stipulated in said Sub-Section.

***NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILLOUGHBY HILLS, COUNTY OF LAKE, STATE OF OHIO THAT:***

**SECTION 1.** Section 157.05, Subsection (f) be amended to read and provide in its entirety as follows:

**“157.05        VACATIONS.**

(f)     No vacation may be postponed or permitted to accumulate from year to year and each vacation must be completed before the anniversary date of employment; in the event that a vacation is not completed before the anniversary date of employment, it shall be deemed forfeited, except as set forth herein.

- (1)     **Due to extenuating circumstances and upon written request of the employee received by the Mayor prior to the employee’s anniversary date of employment, the Mayor shall have the authority to waive the stipulation as set forth in Sub-Section (f).**
- (2)     **Up to eighty (80) hours of vacation time may be deemed as not forfeited and may be carried over from the employee’s anniversary date of employment.**
- (3)     **If granted, the vacation time will be carried over from the employee’s anniversary date of employment and must be used within ninety (90) days.**

**SECTION 2.** All Ordinances, or parts thereof in conflict with the provisions of this Ordinance be, and are hereby repealed as of the effective date of this Ordinance.

**SECTION 3.** The actions of this Council concerning and relating to the passage of this legislation were conducted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were held in compliance with all legal requirements including Chapter 107 of the Codified Ordinances of the City of Willoughby Hills.

**SECTION 4.** This Ordinance shall be in full force and take effect at the earliest time permitted by law.

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PASSED: September 25, 2008

Submitted to the Mayor for his approval  
on this 25 day of September, 2008

ATTEST:

Victoria Ann Savage  
Victoria Ann Savage, CMC  
Clerk of Council

Kevin D. Malecek  
Kevin D. Malecek  
President of Council

Approved by the Mayor

September 25, 2008

Robert M. Weger  
Robert M. Weger  
Mayor

**ORDINANCE NO. 2008-73**

I, Victoria Ann Savage, Clerk of Council for the City of Willoughby Hills, Lake County, Ohio do hereby certify that the foregoing **Ordinance No. 2008-73** was duly and regularly passed by the Council of the City of Willoughby Hills, Lake County, Ohio at a meeting held on **September 25, 2008**.

That this legislation was posted according to law and duly advertised pursuant to Ordinance No.2003-19 in the **Lake County News-Herald** on **October 1, 2008**. Effective date of Legislation: **October 25, 2008**.

Victoria Ann Savage  
Victoria Ann Savage, CMC  
Clerk of Council