

**MINUTES**  
**Recreation Commission**  
**City of Willoughby Hills, Ohio**

October 6, 2009

CALL TO ORDER: 7:03 pm  
PRESENT: Rick Motuza, Chairman; Jeanette Nelson, Vice-Chairman;  
Rick Helton, Nick Iarussi, Joe Jarmuskiewicz  
ABSENT: Tony Fistek, David Pawar  
ALSO PRESENT: Recreation Coordinator, Leslie Harmon;  
Council Representative David Fiebig; Clerk, Joan Motuza

**CORRESPONDENCE**

9/10/09 To Avery Griffin – re Skate Park request  
9/10/09 To Mayor Weger – Requesting transfer of Flea Market profit to 460 Fund. (Profit of \$1250 reported by Recreation Coordinator Harmon.)

**DISPOSITION OF MINUTES OF September 1, 2009**

**MOTION:** Jeanette Nelson moved that the Commission approve the minutes as submitted.  
Seconded by Joe Jarmuskiewicz  
Roll Call Vote:  
**Motion passes.**

**PUBLIC PORTION**

Gloria Majeski reported on **Corn Fest 2009** and thanked members of the Recreation Commission for their participation. A Corn Fest 2009 wrap-up meeting was held on October 5 and information on this successful event can be obtained from the Mayor's office. **Corn Fest 2010** will be held **September 11 and 12, 2010**.

**COUNCIL REPRESENTATIVE'S REPORT**

Councilman Fiebig reported that Council accepted the offer of the Willoughby-Eastlake Board of Education to lease the Garfield property. This is a renewable 10-year lease at a cost of \$1/year. The property is to be maintained by the City. The City has the ability to improve the property with approval of the Board of Education. Suggestions for usage are welcome.

Council is also looking for ideas for use of the Maplegrove Grange property.

**RECREATION COORDINATOR'S REPORT**

**Craft Show, October 10, 2009** is sold out with 66 vendor spaces. Needs help Saturday between 10 -2. City of Willoughby Hills **Halloween Party, Saturday October 24, 2009** at the Community Center. Photos will be taken by Van's Photo at a cost of \$2.00 ea. A minimum of 100 pictures. Volunteers are needed for the game portion. The Haunted Hayride will be organized by the Boy Scouts. The Fire Department will be there with handouts. The Police Department will be there but Coordinator Harmon does not know if the police horse is available. **University Hospitals Richmond Medical Center** has made a \$500 donation towards the Halloween event. Coordinator Harmon is talking with a fitness instructor who is interested in offering classes at the Community Center. This fitness instructor will offer free classes to residents of Willoughby Hills November 2009 through January 2010. **Breakfast with Santa will be held December 12, 8:30 – Noon.** Chairman Motuza reminded Coordinator Harmon that the Commission had requested that Breakfast with Santa and the Santa Shop be handled as two cost/profit centers. Gloria Majeski accepted the Commission's request that she organize the **Santa Shop**. A follow-up item from the last meeting regarding questions of Willoughby Pool usage: Coordinator Harmon stated that Kiddie Pool pass can not be purchased as a stand alone item by people who are not residents of Willoughby. However, if Willoughby Hills residents purchase a Family Pass kiddie pool usage is included.

Chairman Motuza asked if the Commission could expect to realize a profit from Christmas Card Lane this year. In 2008 major maintenance was required of posts and signs. This program was put in place by a

previous Commission as a source of revenue. The Commission feels that this is an area which can grow. Marketing information was requested.

**460 FUND**

ORDINANCE NO.. 2009-75 – AN ORDINANCE AMENDING ORDINANCE NO. 2009-24 TO COMPLY WITH STATE BUDGETARY LAWS REQUIRING MUNICIPALITIS TO MAINTAIN POSITIVE ACCOUNT BALANCES THROUGHOUT THE YEAR; REPEALING CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY.

The above ordinance is expected to be passed by Council in the next few meetings. Its passage will allow the Finance Director to transfer recreation event profits to the 460 Capital Project Recreation Fund. In April of 2009 the Recreation Commission requested transfer of profit from the 2009 Pancake Breakfast and on September 10, 2009 a request was made to transfer profit from the 2009 Flea Market.

1/1/09	Fund Balance		\$23,070.52
7/31/09	Allocated Interest	\$34.07	\$23,101.59
Awaiting transfer:			
	Pancake Breakfast 2009	\$2,112.61	
	Flea Market 2009	\$1,250.00	

**UNFINISHED BUSINESS**

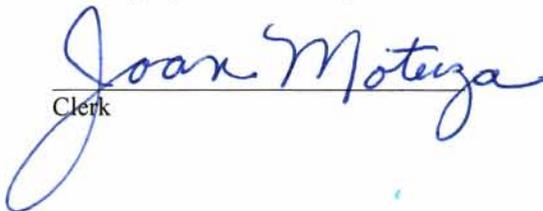
Mayor Weger advised that the Administration is looking at plans and investigating options for the **Bocce Courts**. Consideration is being given to a structure that would allow winter play. Goal is to have project completed by Corn Fest 2010.

**NEW BUSINESS**

None

**MOTION:** Jeanette Nelson moved to adjourn; seconded by Nick Iarussi.  
Voice vote: Ayes unanimous  
**Motion passes.**

Meeting adjourned at 7:42 pm.

  
Clerk

  
Chairman

Date: November 3, 2009