

KEVIN D. MALECEK  
President of Council

DAVID A. REICHEL  
Vice President of Council

VICTORIA ANN SAVAGE, CMC  
Clerk of Council

# City of Willoughby Hills

Council  
CHRISTOPHER L. BIRO  
NANCY E. FELLOWS  
DAVID M. FIEBIG  
FRANK A. GERMANO  
RAYMOND C. SOMICH

## ORDINANCE NO. 2008-65

**AN ORDINANCE AMENDING PART ONE – ADMINISTRATIVE CODE, TITLE FIVE – ADMINISTRATIVE, CHAPTER 135 – FINANCE DEPARTMENT, SECTION 135.09 – PETTY CASH FUNDS, SUB-SECTION (a) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS BY THE ELIMINATION OF THE FIRE DEPARTMENT PETTY CASH FUND WITH THE TRANSFER OF SAID BALANCE TO THE PETTY CASH FUND OF THE DEPARTMENT OF FINANCE; REPEALING CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY.**

**WHEREAS**, on November 29, 1990 the Council of the City of Willoughby Hills adopted Ordinance No. 1990-59 thereby creating miscellaneous petty cash funds; and

**WHEREAS**, said petty cash funds were established to accommodate cash expenditures for ordinary, day-to-day expenses of City departments; and

**WHEREAS**, the Fire Department does not require the use of petty cash for ordinary, day-to-day expenses; and

**NOW, THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILLOUGHBY HILLS, COUNTY OF LAKE, STATE OF OHIO THAT:**

**SECTION 1.** The Fire Department Petty Cash Fund is hereby eliminated with the remaining balance of \$100.00 to be transferred to the Department of Finance Petty Cash Fund thereby increasing said Fund balance to \$200.00.

**SECTION 2.** Sub-Section (a) of Section 135.09 of the Codified Ordinances of the City of Willoughby Hills be, and the same hereby is, amended to read and provide, in its entirety, as follows:

**“135.09 PETTY CASH FUND.**

(a) There are hereby created miscellaneous petty cash funds to be known as indicated hereinafter. These funds shall be known and funded from the City’s general fund, as follows:

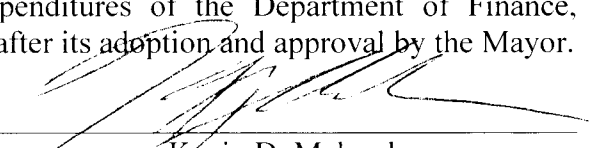
<u>Name of Petty Cash Fund</u>	<u>Custodian</u>	<u>Amount</u>
Mayor’s Court	Mayor	\$ 200.00
Police Department	Chief of Police Department	\$ 150.00
Department of Finance	Director of Finance	\$ 200.00
Recreation Department	Recreation Coordinator	\$ 150.00”

**SECTION 3.** All Ordinances or parts thereof in conflict with the provisions of this Ordinance be, and they hereby are, repealed.

**SECTION 4.** The actions of this Council concerning and relating to the passage of this legislation were conducted in lawful meetings of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in compliance with all legal requirements including Chapter 107 of the Codified Ordinances of the City of Willoughby Hills.

**SECTION 5.** This Ordinance constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, safety and welfare of the inhabitants of the City of Willoughby Hills, insofar as it provides for the usual operation of the Finance Department; to wit: to immediately provide additional petty cash to accommodate the day-to-day cash expenditures of the Department of Finance, wherefore this Ordinance shall be in full force and effect from and after its adoption and approval by the Mayor.

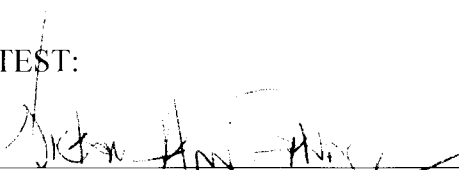
PASSED: September 11, 2008

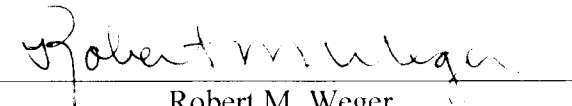
  
Kevin D. Malecek  
President of Council

Submitted to the Mayor for his approval  
on this 11 day of September, 2008

Approved by the Mayor  
September 11, 2008

ATTEST:

  
Victoria Ann Savage, CMC  
Clerk of Council

  
Robert M. Weger  
Mayor

**ORDINANCE NO. 2008-65**

I, Victoria Ann Savage, Clerk of Council for the City of Willoughby Hills, Lake County, Ohio do hereby certify that the foregoing **Ordinance No. 2008-65** was duly and regularly passed by the Council of the City of Willoughby Hills, Lake County, Ohio at a meeting held on **September 11, 2008**.

That this legislation was posted according to law and duly advertised pursuant to Ordinance No. 2003-19 in the Lake County News-Herald on September 17, 2008. Effective date of Legislation: September 11, 2008.

  
Victoria Ann Savage, CMC  
Clerk of Council