

City of Willoughby Hills

Agenda

Regular Council Meeting of Council September 11, 2014

7:00 p.m. Meeting of Council Called to Order

Pledge of Allegiance

Roll Call of Council

**Members: Councilman Christopher L. Biro, Vice President Nancy E. Fellows,
Councilman David M. Fiebig, Councilman Frank A. Germano,
Councilman Christopher Hallum, Councilman John Plecnik,
President Raymond C. Somich**

**Others: Mayor Robert M. Weger, Law Director Thomas G. Lobe,
Finance Director Frank J. Brichacek, Jr., City Engineer Pietro A. DiFranco,
Clerk of Council Victoria Ann Savage**

Charter Review Commission Report Commission Chair Andy Gardner

**Disposition of the Journal Regular Council Meeting of June 26, 2014
Regular Council Meeting of July 10, 2014
Regular Council Meeting of July 24, 2014**

CORRESPONDENCE

WH Community Center Rental Report for July 2014 (Emailed: August 12, 2014)

WH Community Center Rental Report for August 2014 (Emailed: September 3, 2014)

City Engineer's Report dated August 21, 2014 (Emailed: August 21, 2014)

City Engineer's Report dated September 4, 2014 (Emailed: September 5, 2014)

Mayor's Court Monthly Statement to City Council of Fines and Other Monies Received or Collected for the Month ended July 31, 2014 (Emailed: September 3, 2014)

Mayor's Court Monthly Statement to City Council of Fines and Other Monies Received or Collected for the Month ended August 31, 2014 (Emailed: September 3, 2014)

Memo from Assistant Director of Finance to Council, dated August 12, 2014 re: New Hires (Emailed: August 12, 2014)

Memo from Assistant Director of Finance to Council, dated September 2, 2014 re: New Hires (Emailed: September 3, 2014)

FINANCIAL REPORTS FOR THE MONTH ENDING JULY 2014 CONSISTING OF: GENERAL FUND INCOME STATEMENT, CASH RECONCILIATION, PURCHASE ORDER REPORTS, FUND ANALYSIS REPORTS, AND EXPENSE REPORTS (Emailed: August 15, 2014)

Email from Nate Catania, Street Superintendent to Council Office, dated August 19, 2014 re: Street Inventory (Emailed to Members: August 19, 2014)

Email from Nate Catania, Street Superintendent to Council Office, dated August 21, 2014 re: 10 Year Vehicle and Equipment Replacement (Emailed to Members: August 21, 2014)

Email from Nate Catania, Street Superintendent to Council Office, dated August 21, 2014 re: 2015 Wish List (Emailed to Members: August 21, 2014)

Interoffice Memo from Mayor Robert M. Weger to Council President and Council Clerk, dated August 21, 2014 re: Declaring Vehicles Surplus (Emailed: August 21, 2014)

Email from Mayor's Assistant to Council Office, dated August 28, 2014 re: Recap for the Fall Corn Fest Summer Concert

Series of 2014 (Emailed: August 28, 2014)

Email: from Clerk of Council to the Members, dated September 8, 2014 re: Charter Review Commission Meetings – Posted on the City’s Website

NOTIFICATIONS

Board of Building and Zoning Appeals Meeting of August 12, 2014

Board of Building and Zoning Appeals Meeting of September 9, 2014 (Emailed: September 8, 2014)

Standing Charter Review Commission Meetings for August 2014 (Emailed: July 25, 2014)

Standing Charter Review Commission Meetings for 2014 (Emailed: August 21, 2014)

Civil Service Commission Meeting of August 25, 2014 (Emailed: August 4, 2014)

Civil Service Commission Meeting of October 9, 2014 (Emailed: August 27, 2014)

Personnel Relations Committee Special Meeting of September 2, 2014 (Emailed: August 27, 2014)

Planning & Zoning Commission and Architectural Board of Review Meeting of August 7, 2014 (Emailed: August 5, 2014)

Planning & Zoning Commission and Architectural Board of Review Meeting of August 21, 2014 (Emailed: August 18, 2014)

APA Cleveland 26th Annual Planning and Zoning Workshop to be held Friday, October 24, 2014 (Emailed: August 27, 2014)

Service Committee Meetings scheduled for September 8th, October 6th and November 10th (Emailed: August 4, 2014)

Rules and Legislation Committee Meeting of September 8, 2014 (Emailed: September 4, 2014)

Utilities Committee Meeting of September 2, 2014 (Emailed: August 27, 2014)

MINUTES

Board of Building & Zoning Appeals Meeting of May 13, 2014 – Posted on the City’s Website as of August 28, 2014 (Emailed: August 28, 2014)

Planning and Zoning Commission and Architectural Board of Review Meeting of July 17, 2014 – Posted on the City’s Website as of August 28, 2014 (Emailed: August 29, 2014)

Planning and Zoning Commission and Architectural Board of Review Meeting of August 7, 2014 – Posted on the City’s Website as of August 29, 2014 (Emailed: August 29, 2014)

ON FILE

Willoughby Hills Community Garage Sale Day – Address List, Saturday, August 9, 2014 (Emailed: July 25, 2014)

Willoughby Hills Police Department Thank You Letter to Resident in response to a Donation used for the Safety Town Educational Program, dated August 22, 2014 (Emailed: September 3, 2014)

WH Senior Center News Letter for August 2014, Issue Number 76

WH Senior Center News Letter for September 2014, Issue Number 77

MAYOR’S REPORT – Robert M. Weger

LAW DIRECTOR’S REPORT – Thomas G. Lobe

FINANCE DIRECTOR’S REPORT – Frank J. Brichacek, Jr.

CITY ENGINEER’S REPORT – Pietro A. DiFranco, P.E.

COMMITTEE REPORTS

FINANCE – Raymond C. Somich, Chair

Committee Members: Nancy E. Fellows, Frank A. Germano

PLANNING & ZONING – David M. Fiebig, Chair

Committee Members: Christopher Hallum, John Plecnik

RECREATION – John Plecnik, Chair

Committee Members: Christopher Biro, Nancy E. Fellows

RULES & LEGISLATION – Nancy E. Fellows, Chair

Committee Members: David M. Fiebig, Raymond C. Somich

SAFETY – Christopher L. Biro, Chair

Committee Members: Frank A. Germano, Christopher Hallum

SERVICE – Christopher Hallum, Chair

Committee Members: Frank A. Germano, John Plecnik

UTILITIES – Frank A. Germano, Chair

Committee Members: Christopher L. Biro, Nancy E. Fellows

PERSONNEL RELATIONS – Christopher Biro, Chair

Committee Members: John Plecnik, Mayor Robert M. Weger

WORKING COMMITTEE OF COUNCIL – Raymond C. Somich, President of Council

OTHER COUNCIL REPRESENTATIVE REPORTS

PUBLIC PORTION

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills:

(a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

UNFINISHED BUSINESS

LEGISLATION

ORDINANCE NO. 2014-57 – THIRD READING

1st Reading: July 10, 2014

2nd Reading: July 24, 2014

AN ORDINANCE AMENDING SECTION 1 OF ORDINANCE NO. 2013-43 TO COMPLY WITH STATE BUDGETARY LAWS REQUIRING MUNICIPALITIES TO MAINTAIN POSITIVE ACCOUNT BALANCES THROUGHOUT THE YEAR BY PROVIDING FOR 2014 OPERATING BUDGET REVISIONS SPECIFICALLY FOR THE RIVER ROAD NORTH STORM SEWER REPLACEMENT PROJECT AND REPEALING CONFLICTING LEGISLATION.

ORDINANCE NO. 2014-58 – THIRD READING

1st Reading: July 10, 2014

2nd Reading: July 24, 2014

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF WILLOUGHBY HILLS AND THE WILLOUGHBY HILLS FIRE FIGHTERS, LOCAL #3149 OF THE INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS, AFL-CIO AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2014-59 – SECOND READING

1st Reading: July 24, 2014

AN ORDINANCE AMENDING SECTION 1 OF ORDINANCE NO. 2013-43 TO COMPLY WITH STATE BUDGETARY LAWS REQUIRING MUNICIPALITIES TO MAINTAIN POSITIVE ACCOUNT BALANCES THROUGHOUT THE YEAR BY PROVIDING FOR 2014 OPERATING BUDGET REVISIONS SPECIFICALLY FOR THE SERVICE AND FIRE LABOR SETTLEMENTS AND REPEALING CONFLICTING LEGISLATION.

ORDINANCE NO. 2014-60 – SECOND READING

1st Reading: July 24, 2014

AN ORDINANCE AMENDING SECTION 1 OF ORDINANCE NO. 2013-43 TO COMPLY WITH STATE BUDGETARY LAWS REQUIRING MUNICIPALITIES TO MAINTAIN POSITIVE ACCOUNT BALANCES THROUGHOUT THE YEAR BY PROVIDING FOR 2014 OPERATING BUDGET REVISIONS SPECIFICALLY FOR ROCKEFELLER ROAD NORTH DRAINAGE IMPROVEMENT PROJECT AND REPEALING CONFLICTING LEGISLATION.

ORDINANCE NO. 2014-61

AN ORDINANCE AMENDING SECTION 1 OF ORDINANCE NO. 2013-43 TO COMPLY WITH STATE BUDGETARY LAWS REQUIRING MUNICIPALITIES TO MAINTAIN POSITIVE ACCOUNT BALANCES THROUGHOUT THE YEAR BY PROVIDING FOR 2014 OPERATING BUDGET REVISIONS SPECIFICALLY FOR BISHOP ROAD SINKHOLE EMERGENCY REPAIR PROJECT AND REPEALING CONFLICTING LEGISLATION.

ORDINANCE NO. 2014-62

AN ORDINANCE AMENDING PART THIRTEEN – BUILDING CODE, TITLE THREE – LOCAL BUILDING PROVISIONS, CHAPTER 1345 – BUILDING NUMBERING OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS AND REPEALING ANY AND ALL CONFLICTING LEGISLATION.

ORDINANCE NO. 2014-63

AN ORDINANCE REAUTHORIZING A COOPERATION AGREEMENT BETWEEN THE CITY OF WILLOUGHBY HILLS AND THE BOARD OF COUNTY COMMISSIONERS, LAKE COUNTY, OHIO ON BEHALF OF THE CITY OF WILLOUGHBY HILLS IN ORDER TO PARTICIPATE IN THE LAKE COUNTY, OHIO DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT ENTITLEMENT PROGRAM AND ABIDE BY THE COVENANTS OF SAID PROGRAM, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2014-64

AN ORDINANCE AMENDING PART ONE – ADMINISTRATIVE CODE, TITLE FIVE – ADMINISTRATIVE, CHAPTER 157 – GENERAL EMPLOYMENT PROVISIONS, SECTION 157.07 – SICK LEAVE, BY THE ESTABLISHMENT OF SUBSECTION (j) VOLUNTARY SICK LEAVE DONATION AND THE AMENDMENT OF SUBSECTION (C) OF SECTION 157.17 – FUNERAL LEAVE OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS AND REPEALING CONFLICTING LEGISLATION.

ORDINANCE NO. 2014-65

AN ORDINANCE AMENDING ORDINANCE NO. 2011-4 TO INCREASE THE STAFFING LEVEL AND TO INCORPORATE A MINIMUM AGE REQUIREMENT FOR THE POSITION OF PART TIME CITY PROPERTY STAFF MEMBER.

ORDINANCE NO. 2014-66

AN ORDINANCE TO DECLARE CITY VEHICLE(S) AND/OR EQUIPMENT AS SURPLUS PROPERTY AND GRANTING AUTHORIZATION TO SELL SAID SURPLUS VEHICLE(S) AND EQUIPMENT ON THE OPEN MARKET, UPON SUCH TERMS AND AT SUCH PRICES AS ARE DEEMED MOST ADVANTAGEOUS TO THE CITY OF WILLOUGHBY HILLS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2014-67

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO A COMMUNITY REINVESTMENT ACT AGREEMENT BY AND BETWEEN THE CITY OF WILLOUGHBY HILLS AND NIYATI ENTERPRISE LLC AND DECLARING AN EMERGENCY.

RESOLUTION NO. 2014-4

A RESOLUTION AUTHORIZING THE CITY OF WILLOUGHBY HILLS TO ACCEPT THE AMOUNTS AND RATES FOR THE YEAR 2015 AS DETERMINED BY THE BUDGET COMMISSION OF LAKE COUNTY, OHIO AND AUTHORIZING THE NECESSARY TAX LEVIES AND THE CERTIFICATION THEREOF TO THE COUNTY AUDITOR; AND DECLARING AN EMERGENCY.

RESOLUTION NO. 2014-5

A RESOLUTION RECOGNIZING THE ESTABLISHMENT OF THE CITY'S OFFICIAL MOTTO "WHERE THE CITY MEETS THE COUNTRY" BY FORMER MAYOR MELVIN G. SCHAEFER.

RESOLUTION NO. 2014-6

A RESOLUTION IN SUPPORT OF THE "READY LAKE COUNTY" INITIATIVE BY MAKING EMERGENCY PREPAREDNESS A PRIORITY.

NEW BUSINESS

- **Motion of Council to declare as surplus A 2002 Oldsmobile Aurora, Dark Green, (VIN#1G3GR64H024200797), Mileage of 158,698, value scrap of \$700 – (suggested disposition per Police Chief Collins is to sign over to O'Connor's Towing for towing and storage fees; car is damaged from crash).**

FOR THE GOOD OF THE ORDER

ADJOURNMENT