

MINUTES

Recreation Commission

City of Willoughby Hills

April 1, 2015

CALL TO ORDER: 7:01 pm
PRESENT: Dan Philipp, Chairman; Lynn Hallum, Vice-Chairman; Barbara Araps,
Joseph Jarmuszkiewicz, Jeanette Nelson
ABSENT: Dee Germano, Gloria Majeski, John Plecnik, Council Representative

ALSO PRESENT: Denise Edwards, Rec Coordinator; Theresa Baptie; Clerk

DISPOSITION OF MINUTES OF March 4, 2015

MOTION: Joseph Jarmuszkiewicz moved that the Commission approve the minutes as corrected
Seconded by Jeanette Nelson
Roll call vote: Ayes unanimous
Motion passes 5/0

CORRESPONDENCE

3-17-2015 Email from Denise Edwards RE: Willoughby Hills Spring Craft Show
3-17-2015 Email from Denise Edwards RE: Next Rec Meeting Agenda
3-17-2015 Email from Denise Edwards RE: Volunteers Needed for Recreation Pancake Breakfasts
3-24-2015 Email from Denise Edwards RE: April Rec Meeting
3-26-2015 Email from Denise Edwards RE: Pancake Breakfast Ticket Sales
3-30-2015 Email from Denise Edwards RE: 2015 Final Easter Party Recap
3-31-2015 Email from Denise Edwards RE: March 2015 Community Center Reports

Reports

- Community Center Usage - received from Denise Edwards 3/31/2015
- Rec Reports - received from Denise Edwards 3/31/2015
- 460 Report - received from Frank Brichacek on: None

COUNCIL REPRESENTATIVE'S REPORT. None

RECREATION REPORT

Sports Programs. Basketball is done. There were 6 teams; 3 from Richmond Heights, 3 from Willoughby Hills. Willoughby Hills took the Championship. Boy's purchased new basketballs and are donating their old ones to the Richmond Heights Team. Girls Softball has 5 Teams this year; One 8 Y (12 on team), One

10-12 Y (10 on team) could use 1 or 2 more and Two 14 Y (13 on each Team) so closed out. Boys Baseball has 3 Mighty Might teams (11 on each), 2 Pony Teams, 4 Instructional (10 on each), 1 Minor and 1 Major – over 100 kids.

2015 Events. Second Pancake Breakfast went well, only served a couple more than last year. Numbers are still coming in and still have tickets and money not turned in yet. A lot of refill purchases on supplies this time.

Spring Craft Show. There were 68 Vendor spaces sold, 511 plus visitors. Vendor spaces sold; 68, fees \$3000. Raffle sales; \$242. Divyne Designs for update on signs; \$35, Vendor gifts/supplies; \$56.48 (includes coffee reimbursement to W.H. Lions Club). Total Income minus expenses; \$3150.52. Thank you to South High Key Club, Rhiannan Edwards, Ava Gundling and Brody & Brayden Philipp. Thank you to former Councilman Reichelt for instructions last fall on how to set up the portable sound system. Big thank you to Mayor Weger, Gloria Majeski, Dee & Anthony Germano, Paula Garbo, Devin and Rhiannan Edwards, Ryan Halcik, Sydney, Ruth (Kyle's Mom), Laura and Monica Ciszewski, Dan & Brody Philipp. We lacked volunteers this year. Vendor surveys were given out a few have come back. Advertisement was sent to The News Herald, WH Churches, sent home w/ students of Edison and Grant Elementary, signs were posted in front of City Hall and 2 corners, it was posted on Craigslist, The Community Channel, the Website, the Northern Ohio Arts and Craft Show Booklet, Pat Catan's Website, the Foyer and on Facebook. Flyers via email to the Vendors, Recreation Commission Members, Council and others to share. New this year: A brochure was created for the visitors- it had a map of The Community Center and explained how to participate in the game. Inside was a list of the vendors, the room they were in and their craft. The basket consisted of donated items, Janet Mucciacrone was the winner.

Easter Party. Took place on the 28th at 1:00. Attendance was down slightly this year, we were competing with a few other events as well as the weather. Number of children attending was 111, 37 of those were from WH, 50 Families, 17 of those were WH residents. Maddy was our MC this year. Bags were given at the door, thanks to Jeanette Nelson, Tonya Draper, Kade Pastor, Sophia. The candy grab, Joe Jarmus and Steve Nelson. Jelly bean count, Captains again donated a voucher, thank you note was sent, also thanking them for sending Skipper to the event. Jim and Lori Walsh took care of the jelly bean area. Free photos this year w/ donations, Mayor Weger, Gloria and Jeanne Kaston all took care of the photos. Face painting Rhiannan Edwards, Shelia Kaston, Savannah Kubish, Emily Walsh and Lexi Nelson. Coloring Contest for which we gave gift certificates and candy, Marie from The Key Club took care of that section. Raffle Contest for the 10 baskets, Frank and Marry Sahulla and Bob Bienierth took care of that. The Garbo's took care of the juice and dessert (snack cake & apple juice as usual) The Kastons' Philipps', Edwards' and Garbo's took care of clean up. Coloring Contest winners; 3 and under was Ella, 3 to 4 was Roy Hallum, 5 & 6 Stacy Hallum 7 & 8 Brody Philipp, 9 & 10 Noah Garrison, 11 & 12 was Rhiannan. Basket winners Stacy Hallum, Ryan Bella Koenig, Dominic Amantea, Sbrocco, Adam Farmer, Charles Bonks, Navada Ezell, Joslin Coles and Zmir Knox. Winner of the Jelly Bean Contest Eric S. age 7; (724) actual count was 742. Revenue was \$50 from donations, for pictures the City subsidizes so there's nothing to transfer. We did use \$468.28 out of our \$500 budget to take care of all that.

Community Center Report. Total room usage w/ fee is 44, w/out is 24. Total is \$3,458.00. YTD is \$11,608.00.

2016 Events. Easter is March 27th next year. Discussed changing Pancake Breakfast from two to one.

March 6th is the 1st Sunday so looking at that to be the actual Pancake Breakfast. Then W.H. Lions Pancake Breakfast would be the 2nd weekend March 13th. Talking to the Spring Craft Show vendors they would like to have it before Easter, so the Spring Craft Show would be Saturday, March 19th next year. Easter Party tabled for further discussion of the budget. Dan Philipp pointed out that not all the events will make money but it's about giving our City exposure so people will want to move here, property value will go up, etc.

Safety Town. Denise needs to discuss it with the instructors but the Fourth of July falls on a Monday so we would be looking at the following week instead of the 11th thru the 15th depending on the instructor's availability and where the other cities fall.

Captain's Day. Will have to be announced since they do not settle their dates until November/December.

Garage Sale. Will be August 13th.

Touch a Truck. Will be August 20th.

Fall Craft Show. Will be October 8th.

Halloween Party. Will be October 21st.

Winterfest. Will be December 4th.

Breakfast w/ Santa. Will be December 10th.

460 Fund. The Unencumbranced Balance for March is \$41,314.50.

UFINISHED BUSINESS.

Terry Baller re. Roemisch Complex Plan / Memorandum Idea's for Rick Motuza. Dan Philipp reported that after 2 sub-committee meeting everyone is in agreement of what priority's need to be done. The Boys League have Committed \$5000 primarily for work on the Mike& Mike field. New: bench, concrete, fencing & back stop. Total is \$5900 w/ out tree removal, tree removal is anywhere from \$700-\$1200. Dan would like to look into a tree carver to carve something to do w/ home plate or cross bats and home plate. That would be the place we could do memorandum for Rick Motuza and possible space left over to honor those who have provided their services through the years. Have to get a cost estimate. Removal of the tree is based on the fact that to move the field and back-stop alone is \$4500. The tree needs to be removed because braches are in play and also when it rains it takes forever for home plate to dry because of the shade. The other part of the plan is eventually to put a paved pathway pretty much from the beginning of one parking lot to the end of the other. The plan for 3 to 4 years down the road is to have the fields permanently fenced in, possibly getting local business to sponsor a field and their sign would be displayed on the fence. The paved path would start with a crushed limestone base at the cost of \$5-9000 w/ the permanent paving to be done next year. The fields will eventually be re-graded and the committee will discuss if there is any money to improve the batting cages, the first part

being to place a good hard surface so there are no puddles. The committee will check to see if any of the work can be done "in-house" w/ the Service Department to save money. The tennis courts are in need of TLC, the Service Department has agreed to do the work w/ us purchasing the needed materials. Dan Philipp proposes that we delegate \$15,000 now to park improvement which will be the tennis courts, 1st phase of the path, finishing the Mighty Might's field, grading at the end of the season and possibly the hard surface for the batting cages. There will be space for a playground area which the equipment runs from \$50 to \$100 thousand dollars. We need to look into how we raise that money, if there are any grants that apply or do we just start with swing sets and work our way up from there.

MOTION: Dan Philipp moved that the Commission approve to move \$15,000.00 to allocation of park improvements.
Seconded by Lynn Hallum
Roll call vote: Ayes unanimous
Motion passes 5/0

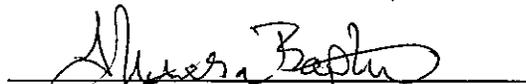
Regarding the train at Campbell Park; Denise will ask the Scouts if they need a project to do. She also suggested that with the park improvements maybe we'll find something to replace it with. She also sent in the basket for We Care for Education a gift certificate for the use of Pavilion #1 on July 5th (\$75 value) on the behalf of the Rec Comm.

NEW BUSINESS: None

PUBLIC PORTION: 8:03 pm. None

ADJOURNMENT

Meeting adjourned at 8:04 pm by Chairman, Dan Phillipp.


Clerk


Chairman

Date approved: 5-6-15

4/16TAB

Note: Meetings of the Recreation Commission are recorded and recordings are a public record.