

# City of Willoughby Hills

## Agenda

### Special Council Meeting of Council January 28, 2015

**7:00 p.m.** Meeting of Council Called to Order

#### *Pledge of Allegiance*

#### **Roll Call of Council**

**Members:** Vice President Nancy E. Fellows, Councilman David M. Fiebig, Councilman Christopher Hallum, Councilman John Plecnik, President Raymond C. Somich, Councilman Christopher L. Biro

**Others:** Mayor Robert M. Weger, Law Director Thomas G. Lobe, Finance Director Frank J. Brichacek, Jr., City Engineer Pietro A. DiFranco, Clerk of Council Victoria Ann Savage

#### **Disposition of the Journal** Regular Council Meeting of January 8, 2015

#### **CORRESPONDENCE**

**Email:** From Council Office to Members and the Mayor dated January 14, 2015 re: 2014 Financial Disclosure Statements

City Engineer's Report dated January 22, 2015 (**Emailed:** January 22, 2015)

Letter from Rodger A. Pelagalli Co., L.P.A. dated January 14, 2015 re: Public Records Request (**Emailed:** January 20, 2015)

**Email:** From Council Office to Members and the Mayor dated January 23, 2015 re: Ohio Department of Liquor Control – Tavern Fresh

Interoffice Memorandum from Law Director Thomas G. Lobe and Council Clerk dated January 26, 2015 re: Public Records Request (**Emailed:** January 26, 2015)

**FINANCIAL REPORTS FOR THE MONTH ENDING DECEMBER 2014 CONSISTING OF: GENERAL FUND INCOME STATEMENT, CASH RECONCILIATION, PURCHASE ORDER REPORTS, FUND ANALYSIS REPORTS, AND EXPENSE REPORTS** (**Emailed:** January 19, 2014)

#### **NOTIFICATIONS**

Finance Committee Meeting of January 15, 2015 (**Emailed:** January 10, 2014)

Personnel Relation Committee Meeting of January 5, 2015 (**Emailed:** December 29, 2014)

Planning & Zoning Commission and Architectural Board of Review Meeting of January 15, 2015 (**Emailed:** December 15, 2014)

Rules and Legislation Committee Meeting of January 5, 2015 (**Emailed:** December 29, 2014)

**Cancellation** of the Regular Council Meeting scheduled for January 22, 2015; Special Council Meeting scheduled for January 28, 2015 (**Emailed:** January 12, 2015)

Rules and Legislation Committee Meeting of January 19, 2015 (**Emailed:** January 10, 2015)

Working Committee of Council Special Meeting of January 19, 2015 (**Emailed:** January 10, 2015)

Working Committee of Council Special Meeting of January 24, 2015 (**Emailed:** January 21, 2015)

#### **MINUTES**

Board of Building & Zoning Appeals Meeting of December 9, 2014 have been posted on the City's Website

(Emailed: January 14, 2015)

Finance Committee Meeting of January 15, 2015 (Emailed: January 26, 2015)

Rules and Legislation Committee Meeting of January 5, 2015 (Emailed: January 9, 2015)

Working Committee Meeting of January 19, 2015 (Emailed: January 26, 2015)

Working Committee Meeting of January 24, 2015 (Emailed: January 26, 2015)

**MAYOR'S REPORT** – Robert M. Weger

**LAW DIRECTOR'S REPORT** – Thomas G. Lobe

**FINANCE DIRECTOR'S REPORT** – Frank J. Brichacek, Jr.

**CITY ENGINEER'S REPORT** – Pietro A. DiFranco, P.E.

**COMMITTEE REPORTS**

**FINANCE – Raymond C. Somich, Chair**

**Committee Members:** Nancy E. Fellows

**PLANNING & ZONING – David M. Fiebig, Chair**

**Committee Members:** Christopher Hallum, John Plecnik

**RECREATION – John Plecnik, Chair**

**Committee Members:** Christopher Biro, Nancy E. Fellows

**RULES & LEGISLATION – Nancy E. Fellows, Chair**

**Committee Members:** David M. Fiebig, Raymond C. Somich

**SAFETY – Christopher L. Biro, Chair**

**Committee Members:** Christopher Hallum

**SERVICE – Christopher Hallum, Chair**

**Committee Members:** John Plecnik

**UTILITIES –**

**Committee Members:** Christopher L. Biro, Nancy E. Fellows

**PERSONNEL RELATIONS – Christopher Biro, Chair**

**Committee Members:** John Plecnik, Mayor Robert M. Weger

**WORKING COMMITTEE OF COUNCIL – Raymond C. Somich, President of Council**

**OTHER COUNCIL REPRESENTATIVE REPORTS**

**PUBLIC PORTION**

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills:

(a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

**UNFINISHED BUSINESS**

## **LEGISLATION**

### **ORDINANCE NO. 2014-64 – AS AMENDED JANUARY 8, 2015 – SECOND READING**

**1<sup>st</sup> Reading: November 13, 2014**

**2<sup>nd</sup> Reading: December 11, 2014**

**1<sup>st</sup> Reading: January 8, 2015**

**AN ORDINANCE AMENDING PART ONE – ADMINISTRATIVE CODE, TITLE FIVE – ADMINISTRATIVE, CHAPTER 157 – GENERAL EMPLOYMENT PROVISIONS, SECTION 157.07 – SICK LEAVE, BY THE ESTABLISHMENT OF SUBSECTION (j) VOLUNTARY SICK LEAVE DONATION OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS AND REPEALING CONFLICTING LEGISLATION.**

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### **ORDINANCE NO. 2015-1**

**AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$800,000 NOTES, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING A PORTION OF THE COSTS OF (I) RENOVATING, IMPROVING AND EQUIPPING THE CITY'S EXISTING FIRE AND POLICE COMMUNICATIONS CENTER, (II) ACQUIRING A FIRE TRUCK, AND ALL RELATED EXPENSES THERETO, AND (III) REBUILDING AND RESURFACING VARIOUS ROADS WITHIN THE CITY, INCLUDING A PORTION OF GATSBY LANE AND HANNA ROAD, AND ALL NECESSARY APPURTENANCES THERETO, AND DECLARING AN EMERGENCY.**

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### **ORDINANCE NO. 2015-2**

**AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$110,000 NOTES, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING THE COSTS OF ACQUIRING AN AMBULANCE CHASSIS AND RELATED EQUIPMENT, AND ALL RELATED EXPENSES THERETO.**

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### **ORDINANCE NO. 2015-3**

**AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$150,000 NOTES, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING THE COSTS OF ACQUIRING VEHICLES AND RELATED EQUIPMENT FOR THE SERVICE DEPARTMENT, AND ALL RELATED EXPENSES THERETO.**

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### **ORDINANCE NO. 2015-4**

**AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO AN AGREEMENT BETWEEN THE CITY OF WILLOUGHBY HILLS, OHIO AND RICHARD L. BOWEN + ASSOCIATES, INC. FOR CITY ENGINEERING SERVICES; REPEALING CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY.**

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### **ORDINANCE NO. 2015-5**

**AN ORDINANCE FIXING THE COMPENSATION FOR THE POSITION OF COMMUNITY SERVICE OFFICER.**

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### **ORDINANCE NO. 2015-6**

**AN ORDINANCE ACCEPTING A PERMANENT DRAINAGE EASEMENT AND TEMPORARY WORK AGREEMENT AT 29329 EDDY ROAD FOR THE PURPOSES OF INGRESS AND EGRESS TO THE PERMANENT DRAINAGE EASEMENT AREA AND THE ASSOCIATED APPURTENANCES AS DESCRIBED IN THE ATTACHED EXHIBIT.**

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**ORDINANCE NO. 2015-7**

**AN ORDINANCE ACCEPTING A PERMANENT DRAINAGE EASEMENT AND TEMPORARY WORK AGREEMENT AT 29341 EDDY ROAD FOR THE PURPOSES OF INGRESS AND EGRESS TO THE PERMANENT DRAINAGE EASEMENT AREA AND THE ASSOCIATED APPURTENANCES AS DESCRIBED IN THE ATTACHED EXHIBIT.**

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**NEW BUSINESS**

- Motion of Council to authorize the Mayor to seek bids for the City's 2015 requirements for Asphalt and Limestone
- Motion of Council for authorize the Mayor to seek bids for the Lamplight Lane Culvert Replacement Project
- Motion of Council to authorize the Mayor to seek bids for the Knecht-O'Brien Culvert Project
- Motion of Council to authorize the Mayor to seek bids for the City's 2015 Pavement Marking Program
- Motion of Council for the Appointment of Councilman, District 1

**FOR THE GOOD OF THE ORDER**

**ADJOURNMENT**