

**MINUTES**  
**Recreation Commission**  
**City of Willoughby Hills, Ohio**

February 3, 2009

CALL TO ORDER: 7:00 pm  
PRESENT: Rick Motuza, Chairman; Jeanette Nelson, Vice-Chairman  
Rick Helton (arrived at 7:05 pm), Nick Iarussi (arrived at 7:05 pm),  
Joe Jarmuszkiewicz, David Pawar  
ABSENT: Tony Fistek  
ALSO PRESENT: Recreation Coordinator Leslie Harmon, Council Representative David Fiebig  
Clerk, Joan Motuza

Chairman Motuza welcomed Joseph Jarmuszkiewicz. Mr. Jarmuszkiewicz was appointed to the Commission by Mayor Weger for a 3- year term ending December 31, 2011 and was sworn prior to the meeting.

**DISPOSITION OF MINUTES OF JANUARY 6, 2009**

**MOTION:** Jeanette Nelson moved that the Commission approve the minutes as amended.  
Seconded by Rick Motuza.  
Roll call vote: Ayes unanimous  
Motion passes 4/0.

**CORRESPONDENCE**

1/13/09 To Mayor Weger from Commission Clerk – requesting transfer of profits to 460 Fund.  
1/14/09 To Finance Director Mirtel from Mayor Weger – request to transfer Profit from Breakfast with Santa, Santa Shop and Christmas Care Lane to 460 Fund.  
1/26/09 To Finance Director Mirtel from Mayor Weger – Support of City Music \$1000.  
1/30/09 From Executive Assistant Majeski – Advising grant request was completed and delivered to LCVB.

**PUBLIC PORTION**

No public input.  
Public Portion Closed

**COUNCIL REPRESENTATIVE'S REPORT**

Gloria Majeski has completed and delivered the LCVB Grant. The bocce court is part of this request. Hopefully we will receive some funding. The Mayor's office is asking the Commission to support United Way of Lake County's Harvest for Hunger campaign by publicizing and accepting donations of food during our breakfasts.

**RECREATION COORDINATOR'S REPORT**

City Music, two watercolor artists and day camp activities were included in the **LCVB Grant Request**. Flyers for the **Pancake Breakfasts** have been distributed but press releases will also be sent to the newspapers, TV and radio. **Harvest for Hunger** publicity will be included in these releases. Flyers are available for posting by those who would like to help promote breakfast. Flyers for **Girls Softball registration** have been distributed. Included with these flyers was information regarding the Pancake Breakfasts.

Looking for different activities at the Community Center for younger to older adults Recreation Coordinator Harmon distributed a quick handout concerning Seminars for Better Life Management by Sharon Nittinger. More details are needed regarding this program.

Coordinator Harmon is working on an informational brochure which would be available at the **Community Center** for those interested in using the facility. The brochure draft was not ready for distribution to the Commission.

Chairman Motuza requested that a list of registrants be maintained of those attending our programs and events. This list to include information to enable us to promote other programs.

**460 FUND**

The Finance Department has not yet addressed Mayor Weger's memo of January 14, 2009 requesting transfer of funds to the 460 Fund.

**UNFINISHED BUSINESS**

Chairman Motuza requested ideas for new programs be brought forth for placement on the agenda. Nature Walk programs are being planned.

Mayor Weger has authorized a \$1000 donation to **City Music**. The next closest concert will be presented in Willoughby. The Commission requested Coordinator Harmon obtain a list of **City Music** concerts so that they can be publicized to City residents.

**NEW BUSINESS**

**MOTION:** Joe Jarmuszkiewicz moved to support United Ways Harvest for Hunger drive at our pancake breakfast. Seconded by Jeanette Nelson.  
Roll call vote: Ayes unanimous  
Motion passes 6/0.

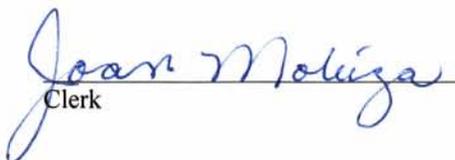
Flyers promoting the Pancake Breakfasts were distributed with the Girls Softball mailing. The Commission asked if the Boys League, which is a large part of the City's youth sports, distributes information regarding community events. Joe Jarmuszkiewicz stated that he will bring this to an upcoming meeting of the Boys League along with Pancake Breakfast info.

It was the recommendation and suggestion of the Commission that we move forward and make a presentation to Council regarding installing and building of bocce ball courts. Chairman Motuza requested a sub-committee which will meet after the Recreation Commission meetings to work out details of this presentation.

Dave Pawar presented information regarding Casino Nights.

**MOTION:** Jeanette Nelson moved to adjourn; seconded by Nick Iarussi.  
Voice vote: Ayes unanimous  
Motion passes 4/0.

Meeting adjourned at 7:47 pm.

  
Clerk

  
Chairman

Date: 03 March 2009

2/17/09/jdm

Note: Recreation Commission meetings are recorded on audio tape and tapes are considered a public record.