

City of Willoughby Hills

Regular Council Meeting Minutes of December 12, 2013

All Council Meetings shall be recorded by audio recording device and will be held in perpetuity and shall be part of the official records and minutes. Written minutes of Council shall be shortened whenever possible.

Meeting Called to Order at 7:00 p.m. by President Nancy E. Fellows

Pledge of Allegiance

Roll Call of Council

Members Present: Vice President Raymond C. Somich, Councilman Christopher L. Biro, President Nancy E. Fellows, Councilman David M. Fiebig, Councilman Frank A. Germano

Also Present: Mayor Robert M. Weger, Law Director Thomas G. Lobe, Finance Director Frank J. Brichacek, Jr., City Engineer Pietro A. DiFranco, Clerk of Council Victoria Ann Savage

PRESENTATION

President Fellows called for former Councilman Kevin D. Malecek to present the following Resolution to Larry O'Donnell.

Resolution No. 2013-23

A RESOLUTION TO RECOGNIZE AND HONOR FORMER COUNCILMAN, VETERANS MEMORIAL CHAIRMAN, AND LONGTIME WILLOUGHBY HILLS RESIDENT LARRY O'DONNELL THROUGH THE NAMING OF THE LARRY O'DONNELL AMPHITHEATRE AT VETERANS MEMORIAL PARK AT THE WILLOUGHBY HILLS COMMUNITY CENTER COMPLEX.

Disposition of the Journal Regular Council Meeting of October 24, 2013

MOTION WAS MADE BY COUNCILMAN SOMICH, seconded by Councilman Biro to approve the Regular Council Meeting Minutes of October 24, 2013 as submitted.

Roll Call: 5-AYES – unanimous

MOTION PASSES

President Fellows declared that the Regular Council Meeting Minutes of October 24, 2013 have been approved as submitted.

CORRESPONDENCE

City Engineer's Report dated November 21, 2013 (Emailed: November 21, 2013)

City Engineer's Report dated December 5, 2013 (Emailed: December 5, 2013)

Willoughby Hills Community Center Rentals for November 2013 (Emailed: December 9, 2013)

Mayor's Court Monthly Statement to City Council of Fines and Other Monies Received or Collected for the Month Ended November, 2013 (Emailed: December 10, 2013)

Councilman Kevin D. Malecek to Council Office, dated December 4, 2013 re: Resignation (Emailed: December 10, 2013)

NOTIFICATIONS

Board of Building and Zoning Appeals will not meet on December 10, 2013 for there were not appeals received

(Emailed: November 27, 2013)

Cuyahoga County Airport Environmental Assessment Open House scheduled for Wednesday, December 11th

(Emailed: November 15, 2013 and December 9, 2013)

Planning and Zoning Commission and Architectural Board of Review Meeting of November 21, 2013 (Emailed: November 18, 2013)

Planning and Zoning Commission and Architectural Board of Review Meeting of December 5, 2013 has been cancelled for there were no pending projects (Emailed: December 2, 2013)

Recreation Commission Meeting of December 4, 2013 (Emailed: December 2, 2013)

Service Committee Meeting of December 2, 2013 (Emailed: November 26, 2013)

Willoughby Hills Winterfest Committee Meeting of November 26, 2013 (Emailed: November 20, 2013)

MINUTES

Finance Committee Meeting Minutes of October 24, 2013 (Emailed: December 10, 2013)

Planning and Zoning Commission and Architectural Board of Review Meeting Minutes of October 3, 2013 and November 7, 2013 have been posted on the City Website (Emailed: December 5, 2013)

Service Committee Meeting Minutes of December 2, 2013 (Emailed: December 12, 2013)

ON FILE

City's Auditor Report for years ended December 31, 2012 and 2011 has been posted on the City Website

MAYOR'S REPORT – Robert M. Weger

Appreciate Council Support on passing the budget tonight and year-end appropriations

Service Department Contract should be available for 1st Reading at next Council Meeting

Wished all a Merry Christmas

Acknowledgements

Thanks to all for a great Winterfest and Breakfast with Santa – well organized and well attended

Events

City Hall Offices closed Christmas Day and the day after Christmas

LAW DIRECTOR'S REPORT – Thomas G. Lobe

Urged passage of Ordinance No. 2013-53 – Approving a Change Order for 2013 Pavement Markings Program with Pat Flowers, Inc. Before Council this evening is a signed Change Order submitted from the contractor.

FINANCE DIRECTOR'S REPORT – Frank J. Brichacek, Jr.

No formal report was given.

CITY ENGINEER'S REPORT – Pietro A. DiFranco, P.E.

Maple Grove Project – Complete; however, minor lingering Punch List Item remains, hoping contractor will complete prior to Winter – minor puddling in one area – may not be done until Spring. Final payment has not been released to the contractor

Met with Tim Miller of the Lake County Stormwater Department - verbally approved City to proceed with the Lamplight Culvert Project. Letter to be provided by the City Engineer for official approval.

COMMITTEE REPORTS

The following Reports have been listed alphabetically by Committee.

FINANCE – Chair (resigned as of 12/5/13)

Committee Members:

Christopher L. Biro, Nancy E. Fellows

President Fellows appointed Councilman David M. Fiebigh to serve as Committee Chair. No objections to the appointment were made.

RULES AND LEGISLATION –Chair (resigned 11/30/13)

Committee Members: Nancy E. Fellows, Kevin D. Malecek (resigned 12/5/13)

President Fellows announced that with former Malecek leaving Council, Councilman David Fiebig would serve on the Rules and Legislation Committee.

SAFETY – Nancy E. Fellows, Chair

Committee Members: Frank A. Germano, Kevin D. Malecek (resigned 12/5/13)

COMMITTEE MEETING OF DECEMBER 2, 2013
Members Present: President Nancy E. Fellows, Chair, Councilman Frank A. Germano, Councilman Kevin D. Malecek
Also Present: Councilman Christopher L. Biro, Councilman David M. Fiebig, Councilman Raymond C. Somich, Mayor Robert M. Weger, City Engineer Pete DiFranco, Contractor Pat Flowers
Purpose of the Meeting was to discuss <u>2013 City of Willoughby Hills Pavement Markings Program/Request of additional funds due to unanticipated overages in quantities</u> and any other business.
Meeting convened at 6:35pm
<i>Order of Business</i>
<u>Pavement Markings Project</u> Contractor Pat Flowers, Inc. used the City’s current pavement markings for this project that were used for previous bid specifications for road marking in the past. The City did the markings from 2006-2012 with the assistance of Duramark. At the completion of the project construction cost were higher than originally estimated and bid. Pat Flowers, Inc. indicated that this was due to the fact that the City did not have detailed markings of our roads and intersections. With the completion of this project the City now has an updated list of specifications. The contractor did not realize that they should have stopped when they were over the amount quoted for the project, nor did the City Engineer stop them. If they had stopped, without completion of the project, the City may have incurred mobilization charges if the equipment had been removed and then returned to the City to complete the project. Our City Engineer indicated that a Contractor is paid for has been performed, since they performed more, they should be paid the full amount.
Questions followed about our specs used between 2003-2008 bid tabs, which were all based on the same measurements, if the City made changes to the road over the years, our specs would have changed as well. Possibly not all streets were marked each year, and not all of the same markings done either. Flowers did stripping and markings on all the streets that were previously marked and stripped and arrowed. All bidders used the same specification. Pat Flowers indicated that while marking that identified some of the specs were more than indicated. All bidders would have found this out as well upon implementation of the project.
Contractor Pat Flowers stated that they, “striped and marked everything that was done before, but the linear measurement are now updated.” He knew that the numbers were going to be off and mentioned it to Dan Collins from Bowen.
Suggestion - Ray feels ethical obligation to pay – but concerned with our funds. Frank – unit price is unit price, cannot mess with pricing. Price that was bid out is what has been agreed to pay. The contract is binding. Suggestion from the committee is for the Mayor, our Engineer, and the Contractor negotiate payment, with input from the service department. The outcome is better specifications. Pete agreed. Ray – not for discussion this evening, people outside of our City hit by jay walking, concerned with the area at that Shops of Willoughby Hills, for future discussion in safety or service. May be a need for more lighting.
<i>Public Portion</i>
The following people came forth at 7:06 p.m. with questions/comments: Cheryl asked if the contractor’s calibrations are up to date? Should they have gotten Nate involved? Linda Fulton indicated that both parties are at obligated and responsible.
Meeting adjourned at 7:11pm

OTHER COUNCIL REPRESENTATIVE REPORTS

Councilman Germano reported Cuyahoga County Airport Environmental Assessment – Open House Event, held December 11th. The Mayor, a handful of residents and himself, being the City’s Representative for the Airport Noise Abatement were in attendance. Councilman Germano reported to everyone that the preferred future alternative, unofficial at this point, is Alternative 23. Alternative 23

converts the existing paved area as part of the runway so the runway will fit entirely on the property of the footprint of the property itself. There will be no road relocations and it is good to report that it moves the runway approximately 150 feet west from Willoughby Hills; pushing it more into Richmond Heights. So it is a “win-win” for everybody. Everybody living in the City of Willoughby Hills should be happy that this is the alternative that was picked.

Councilman Fiebig reported on the Chagrin River Watershed Partners Meeting held Thursday, December 11th held across the street at the Community Center. Councilman Fiebig is serving as the City’s Trustee for the CRWP, an organization that strives to reduce flooding, erosion and improves the quality and health of our watersheds. The meeting was very informative; they had their budget that was passed with a slight increase over the previous year. A number of reports have been given to Councilman Fiebig stating that there have been a number of Willoughby Hills residents who have been visited by the Chagrin River Watershed Partners because they have had specific issues and Councilman Fiebig does receive a letter, as well as the Mayor, when addressing specific issues for the residents in our community. This is a very good organization that does work for all of us within the watershed area.

Councilman Fiebig reported that he had received from the Program Associate Kristen Buccier of the Chagrin River Watershed Partner, Inc. soliciting Council’s assistance in facilitating a letter in support of CRWP’s proposal to the Burning River Foundation Fresh Ideas for Freshwater Grant Program with said letter to be placed on City Letter and signed by the Mayor.

The Mayor confirmed that he prepared the letter today.

Councilman Fiebig also reported that the Chagrin River Watershed Partners has an excellent website www.crwp.org that is very informative.

PUBLIC PORTION

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills:

(a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

Public Portion was opened at 7:20pm

1. David Reichelt

300 Pebblebrook Drive

Re: Cuyahoga County Environmental Assessment Open House – Stated that the Open House is part of the process. Commended Council, Administration and the Residents for coming together and standing unanimously on this issue – Staying firm on Alternative 23

Public Portion was closed at 7:21pm

UNFINISHED BUSINESS

There was no unfinished business to bring forth to the Members.

LEGISLATION

ORDINANCE NO. 2013-43 – THIRD READING

AN ORDINANCE ADOPTING PERMANENT APPROPRIATIONS NECESSARY TO MAINTAIN CITY SERVICES FOR THE FISCAL PERIOD BEGINNING JANUARY 1ST THROUGH DECEMBER 31ST OF 2014 AND DECLARING AN EMERGENCY.

President Fellows stated that it is important to go through the sequence of this Ordinance because it is so important. The First Reading was on October 24th and the first Exhibit, which was a draft, was prepared on October 17th. A Finance Committee Meeting was held on October 24th, prior to the Council Meeting, to discuss the Ordinance and the Exhibit – Schedule of 2014 Appropriations. Seconding Reading of the Ordinance was on November 14th, no memos or statements received pertaining to any changes or amendments were received by Council.

President Fellows stated that she had been out of town and she is not sure that she missed any memos or summaries issued from the Finance Director concerning the Permanent Appropriations for 2014. President Fellows further stated that she is aware that the Finance Director delivered the Schedule of 2014 Appropriations on Tuesday, prepared December 10th with no overview or explanation of changes/amendments made to the draft of Appropriations prepared October 17th.

President Fellows stated at this time, since the Members are not aware of the changes/amendments made as of December 10, 2013, this Ordinance should be placed in a Finance Committee to be held on December 18th and then addressed at the Special Council Meeting to be held Monday, December 30th, which has been on Council's schedule all year, as prepared by former President of Council Reichelt.

President Fellows declared Ordinance No. 2013-43 will remain on Third Reading.

ORDINANCE NO. 2013-53

AN ORDINANCE APPROVING A CHANGE ORDER FOR 2013 PAVEMENT MARKINGS PROGRAM WITH PAT FLOWERS, INC. OF HIGHLAND HEIGHTS, OHIO AND DECLARING AN EMERGENCY.

MOTION WAS MADE BY COUNCILMAN BIRO, seconded by Councilman Germano to suspend the Three Reading Rule for Ordinance No. 2013-53.

Councilman Fiebig questioned the logistics of the Three Readings; is there a reason that this needs to be paid before the end of the year; this has to be done as an emergency? City Engineer stated that there is no reason that this has to be paid by the end of the year. The Law Director stated that the contractor would want to close-out his books; no, this does not require emergency action to be taken; however, this was a disputed issue that the City would like to resolve. Councilman Biro stated that at the Service Committee Meeting it was agreed that both parties had determined a fair, just amount and that payment would be rendered. Law Director further stated that this matter could have been handled Administratively due to the amount being within the Mayor's spending limit. Councilman Somich stated that the idea of a compromise was a good one, the spirit of negotiations and with an agreed upon compromise, one would not hold on to it for three weeks, if you don't need to. Councilman Somich stated that this is \$5,000, the City saved \$4,000 and in the spirit of compromise, it would be appropriate to pay it.

Roll Call: 5 AYES – unanimous

MOTION PASSES

President Fellows declared that the Three Reading Rule for Ordinance No. 2013-53 has been suspended.

MOTION WAS MADE BY COUNCILMAN SOMICH, seconded by Councilman Fiebig to adopt Ordinance No. 2013-53.

Roll Call: 5 AYES – unanimous

MOTION PASSES

President Fellows declared that Ordinance No. 2013-53 has been adopted.

ORDINANCE NO. 2013-54

AN ORDINANCE AMENDING SECTION 1 OF ORDINANCE NO. 2013-13 TO COMPLY WITH STATE BUDGETARY LAWS REQUIRING MUNICIPALITIES TO MAINTAIN POSITIVE ACCOUNT BALANCES THROUGHOUT THE YEAR; REPEALING CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY.

President Fellows declared that Ordinance No. 2013-54 would remain on First Reading and will be discussed at the Finance Committee Meeting to be held December 18th and then will be considered by Council at the Special Council Meeting to be held December 30th.

RESOLUTION NO. 2013-24

A RESOLUTION TO RECOGNIZE AND HONOR COUNCILMAN DAVID REICHELTL AND WILLOUGHBY HILLS RESIDENT DENISE REICHELTL FOR THEIR NUMEROUS CONTRIBUTIONS TO THE CITY OF WILLOUGHBY HILLS THROUGH THE NAMING OF THE DAVID AND DENISE REICHELTL VETERANS MEMORIAL PAVILION.

MOTION WAS MADE BY COUNCILMAN BIRO, seconded by Councilman Germano to suspend the Three Reading Rule for Resolution No. 2013-24.

Roll Call: 5 AYES – unanimous

MOTION PASSES

President Fellows declared that the Three Reading Rule for Resolution No. 2013-24 has been suspended.

MOTION WAS MADE BY COUNCILMAN GERMANO, seconded by Councilman Somich to adopt Resolution No. 2013-24.

Roll Call: 5 AYES – unanimous

MOTION PASSES

President Fellows declared that Resolution No. 2013-24 has been adopted.

RESOLUTION NO. 2013-26

A RESOLUTION HONORING COUNCILMEMBER DAVID A. REICHELTS FOR HIS LEADERSHIP AND HIS DEDICATED SERVICE TO THE CITY OF WILLOUGHBY HILLS.

MOTION WAS MADE BY COUNCILMAN FEIBIG, seconded by Councilman Biro to suspend the Three Reading Rule for Resolution No. 2013-26.

Roll Call: 5 AYES – unanimous

MOTION PASSES

President Fellows declared that the Three Reading Rule for Resolution No. 2013-26 has been suspended.

MOTION WAS MADE BY COUNCILMAN FEIBIG, seconded by Councilman Germano to adopt Resolution No. 2013-26.

Roll Call: 5 AYES – unanimous

MOTION PASSES

President Fellows declared that Resolution No. 2013-26 has been adopted.

NEW BUSINESS

There was no new business brought forth to the Members.

FOR THE GOOD OF THE ORDER

Councilman Somich:

Santa Stamp Stroll – Saturday, December 14th from 11-3:00pm at the Shops of Willoughby Hills – Local Business located on Bishop and Chardon Roads. Free photos with Santa, a number of Animal Rescue Agencies will be participating, live music with DJs, refreshments and prizes. All sorts of activities to bring out community together at the western end of our City. Several other businesses located in the center and eastern parts of the City are participating as well. Please check out the City's website for more information.

Kirtland Nativity Display: the 11th annual exhibit featuring more than 600 lovingly loaned nativity scenes, thousands of lights and sacred Christmas music, will open on November 29th at the Historic Kirtland Visitors' Center, 7800 Kirtland Chardon Road, Kirtland, OH. The exhibit has been recognized by the American Bus Association as one of the "Top 100 Events in North America." November 29th through January 5th; Monday-Saturday, 9:00-8:00pm and Sunday from 11:30-8:00pm.

The Wild Days of Winter Game – November 23rd through January 5, 2014

Penitentiary Glen Reservation

8668 Kirtland-Chardon Road

Kirtland, Ohio 44094

440-256-1404

Noon to 5 pm every day*

Free Admission

**Noon to 3 pm Christmas Eve and New Year's Eve*

Closed Thanksgiving and Christmas Day

President Fellows:

Announced that former President of Council David Reichelt along with his wife, Denise will be recognized by the Resolutions that were passed this evening at the Special Meeting of Council to be held Monday, December 30th. President Fellows invited former Councilman Kevin Malecek to be

seated at Council table to give the following departing statement.

“Today, I depart the office of Willoughby Hills Councilman representing District three with a heavy heart, but with a satisfied mind as I look back at the accomplishments of the last decade – and with a hope that the great qualities of this Council, this Administration, and this City will portend similar accomplishments in the future.

When I arrived, we faced dramatically reduced services, a city behind the times in our communications practices and an uncertain future for our city utilities grid and our finances. It was a city where we could not say residents were first.

What a long way we have come.

We have done some remarkable things at this table, in this building, and out in our community. We reformed our zoning code to protect the property values of our residents. We built a utility system that protects our environment and promotes sustainable sanitation. We brought this City into the new millennium with new technology and new business practices. We established a senior center and new recreation opportunities. We built productive relationship with our public safety forces and those that plow and preserve our roads and streets. We stood up forth is city in front of federal agencies, corrupt public officials, and those who would tear it down to halt disastrous airport runway expansion. We worked together to pull ourselves out of a deep financial morass that we were placed in by people who only looked out for themselves, eventually achieving the highest pinnacle of financial competency in the State.

But most importantly, putting aside the zoning codes, the sewer and road systems, the runways, and the finances – most importantly of all we restored and maintained faith in our government and respect for what we do here – at this table, in this building, and in our community. A government stronger at home, respected in the region.

What has made this group of colleagues, Council and Administration, so special and distinctive over the past half a decade was that there could be disagreement, however vehement and weighty, there could be difficult issues, but we would has them out, we would them out – and come out with the best public policy outcomes for the city and the residents – and do it with comity, candor, and camaraderie among those at the council table and I this administration.

To my colleagues that remain here and to those who are to come, I say to them to remember and cherish these accomplishments. Remember and cherish them for you can never let the ties that have bound us together over the last six years simply disintegrate over the space of a few weeks.

Elections happen. Candidates win and lose. Hurt may run deep. Scars can take a long time to heal. Camaraderie is tested, broken and mended.

As the end of the day, you find a common mission, you find a common core, a common vision, in this case the betterment of this city and its residents and you fight for it – you work together to get it done to the best of our abilities.

When an election is over, to function properly and with values in mind, you don't sling mud, you don't file complains, you don't hold grudges, you don't question people's integrity, and you don't invent mysterious rumors about things that are not even remotely possible. We are all better than that.

An election is over. Complaints, while hurtful, have been rescinded. There are damages on all sides, and hopefully they will subside with time. But, one cannot let hurt feelings, disappointment, anger, and bitterness dictate the decisions that must be made for the greater good and for putting residents first.

This week the world buries a man that stood up for his people and his beliefs, but did it embodying class and

worldliness in a way few other did before.

Nelson Mandela was asked in an interview in 2007 after such barbarous torment, how do you keep hatred in check? His answer was almost dismissive: Hating clouds the mind. It gets in the way of strategy. Leaders cannot afford to hate. "Resentment is like drinking poison and then hoping it will kill your enemies."

For the most part, residents and neighbors in the City of Willoughby Hills move here because they want a quiet quality of life – they want what most people want – to live, to earn a living, to enjoy their home, their families, and their existence. They want to know that an ambulance, fire truck, or police car is going to get to them in a speedy fashion if needed. They want to know that our infrastructure is going to be there for them when they need it – that their streets will be repaired and plowed, that their sewer or storm system will function well and they want to know about Recreation options that are available for them to enjoy this great land we call Willoughby Hills.

It has always been up to this Council and Administration to ensure that these qualities endure. What our residents do not want is a return to turbulent times. What they do not want is a constant struggle for the illusion of power among those that, in the grand scheme of this, wield so little.

I have optimism and hope for our City – I have hope because I've seen it done before. I have hope because the people at this table today are some of the ones that helped to make all of those accomplishments happen before and can be architect again of a bright future.

Councilman Biro said at our meeting of December 2nd that there would be no greater tribute to the recently retired Councilman Reichelt than to leave his seat open for the month of December. For my departure, and keeping in mind our past accomplishments and the words I have said today, I can think of no greater tribute for me than for you to work collaboratively together to select an independent thinking citizen who can bring a broad perspective to the Council table – and when you find that public servant, you ensure that you appoint them in a unanimous fashion. When looking at the accomplishments of the past among those gathered here, it is not political naivety or wishing to believe that this can happen, but instead it is hope and faith – hope and faith in all of you – in each of you. Hope, based on what has been done before, is not naïve, it is promise.

As I reflect on my past ten years on City Council, I remain so proud of the fact that our government evolved into a competent, efficiently run operation served and represented by able minded, professional, public servants. Many of these same servants remain here today and it is my hope and confidence that they will maintain this competent, efficiency run operation though they are challenged by rancor, doubt, and politics.

I depart today with the satisfied mind I mentioned. If the measure of success in any job or task is that you leave things better when you have arrived, I am satisfied that end has been achieved in Willoughby Hills during my tenure and with the help of everyone at this table and in this building. It has been said that a main purpose in life is to improve the world in ways large and small. While we did not cure cancer, end apartheid, or solve every problem we have, we can all walk away from this council table holding our heads high, firmly knowing that we lived to that purpose.

This chapter of my life comes to a close at the end of this meeting, and I am hopeful the story will continue. The time will come again in the near future to seek another passion I have had for public service to work once again. When contemplating my future at this juncture, I am reminded of a quote from Winston Churchill, "this is not the end. It is not even the beginning of the end. But it is perhaps, the end of the beginning."

I thank you all for being there with me – serving with me – and accomplishing so much together at the beginning. Thank you."

President Fellows stated that on Monday, December 30th, we will be having a Special Council to pass ordinances for the Permanent Appropriations the Final Appropriations for 2013. Both Ordinances are to be adopted as emergencies, requiring two-thirds of the vote of the total composition of Council, not two-thirds of the members present. Currently there are plans for Councilman Germano to be out of the City, if he is, the members present may want to consider how we can obtain two-thirds of Council on December 30th.

MOTION WAS MADE BY COUNCILMAN FIEBIG, seconded by Councilwoman Fellows Biro to adjourn into an Executive Session, to discussion personnel matters inviting the Members of Council.

Roll Call: 5 AYES – unanimous

MOTION PASSES

President Fellows called for Council to adjourn into Executive Session at 7:44pm.

With all Members present, along with the Mayor, the Law Director, and the City Engineer, the Regular Council Meeting reconvened at 8:08pm.

ADJOURNMENT

MOTION WAS MADE BY COUNCILMAN FIEBIG, seconded by Councilman Somich to adjourn the Regular Council Meeting of December 12, 2013.

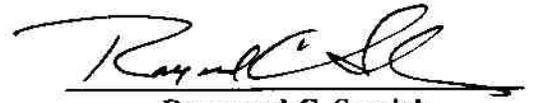
Roll Call: 5 AYES - unanimous

MOTION PASSES

President Fellows declared the Regular Council Meeting of December 12, 2013 to be adjourned at 8:09pm

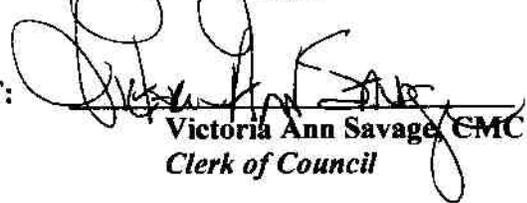
APPROVED: _____

 23, 2014
Date



Raymond C. Somich
President of Council

ATTEST: _____


Victoria Ann Savage, CMC
Clerk of Council