

MINUTES

Recreation Commission

City of Willoughby Hills

December 3, 2014

CALL TO ORDER: 7:03 pm
PRESENT: Lynn Hallum, Vice-Chairman; Dee Germano,
Gloria Majeski, Jeanette Nelson, Barbara Araps, Denise Edwards,
Rec Coordinator.
ABSENT: Dan Philipp, Chairman; Council Representative, John Plecnik;
Joseph Jarmuszkiewicz.
ALSO PRESENT: Theresa Baptie, Clerk

DISPOSITION OF MINUTES OF November 5, 2014

MOTION: Gloria Majeski moved that the Commission approve the minutes as submitted.
Seconded by Dee Germano
Roll call vote: Ayes unanimous
Motion passes 5/0

CORRESPONDENCE

11-6-14 Email from Denise Edwards RE: Winterfest Meeting.
11-10-14 Email from Denise Edwards RE: Winterfest Meeting.
11-10-14 Email from Dan Philipp RE: Winterfest Meeting.
11-11-14 Email from Denise Edwards RE: Winter Fest Pre-Party Invitation.
11-28-14 Email from Dan Philipp RE: Scheduling a Winterfest Meeting.
12-1-14 Email from Gloria Majeski RE: Arrangements.
12-2-14 Email from Dan Philipp RE: Lynn Hallum Needs to Chair Meeting.
12-2-14 Email from Joe Jarmuszkiewicz RE: Not Being Able to Attend Meeting.

Reports

Community Center Usage - Received from Denise Edwards on 12/2/2014.
Rec reports -- Received from Denise Edwards on 12/2/2014.
460 Report -- received from Frank Brichacek on 12/2/2014.

COUNCIL REPRESENTATIVE'S REPORT None.

RECREATION REPORT

Sports Programs. Basketball. All registrations are in and they have already begun practicing, games are starting soon. Baseball and Softball registration will begin early this year, at Breakfast with Santa and they will be promoting their fundraiser that takes place January 31, 2015.

Halloween Party. Expenses \$972.83, Income \$119.00, from donations and pictures. Income minus Expenses equals \$853.83 used from Budget. Budget for this event is \$1,500.00 so there is \$646.17 remaining in the Budget. This is one of the items donated by the City so there is nothing to transfer.

Christmas Card Lane/Winter Fest. Have the same amount as last year plus three additional signs. Kelli Kerwin from The Animal Hospital just contacted Denise to make it four additional this year. Flyer went to St. Francis and will be getting dropped off at Edison. Big Toy Drive and along with Santa coming there will also be the characters from "Frozen". Additional thing this year is Eat' n Park is offering us a very good deal on the cookies and kids will be able to decorate their own cookies. Denise will be purchasing from The Dollar Store little cookie bags with the theme of the movie Frozen on them. Eat' n Park is also donating gift certificates for each child to receive a free Kids Meal. South's Symphony Band is participating this year and Deep Wood Choir will also be performing. Please make sure to tell anyone coming to please bring a toy to help fill the ambulance. Anyone who does will receive a raffle ticket which will be used for gift certificate drawings at the end. University Hospital is donating the pizza again and not sure who it is, but they are donating cookies for the adults. Bounce house will be up, entertainment with the DJ, Dawn Kendrick, free photo with Santa for each family. Please make sure everyone knows that it starts at 5:00 pm at the Fire Department as info has been put out there with the wrong time of 7:30-10:00. Gloria Majeski went over the Mayor's plan to use Chuck Pinkerman to do Christmas lights on City Hall, the Fire Department and part of the Community Center. Also about the tree donated by the family of and in memory of Dale Graig that is displayed in the gazebo at the Community Center. The family plans to do this every year for the city of W.H. in Mr. Graig's memory. There will be media coverage by Dawn Kendrick of Channel 19 as well as radio coverage by station WKKY 104.7.

Breakfast with Santa is filling up very quickly, the 8:30, 8:45, 9 & 10:00 slots are completely filled and other morning times are nearly filled. Pre-pay has been well received. Bob Evans came through price wise so the sausage and batter will be supplied by them. Volunteers are needed for set up on Friday, Saturday morning at 8:00. The last seating is at 11:45 so clean up and room change over afterwards would be greatly appreciated. Toys will continue to be collected for Asa's Angels at Breakfast with Santa as well as monetary collection and a 50/50 drawing to raise money for children's bikes.

2015 Events. There is already 3 renewals for the Spring Craft Show. March is going to be extremely busy, the first 3 weekends are the Pancake Breakfast, the 21st is the Spring Craft Show and the following weekend is the Easter Party. If you are able please support the Boys League's event on January 31st.

COMMUNITY CENTER REPORT. YTD sub totals are correct but totals are not. We are over a thousand dollars higher than last year at this time. November was just slightly lower than last year as there were not as many events this year as last; Irish Dance, the parts that they were getting into next were not suitable for the Community Center as it is not a gymnasium which is why they are not returning and Ball Room Dancing moved into a space to be fixed up over on River St. December rental is just about filled up.

460 FUND. The Unencumbered Balance for December is \$40,937.73, nothing was added this month.

UNFINISHED BUSINESS.

Terry Baller re: Roemisch Complex Plan. Gloria Majeski stated that she has not heard any information however Dan Philipp was working on this. Terry had been out of town as we learned at the last meeting. Lynn Hallum pointed out that by the January meeting we need to get moving on this if we plan to have any impact on next year, maybe form a committee that meets more often than Recreation's once a month meeting.

Corn Fest Partner w/ Recreation? Needs to be removed from the Agenda/Unfinished Business as a decision was already made re: this matter.

Recreation Committee Shirts? Lynn Hallum asked if we had made a decision about Recreation shirts so people on the Committee can be recognized at events. Denise believes that Dan was going to have these made but she has not spoken with him directly re: the matter.

NEW BUSINESS: 2015 Sanctioning-all Renewals:

Willoughby-Eastlake Library
Chagrin River Watershed Partners
Willoughby Hills Art Gallery
Willoughby Hills Lions Club
AFS
Fall Corn Fest
Hurricanes-Girls Fastpitch
Lake County Mayors and Managers
Boy Scout Troop 562
Leadership Lake County
Willoughby Hills Historical Society
Willoughby Hills Seniors
Willoughby Hills Quilt Guild

MOTION: Dee Germano made the motion that the Commission approve all the listed 2015 applicants for Sanctioning as submitted.
Seconded by Gloria Majeski
Roll call vote: Ayes unanimous
Motion passes 5/0

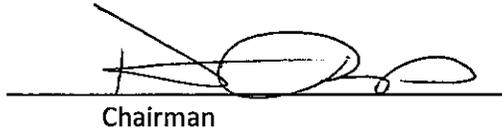
Gloria Majeski announced the passing of Rick Motuza. He served on the Recreation Commission for a long time working with both herself and Mayor Weger. He was a great person. He and his wife always did Santa Shop for Breakfast with Santa and it is going to be very different without them. Gloria wished to offer from the Rec Commission our thoughts and prayers to the family. Denise noted that he has passed on his giving to the Community by way of his daughter who has worked with the Girls Fast Pitch. Jeanette Nelson asked if there was any help needed with the Santa Shop. Her daughter Lexi cannot be an Elf as she now has a soccer game. She can try to find help via her daughters friends if need be. Denise announced that since her parents are going to be in town they will be there as volunteers also.

PUBLIC PORTION: Open 7:36 pm. Close 7:36: None.

ADJOURNMENT

Meeting adjourned at 7:36 pm by Vice-Chairman, Lynn Hallum.


Clerk


Chairman

Date approved: 1-7-15

12/20/TAB

Note: Meetings of the Recreation Commission are recorded and recordings are a public record.

RECREATION COMMISSION Correspondence List
for 1/7/15 Meeting

Email dated 12-5-14 from Denise Edwards RE: Girl Scout troop 71009, GSNEO
Renewing Sanctioning.

Email dated 12-11-14 from Denise Edwards RE: Lake County League of Women Voters
Renewing Sanctioning.

Email dated 12-16-14 from Gloria Majeski RE: Santa Shop recap.

Email dated 1-5-15 from Gloria Majeski RE: Minutes.

Email dated 1-5-15 from Denise Edwards RE: January Rec Comm Meeting.

Email dated 1-6-15 from Gloria Majeski RE: Revised City Roster/City Hall Roster.

Email dated 1-6-15 from Denise Edwards RE: December 2014 Community Center
Reports.

Email dated 1-6-15 from Frank Brichacek RE: 460 Fund Report.

Reports

- Community Center Usage - received from Denise Edwards 1/6/2015
- Rec Reports - received from Denise Edwards 1/6/2015
- 460 Report - received from Frank Brichacek on 1/6/2015

rec_commission

From: Willoughby Hills Recreation Department <Recreation@WilloughbyHills-OH.gov>
Sent: Friday, December 05, 2014 10:20 AM
To: 'rec_commission'; Barb Araps; Dan Philipp; Dee Germano; Gloria Majeski; Jeanette Nelson; Joe Jarmuszkiewicz; John Plecnik; Lynn Hallum
Subject: Sanctioning

Good morning. Girl Scout troop 71009, GSNEO is renewing their sanctioning. Please add them to our January meeting.

Thank you,
Denise R. Edwards
Recreation Coordinator
City of Willoughby Hills Recreation Department
35400 Chardon Road
Willoughby Hills, Ohio 44094
440-975-3540
Recreation@WilloughbyHills-OH.gov

rec_commission

From: Willoughby Hills Recreation Department <Recreation@WilloughbyHills-OH.gov>
Sent: Thursday, December 11, 2014 9:33 AM
To: 'rec_commission'; Barb Araps; Dan Philipp; Dee Germano; Gloria Majeski; Jeanette Nelson; Joe Jarmuszkiewicz; John Plecnik; Lynn Hallum
Subject: Sanctioning

Good morning. Lake County League of Women Voters has turned in their paperwork to be renewed for sanctioning.

Thank you,
Denise R. Edwards
Recreation Coordinator
City of Willoughby Hills Recreation Department
35400 Chardon Road
Willoughby Hills, Ohio 44094
440-975-3540
Recreation@WilloughbyHills-OH.gov

rec_commission

From: Gloria Majeski <gloriamajeski@willoughbyhills-oh.gov>
Sent: Tuesday, December 16, 2014 9:31 AM
To: 'Willoughby Hills Recreation Department'; 'rec_commission'
Subject: 2014 Santa Shop recap
Attachments: SANTA SHOP - RECAP 2014.xls

Here is the report for Santa Shop recap.

Next year suggestions:

Purchase pet gifts (\$25 budget should work for this)

Train elves better re. not giving out unwrapped gift until all others are gone.

Have 1 or 2 elves strictly devoted to the wrapping and labelling task. That will free the others up to just help the shoppers.

Have 1 person at the door entrance to match up elf to shopper. This eliminates a "free for all."

Denise – you can show this to your mom, too, who helped with Santa Shop and get thoughts for next year from her as well. Thanks.

Gloria Majeski,
Executive Assistant to Mayor Weger
City of Willoughby Hills
35405 Chardon Road
Willoughby Hills, OH 44094
440-918-8730 fax: 440-975-3535
GloriaMajeski@WilloughbyHills-OH.gov

rec_commission

From: Gloria Majeski <gloriamajeski@willoughbyhills-oh.gov>
Sent: Monday, January 05, 2015 8:03 AM
To: 'rec_commission'
Subject: RE: Minutes

Sure. The line should read...."Bounce house will be up, entertainment with the DJ, Dawn Kendrick...."

The next red liner "Chuck Pinkerman" is correct.

I will be there, too.

In New business (no need to add this, but I will just say it): In memorium item for Rick Motuza, Farewell acknowledgement to Councilman Frank Germano.

Thanks.

Gloria Majeski,
Executive Assistant to Mayor Weger
City of Willoughby Hills
35405 Chardon Road
Willoughby Hills, OH 44094
440-918-8730 fax: 440-975-3535
GloriaMajeski@WilloughbyHills-OH.gov

From: rec_commission [mailto:rec_commission@willoughbyhills-oh.gov]
Sent: Saturday, January 03, 2015 2:32 PM
To: gloriamajeski@willoughbyhills-oh.gov
Subject: Re: Minutes

Hi Gloria, Could you please let me know if the red text in the Minutes is correct? I also added the 2 Sanctioning Renewals to the Agenda that I left out. Lastly the pipe under the kitchen sink in my building is leaking at the elbow, I sopped up the water and put a pan under it. Thanks.

Theresa



Theresa Baptie <radicalred7@gmail.com>

Re: January Rec Comm Meeting

Willoughby Hills Recreation Department <Recreation@willoughbyhills-oh.gov> Mon, Jan 5, 2015 at 8:01 AM
To: rec_commission <rec_commission@willoughbyhills-oh.gov>, Barb Araps <baraps001@yahoo.com>, Dee Germano <dgermano@divinewordkirtland.org>, gloriamajeski@willoughbyhills-oh.gov, Jeanette Nelson <jenelson16@gmail.com>, Joe Jarmuszkiewicz <joejarmus@yahoo.com>, Councilman John Plecnik <johnplecnik@willoughbyhills-oh.gov>, Lynn Hallum <lynnstreetz@hotmail.com>, Dan Philipp <d.w.goods@sbcglobal.net>

Good morning! I am back from vacation and will be at the meeting. I hope to have all of the reports ready for the meeting. I may have to make copies and bring them myself if I do not have them done in time.

The Halloween Party is complete so it can be taken off of the agenda. Everything else looks good for the agenda.

I will try to look over the minutes today.

Thank you,

Denise R. Edwards

Recreation Coordinator

City of Willoughby Hills Recreation Department

35400 Chardon Road

Willoughby Hills, Ohio 44094

440-975-3540

Recreation@WilloughbyHills-OH.gov

rec_commission

From: Gloria Majeski <gloriamajeski@willoughbyhills-oh.gov>
Sent: Tuesday, January 06, 2015 10:09 AM
To: 'Thomas G. Lobe'; 'Michael P. Germano'; 'Frank Cihula'; grampaor@netzero.net; 'Steve Roszczyk'; 'Willoughby Hills Recreation Department'; 'rec_commission'; bza@willoughbyhills-oh.gov; 'pc-abr'; 'Fred Wyss'; building@willoughbyhills-oh.gov; 'Mark Grubiss'; service@willoughbyhills-oh.gov; Finance@willoughbyhills-oh.gov; 'Debbie Doles'; frankbrichacek@willoughbyhills-oh.gov; 'Mayor's Court'; 'Chris Collins'; 'Debbie Semik'; 'Richard Harmon'; firerescue@willoughbyhills-oh.gov; Council@WilloughbyHills-OH.gov; 'Ray Somich'; 'Nancy Fellows'; 'Chris Biro'; 'Chris Hallum'; 'David M. Fiebig'; 'John Plecnik'
Subject: Revised City Roster/City Hall Roster
Attachments: City Hall Roster-updated 010615.doc; CITY ROSTER - Updated 010615.doc

Attached please find the revised City Roster and City Hall roster to reflect the following recent changes for 2015:

- PD – deleted Dispatcher David Goldstein
- FD – added Robert Vencl, removed Sandra Lesko
- Veterans Commission – added Steve Tretinik
- City Council – removed Frank Germano
- Recreation – deleted Kyle Overmyer
- Community Center – added Eric Kubish
- Service Dept. – removed Nate Catania and Timothy Gutekunst, added Mark Grubiss and Carl Trommetter
- PC-ABR – removed John Davis, added Jonathon Irvine
- Recreation Commission – updated reappointment of Joe Jarmusz (oath to be given at Rec. mtg.)
- BZA – updated appointment of Robert Bartolotta (oath to be given at BZA mtg.)

Please let me know if there are any other changes and I will be happy to add them to the rosters. Thanks.

Gloria Majeski,
Executive Assistant to Mayor Weger
City of Willoughby Hills
35405 Chardon Road
Willoughby Hills, OH 44094
440-918-8730 fax: 440-975-3535
GloriaMajeski@WilloughbyHills-OH.gov

rec_commission

From: Willoughby Hills Recreation Department <Recreation@WilloughbyHills-OH.gov>
Sent: Tuesday, January 06, 2015 1:46 PM
To: 'rec_commission'; 'Mayor Robert Weger'; Council Office
Cc: Gloria Majeski; Frank Cihula; Mort O'Ryan
Subject: December 2014 Community Center Reports
Attachments: 2014 DECEMBER CC REPORT.pdf; 2014 DECEMBER CC USAGE REPORT.pdf

Importance: High

Good afternoon. The Community Center and the Usage Reports for December 2014 are attached. Please let me know if you have any questions.

Thank you,
Denise R. Edwards
Recreation Coordinator
City of Willoughby Hills Recreation Department
35400 Chardon Road
Willoughby Hills, Ohio 44094
440-975-3540
Recreation@WilloughbyHills-OH.gov

rec_commission

From: Frank J. Brichacek <frankbrichacek@willoughbyhills-oh.gov>
Sent: Tuesday, January 06, 2015 3:10 PM
To: 'rec_commission'
Subject: RE: 460 Fund Report

Good afternoon Theresa. The reports are in your mailbox. As with prior months, these are draft reports as the month of December has not yet been closed and not all transactions have been entered as of today.

Frank

Frank J. Brichacek

Director of Finance
City of Willoughby Hills, Ohio
(440) 918-8731
FrankBrichacek@WilloughbyHills-oh.gov

From: rec_commission [mailto:rec_commission@willoughbyhills-oh.gov]
Sent: Saturday, January 03, 2015 12:28 PM
To: FrankBrichacek@willoughbyhills-oh.gov
Subject: 460 Fund Report

Hi Frank,

Just a reminder that we will need the 460 Fund Report by 1/6/2015

Thank you, Theresa Baptie
Rec Comm clerk

City of Willoughby Hills 2015 Roster

35405 Chardon Road, Willoughby Hills, Ohio 44094
Phone: 440-946-1234 FAX: 440-975-3535

MAYOR/SAFETY DIRECTOR

Robert M. Weger 38195 Dodd's Hill Dr. 44094 946-6614 (City Hall) Term Expires: 2015
Email: Mayor@willoughbyhills-oh.gov 953-1114 (Home) 440-339-8046 (Cell)

LAW DIRECTOR

Thomas G. Lobe 614 W. Superior Avenue #1300 440-725-5410
Email: TomLobe@yahoo.com Cleveland, OH 44113 FAX: 216-664-6999

POLICE PROSECUTOR

Michael P. Germano Wiles & Richards, 37265 Euclid Avenue Office: 942-6262 X116
Willoughby, Ohio 44094 Fax: 942-7211
Email: mgermano@wilesrichards.com

ENGINEER – Bowen & Associates, Inc., 13000 Shaker Blvd., Cleveland, OH 44120

Pietro A. Di Franco, City Engineer Office: 216-377-3813 Cell: 216-308-2808
Daniel J. Collins, P.E., Asst. City Engineer Cell: 330-631-9774

EXECUTIVE ASSISTANT TO THE MAYOR - 918-8730

Gloria Majeski email: GloriaMajeski@willoughbyhills-oh.gov

DIRECTOR OF FINANCE -918-8731

Frank J. Brichacek, Jr. email: FrankBrichacek@willoughbyhills-oh.gov

ASSISTANT FINANCE DIRECTOR -918-8734

Debbie Doles email: DebbieDoles@willoughbyhills-oh.gov

FINANCE ASSISTANT -946-1234 or 918-8732

Sharen Michney-Halkiewicz email: Finance@willoughbyhills-oh.gov

TAX ADMINISTRATOR- 918-8734

Debbie Doles

BUILDING COMMISSIONER - 975-3550 Cell: 440-221-5998

Fred Wyss, Jr. email: FredWyss@willoughbyhills-oh.gov

BUILDING DEPT. CLERK – 975-3550

Diana McCann email: Building@willoughbyhills-oh.gov

RECREATION DEPARTMENT - 975-3540 FAX: 440-918-8748

Denise Edwards John Spuzzillo, Bldg. Mtnc.
Email: Recreation@willoughbyhills-oh.gov

MAGISTRATE (Mayor's Court)

Lawrence Hupertz 25550 Chagrin Blvd., Suite 320 216-378-2130 (Office)
Beachwood, OH 44122 FAX: 216-593-0914

CLERK OF COURT/MAYOR'S COURT - 942-5050 (FAX: 975-3535)

Janeen Mullin, Clerk of Court email: Court@willoughbyhills-oh.gov
Sandra Formick, Deputy Clerk

ECONOMIC DEVELOPMENT – 918-8746

Steve Roszczyk (Cell: 440-725-5994) email: econdev@willoughbyhills-oh.gov

*** * CITY COUNCIL * ***

2nd and 4th Thursdays

| | | | Term Expires: |
|--|--|---|---------------|
| Raymond C. Somich, President <i>District 2, Finance</i> | 2941 Legend Lane, 44092 | 440-567-8316 (Cell) | 2015 |
| Nancy E. Fellows, Vice President <i>Council-at-Large II; Rules & Legislation</i> | 2812 Fowler Drive, 44094 | 216-952-3044 (Cell) | 2017 |
| Christopher L. Biro <i>Council-at-Large I; Safety, Personnel</i> | 29465 White Road, 44092 | 440-944-7470 (Home) | 2017 |
| David M. Fiebig <i>Council-at-Large III, Planning & Zoning</i> | 35701 Hanna Road, 44094 | 440-585-4433 (Home) | 2017 |
| Seat vacated by Frank Germano 12/31/14 <i>District I, Utilities</i> | | | 2015 |
| Christopher Hallum <i>District 3; Service</i> | 2937 Lamplight Lane, 44094 | 440-840-6710 (Cell) | 2015 |
| John Plecnik <i>Council-at-Large IV, Recreation</i> | 2890 Bishop Road, 44092 | 440-382-9978 (Cell) | 2015 |
| Clerk of Council Victoria Ann Savage | 35405 Chardon Road Willoughby Hills, OH 44094 | 440-975-3541 (Office); FAX: 975-3542 email: Council@willoughbyhills-oh.gov | |

POLICE DEPARTMENT - EMERGENCY 911 / NON-EMERGENCY (440)-942-9111

Christopher J. Collins, Chief of Police email: policechiefcollins@willoughbyhills-oh.gov
Debbie Semik, Police Executive Assistant/Dispatch Supervisor email: police@willoughbyhills-oh.gov

Police Supervisors

Travis Vobornik, Sergeant
Brian Jackson, Sergeant
Duane Petrovich, Sergeant
Matthew Naegele, Sergeant
Michael Gerardi, Sergeant

Full Time Police Officers

Leonard Kratochvil
David Broadwater
Craig Anderson
Ron Parmertor, Detective
Frank Bordelon
Kelly Mc Dermott
Randolph Mullenax
Shannon Vachet
James Vitale, Detective
Jamie Onion
Gregory Leonbruno
Anthony Mino

Part-Time Police Officers

Taya Workum-Byers
James Ours
Dave D'Eusanio
John Kuivila
Joseph Goudy
Erik Kupchik
Colleen Coyne-Hall
Cory Planisek
Thomas Ray Dillon, Jr.
Mark Pickett
Christopher Knight
Michael Jones

Auxiliary

James Vespro
Ralph Spidalieri
Nicole Frantz

Full Time Dispatchers

Janet Schuller
Sandy Wilson
Christopher Borstnik

Angie Love
Ashley Onion

FIRE DEPARTMENT - 35455 Chardon Road; 942-7207 (NON-EMERGENCY) 911 - EMERGENCY

Richard Harmon – Chief

email: firechiefharmon@willoughbyhills-oh.gov

Thomas Talcott - Asst. Chief (Part-time)

Stephanie Nero, Secretary

email: fire@willoughbyhills-oh.gov

Career Officers/Paramedics

Lt. Lou Di Mattia
Lt. Patricia Heller
Lt. Timothy Serazin

Career Firefighter/Paramedics

Dan Clayton
Timothy Mackey
Steve Lucic
Jeffrey Planisek
Cindy Sabo
Robert Venci

ROAD DEPARTMENT -918-8740

Mark Grubiss, Road Superintendent

cell 440-343-2484

email: Service@willoughbyhills-oh.gov

Service Department

440-918-8742

email: Service@willoughbyhills-oh.gov

Marty Gazdak

Part-time Service Workers

Jeff Mezgec

Carl Trommetter

Robert Moore

Ken Richards

Jim Vespro

Mike Wasik

Matt Kahley

SERVICE GARAGE -918-8741

Tom Abate, Mechanic (Cell: 440-343-6187) email: Mechanic@willoughbyhills-oh.gov

PLANNING COMMISSION AND ARCHITECTURAL BOARD OF REVIEW - 1st & 3rd Thursdays

6-year term

| | | | |
|---|--------------------------|----------|------|
| Charlotte Schryer, Chairman | 2635 River Road, 44094 | 951-6468 | 2017 |
| John Lillich, Vice Chairman | 37830 Milann Dr., 44094 | 946-0314 | 2016 |
| Christopher Smith | 2316 River's Edge, 44094 | 269-2266 | 2018 |
| Joe Zawatski | 28914 Eddy Rd., 44092 | 487-0948 | 2018 |
| Jonathan Irvine | 2790 Fowler Dr., 44094 | 669-2368 | 2015 |
| Robert Weger - Mayor | | | |
| David Fiebig - Council Member | | | |
| Frank Cihula – BZA Representative to PC-ABR | | | |
| Katherine Lloyd - Clerk | | 946-1234 | |

BOARD OF BUILDING AND ZONING APPEALS - 2nd Tuesday or when scheduled

5-year term

| | | | |
|------------------------------|------------------------------|--------------|------|
| Frank Cihula, Chairman | 35060 Dixon Road, 44094 | 946-5557 | 2016 |
| John Klements, Vice Chairman | 2550 Dodd Road, 44094 | 942-7255 | 2017 |
| Mark Kotoch | 2705 Morning Star Ct., 44094 | 216-469-1234 | 2015 |
| Ron Caporossi | 38231 Dodd's Hill, 44094 | 953-0840 | 2018 |
| Robert Bartolotta | 2821 Trabar Drive, 44092 | 943-1690 | 2019 |
| Katherine Lloyd – Clerk | | 946-1234 | |

RECREATION COMMISSION - 1st Wednesday

3-year term

| | | | |
|-----------------------|-----------------------------|----------|------|
| Dan Philipp | 2423 Pine Valley, 44094 | 342-2002 | 2016 |
| Joseph Jarmuszkiewicz | 31301 Eddy Road, 44094 | 840-5542 | 2017 |
| Barbara Araps | 2520 Chagrin Dr., 44094 | 942-0183 | 2015 |
| Dee Germano | 2420 Somrack Drive, 44094 | 951-2224 | 2016 |
| Lynn Hallum | 2937 Lamplight, 44094 | | 2016 |
| Gloria Majeski | 2717 Graylock Dr., 44094 | 951-0776 | 2015 |
| Jeanette Nelson | 33930 Rosewood Trail, 44094 | 585-9149 | 2015 |
| Theresa Baptie, Clerk | 35405 Chardon Road, 44094 | 946-1234 | |

CIVIL SERVICE COMMISSION

| | | |
|---------------------------|----------------------------|----------|
| Thomas Majeski, Chairman | 2717 Graylock Dr., 44094 | 951-0776 |
| Carolyn Patton, Secretary | 35336 Martin Rd., 44094 | unlisted |
| Thomas Kicher, Vice Chair | 2920 Canterbury Rd., 44092 | 944-9371 |

6-4-2-year term

2020

2018

2016

BOARD OF HEALTH REPRESENTATIVE

| | | |
|----------------|------------------------|----------|
| Roger Anderson | 2306 River Road, 44094 | 951-3422 |
|----------------|------------------------|----------|

5-year term

2018

RECORDS COMMISSION

Robert Weger, Chairman
 Frank Cihula
 Tom Lobe
 Frank J. Brichacek, Jr.

VETERANS' MEMORIAL COMMISSION

| | | |
|---------------------------|-----------------------------|----------|
| Larry O'Donnell, Chairman | 2941 Rockefeller Rd., 44092 | 943-6812 |
| Robert Weger | 38195 Dodd's Hill, 44094 | 339-8046 |
| Steve Tretinik | 2559 Alan Dr., 44092 | |

COMMUNITY CENTER MONITORS

| | | |
|------------------|----------------|---------------|
| Molly Brodzinski | Paula Garbo | Ethan Wrenn |
| Devin Edwards | Eric Kubish | Devin Edwards |
| Allison Garbo | Bradley Nelson | |

City of Willoughby Hills Phone List

ADMINISTRATION (946-1234) FAX (975-3535)
 Mayor Robert Weger..... 946-6614
 Cell.....1-440-339-8046
 Gloria Majeski.....918-8730
 Tom Lobe (cell 440-725-5410).... 918-8738 or 8738
 Conference Room.....8819
 PC-ABR/BZA Workroom..... 918-8743 or 8743
 PC-ABR/BZA FAX.....975-3537
 IT Room..... 975-3538 or 3538

COUNCIL OFFICE (975-3541) FAX (440-975-3542)
 Vicki Savage 3541
 Council Members.....8737

FINANCE DEPARTMENT FAX (440-975-3533)
 Frank Brichacek.....918-8731
 Debbie Doles, Asst. Finance Dir.....918-8734
 Sharen Michney, Finance Asst... 918-8732 or 8844
 Finance back office phone.....8818

ECONOMIC DEVELOPMENT DEPARTMENT
 Steve Roszczyk..... 8746
 Cell: 440-725-5994 Direct: 440-918-8746

MAYOR'S COURT (942-5050) FAX 440-975-3530
 Janeen Mullin..... 8846
 Sandy Formick..... 8858
 Mayor's Court – extra office.....8841

RECREATION (975-3540) FAX (440-918-8748)
 Denise Edwards, PT Rec. Coord.....975-3540
 Hotline (for softball rainouts)..... 918-8717
 Message line – Santa reservations..... 918-8717

BUILDING DEPT. (975-3550) FAX (440-918-8749)
 Fred Wyss..... 918-8733
 Cell..... 440-221-5998
 Diana McCann 975-3550 or 3550
 Kitchen in Bldg/Service Dept.....8849

SERVICE DEPT. (918-8740) FAX (440-918-8744)
 Mark Grubiss.....918-8742
 Work cell.....440-343-2484
 Service Dept. number for the public..... 918-8740
 Extra 2-way radio.....440-897-3915
 Service Kitchen8849
 Tom Abate, Mechanic..... 918-8741
 Hotline: Rec./Svc./Roads.....918-8747

COMMUNITY CENTER
 Office..... 975-3540
 Community Room Kitchen 954-8076
 Historical Society Office 954-8077
 Lions Club Kitchen..... 954-8078
 Historical Society Room..... 954-8079
 Senior Room..... 954-8080

REPUBLIC SERVICES.....1-800-968-7789
BOWEN & ASSOCIATES, CITY ENGINEER.....216-491-9300
PIETRO A DIFRANCO, CITY ENGINEER (CELL).....216-308-2808
FRANK CIHULA, WH HIST.SOC./BZA440-946-5557
FLORINE O'RYAN (SENIORS AND LIONS CLUB).....440-951-1826
THOMAS HORWATT-BOYS LEAGUE.....440-951-6053
COUNCIL PRESIDENT RAY SOMICH440-567-8316

WILLOUGHBY HILLS PUBLIC LIBRARY
 942-3362

POLICE AND FIRE DEPT. - DISPATCH
 Dispatch Center.....8800

POLICE DEPARTMENT (942-9111)
MAIN FAX (440-942-1355)
 Chief Collins.....918-8720
 Cell.....479-7429
 Debbie Semik918-8722
 Sgt Jackson918-8726
 Detective Parmertor.....918-8725
 Detective Vitale.....918-8727
 Vacant.....918-8721
 Sergeant Naegele..... 8808
 Sgt Gerardi 8805
 Sergeant Petrovich 8809
 Sergeant Vobornik..... 8810
 Booking Room 8811
 Jail Desk – OVI area..... 8812
 Booking Room – Prisoner Phone..... 8813
 Patrol Phones (all)..... 8888
 Patrol fax (basement)..... 954-8075
 Exercise Room 8820
 Interview Room..... 8807
 Radio tower bldg.....918-8729

FIRE DEPT. (942-7207) OR ext. 3302
FAX (440-975-3534)
 Chief Harmon918-8715
 Cell.....1-440-823-1968
 Stephanie Nero.....918-8711
 Shift Officer Cell.....1-440-823-1969
 EMS Room 8820
 Operations Office..... 918-8710
 Lieutenant Office 8822
 Lieutenant Dorm..... 8823
 Conference Room 8821
 Kitchen 8827
 Day Room..... 8828
 Rear Bays 8824
 Front Bays 8825
 Dormitory 8829
 Training Room..... 8847
 Operations Office..... 8830
 Public Relations.....918-8718

WILLOUGHBY
 CITY HALL.....951-2800
 POLICE DEPT..... 953-4212
 FIRE DEPT..... 953-4343
 POST OFFICE..... 951-0566
 RECREATION.....953-4200

EASTLAKE
 CITY HALL951-1416
 POLICE DEPT.....951-1400
 FIRE DEPT.....951-2135

WICKLIFFE
 CITY HALL..... 943-7100
 POLICE DEPT..... 943-1234
 FIRE DEPT..... 943-7140
 POST OFFICE..... 943-1357

2014 SANTA SHOP RECAP

| | A | B |
|----|------------------------------|-----------------------|
| 1 | Item | Amount |
| 2 | SANTA SHOP 2014 | |
| 3 | Expenses: | |
| 4 | Gifts/wrap for Santa Shop | \$487.61 |
| 5 | Sun Rental - draping | \$55.06 |
| 6 | Niklee - tshirts for elves | 102 |
| 7 | Total | \$644.67 |
| 8 | | |
| 9 | Income: | \$903 |
| 10 | Profit | \$258.33 |
| 11 | Gifts left for 2015 Shop | 3 boxes (kids' stuff) |
| 12 | Rolls of wrapping paper left | 3 |
| 13 | | |
| 14 | | |
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2015 RECREATION EVENT DATES

ART GALLERY RECEPTION – Friday, January 9, 7-9pm

WILLOUGHBY HILLS BOYS LEAGUE RAFFLE, Tailgate Party at LaVera Party Center– January 31

ART GALLERY RECEPTION – Friday, March 6, 7-9pm

WILLOUGHBY HILLS RECREATION PANCAKE BREAKFASTS
Sunday, March 1, 2015 and Sunday, March 8, 2015

WILLOUGHBY HILLS LIONS PANCAKE BREAKFAST
Sunday, March 15, 2015

SPRING CRAFT SHOW – Saturday, March 21, 2015

EASTER PARTY – Saturday, March 28, 2015

ART GALLERY RECEPTION – Friday, May 8, 7-9pm

CONCERT IN THE PARK - Wed, June 17, 2015

WILLOUGHBY HILLS CAPTAINS DAY AT CLASSIC PARK – TBA

SAFETY TOWN –July 6–10, 2015

ART GALLERY RECEPTION – Friday, July 10, 7-9pm

CONCERT IN THE PARK – Wed, July 15, 2015

GARAGE SALE DAY IN WILLOUGHBY HILLS- Saturday, August 8, 2015

TOUCH A TRUCK –Saturday, August 22, 2015

CONCERT IN THE PARK – Wed, August 19, 2015

ART GALLERY RECEPTION (QUILT EXHIBIT) – Friday, September 4, 7-9pm

CRAFT SHOW –Saturday, October 10, 2015

HALLOWEEN PARTY – Friday, October 16, 2015

ART GALLERY RECEPTION – Friday, November 6, 7-9pm

WINTER FEST AND CHRISTMAS CARD LANE – Sunday, December 6, 2015

BREAKFAST WITH SANTA – Saturday, December 12, 2015

2014 Community Center Usage Report for 12/1-12/31/14

| ROOM | TOTAL ROOM USAGE w/Fee | TOTAL ROOM REVENUE | TOTAL ROOM USAGE w/\$0 fee | TOTAL ROOM USAGE |
|-------------------|---------------------------|-----------------------|-------------------------------|---------------------|
| O'RYAN ROOM | 10 | \$ 2,630.00 | 4 | 14 |
| LIONS ROOM | 20 | \$ 2,085.00 | 1 | 21 |
| SCHAEFER ROOM | 7 | \$ 790.00 | 3 | 10 |
| HISTORICAL ROOM | 3 | \$ 250.00 | 11 | 14 |
| YTD TOTALS | 40 | \$ 5,755.00 | 19 | 59 |

2013 = 46 total Room Usages w/Fee

YTD Fund Report for Year 2014 Month 12 - City of Willoughby Hills

| Fund | Description | Beg Yr Bal | YTD Rec | YTD Exp | Unexp | Enc | Unenc |
|----------------|------------------------------|------------------|------------------|-------------|------------------|-------------|------------------|
| 460 | RECREATION CAPITAL PROJ FUND | 30,582.56 | 10,728.82 | 0.00 | 41,311.38 | 0.00 | 41,311.38 |
| 1 Funds | | 30,582.56 | 10,728.82 | 0.00 | 41,311.38 | 0.00 | 41,311.38 |

MTD/YTD Revenue Report by Fund for Year 2014 Month 12 - City of Willoughby Hills

| Account | Description | Est Rev | MTD Rec | YTD Rec | Unc Bal | %Remain | %Collected |
|------------------|-------------------------------------|------------------|---------------|------------------|-----------------|---------------|---------------|
| 460.000.46100 | INTEREST | 100.00 | 0.00 | 6.24 | 93.76 | 93.76% | 6.24% |
| 460.000.46200 | REC COMMISSION PROCEEDS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% | 0.00% |
| 460.000.49280 | TFR FROM 280 | 12,100.00 | 372.66 | 10,722.58 | 1,377.42 | 11.38% | 88.62% |
| 460.000.49300 | TRANSFER FROM GENERAL FUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% | 0.00% |
| 460.000.49305 | BREAKFAST WITH SANTA | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% | 0.00% |
| 460.000.49530 | REFUNDS & REIMBURSEMENTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% | 0.00% |
| 460.000.50000 | GOODBYE TO GARFIELD COLLECTION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% | 0.00% |
| Fund: 460 | RECREATION/CAPITAL PROJ FUND | 12,200.00 | 372.66 | 10,728.82 | 1,471.18 | 12.06% | 87.94% |
| 7 Accts | | 12,200.00 | 372.66 | 10,728.82 | 1,471.18 | 12.06% | 87.94% |

MTD/YTD Total Expense Report by Fund for Year 2014 Month 12 - City of Willoughby Hills

| Account | Description | Rev App | MTD Exp | YTD Exp | Unexp | Etc | Excess | Unenc |
|---------------|------------------------------|-----------|---------|---------|-----------|------|--------|-----------|
| 460.110.56100 | IMPROVEMENTS - | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 460.110.56500 | BUILDING IMPROVEMENTS - | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 460.110.58000 | PROJECT COSTS - | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 460.110.58001 | GOODBYE TO GARFIELD - | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 460.110.59990 | RESERVE - | 34,800.00 | 0.00 | 0.00 | 34,800.00 | 0.00 | 0.00 | 34,800.00 |
| 460.350.53600 | ENGINEERING FEES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 460.350.53660 | EQUIPMENT RENTAL | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 460.350.54700 | LANDSCAPING MATERIALS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Fund: 460 | RECREATION CAPITAL PROJ FUND | 34,800.00 | 0.00 | 0.00 | 34,800.00 | 0.00 | 0.00 | 34,800.00 |
| 8 Accts | | 34,800.00 | 0.00 | 0.00 | 34,800.00 | 0.00 | 0.00 | 34,800.00 |

Detail Revenue Transactions by Fund - City of Willoughby Hills for Year 2014 Month 01 to Year 2014 Month 12

| Date | Src | PayIn | Trans | Bno/ Seq | Proj | Amount | Remark | |
|---------------------------------------|--------------|-------------|----------|-------------|------|-----------|---|--|
| 01/31/2014 | REC | JAN 2014 | R1400534 | 11350001 | | 0.32 | JAN 2014 INTEREST ALLOCATION | |
| 02/28/2014 | REC | FEB 2014 | R1400846 | 11419001 | | 0.39 | FEB 2014 INTEREST ALLOCATION | |
| 03/31/2014 | REC | MARCH 2014 | R1401218 | 11504001 | | 0.31 | MAR 2014 INT ALLOCATION | |
| 05/13/2014 | REC | APRIL 2014 | R1401679 | 11628001 | | 0.41 | APRIL 2014 INTEREST ALLOCATION | |
| 05/30/2014 | REC | MAY 2014 | R1401946 | 11697001 | | 0.57 | MAY 2014 INTEREST ALLOCATION | |
| 06/30/2014 | REC | JUNE 2014 | R1402362 | 11793001 | | 0.57 | JUNE 2014 INT ALLOCATION | |
| 07/31/2014 | REC | JULY 2014 | R1402701 | 11866001 | | 0.57 | JULY 2014 INTEREST ALLOCATION | |
| 08/31/2014 | REC | AUGUST 2014 | R1403123 | 11989001 | | 0.57 | AUGUST 2014 INTEREST ALLOCATION | |
| 09/30/2014 | REC | SEPT 2014 | R1403429 | 12088001 | | 0.66 | SEPT 2014 INTEREST ALLOCATION | |
| 10/31/2014 | REC | OCTOBER2014 | R1403808 | 12198001 | | 0.88 | OCT 2014 INTEREST ALLOCATION | |
| 11/28/2014 | REC | NOV 2014 | R1404141 | 12278001 | | 0.99 | NOV 2014 INTEREST ALLOCATION | |
| 460.000.46100 | INTEREST | | | | | 6.24 | | |
| 01/31/2014 | FTR | F14001 | F1400001 | 11307001 | | 882.85 | TFR REMAINING PORTION OF REC PROGRAM | |
| 04/30/2014 | FTR | F14032 | F1400060 | 11613001 | | 2,704.93 | PANCAKE BREAKFAST - MARCH 2014 "PROFIT" | |
| 04/30/2014 | FTR | F14032 | F1400061 | 11613002 | | 3,184.10 | SPRING CRAFT SHOW 2014 "PROFIT" | |
| 10/31/2014 | FTR | F14066 | F1400122 | 12163001 | | 3,578.04 | FALL 2014 CRAFT SHOW - OCT 11, 2014 | |
| 12/31/2014 | FTR | F14088 | F1400149 | 12357002 | | 1,924.00 | RECREATION BOARD EVENT "PROFIT" TFR | |
| 12/31/2014 | FTR | F14088 | F1400150 | 12357002 | | (539.73) | RECREATION BOARD EVENT "PROFIT" TFR | |
| 12/31/2014 | FTR | F14089 | F1400152 | 12363001 | | (439.00) | RECREATION BOARD EVENT "PROFIT" TFR | |
| 12/31/2014 | FTR | F14089 | F1400153 | 12363001 | | (50.00) | RECREATION BOARD EVENT "PROFIT" TFR | |
| 12/31/2014 | FTR | F14090 | F1400154 | 12379001 | | (487.61) | 2014 BREAKFAST WITH SANTA "PROFIT" | |
| 12/31/2014 | FTR | F14090 | F1400155 | 12379002 | | (35.00) | 2014 CHRISTMAS CARD LANE "PROFIT" | |
| 460.000.49280 | TFR FROM 280 | | | | | 10,722.58 | | |
| Fund: 460 RECREATION CAPITAL PRO.FUND | | | | | | | 10,728.82 | |
| 21 Transactions | | | | | | | 10,728.82 | |



Willoughby Hills Community Night

Sunday, July 19, 2015 @ 6:30 PM

Event Details:

- ◆ Any player in the WH Girls Softball, or the WH Boys Baseball League will receive one **FREE** Captains ticket
- ◆ Every player ticket bought will enter you in a raffle to take part in a **HIGH FIVE TUNNEL** that night
- ◆ **Pre-Game parade** celebrating the WH Girls Softball and the WH Boys Baseball players!
(Must arrive by 5:40 - meet in **Right Field - Section 103**)
- ◆ Family Fun Sunday
Kids run the bases post game!
Concourse Entertainment!
- ◆ Post-Game **Fireworks Show!**
- ◆ **Mayor Robert Weger will be throwing out the first pitch**
- ◆ \$9 Advanced discounted tickets for family and friends
- ◆ \$6 Advanced food voucher
Includes hot dog or hamburger, chips and soft drink
- ◆ \$6 Kids Zone all-you-can-play wristband available
(\$9 Day of game)
- ◆ \$5 Merchandise voucher
Choice of - Mini-Bat, Logo Baseball or Foam Finger



For more information contact Nick Dobrinich at (440) 975-8085 ext. 110; NDobrinich@captainsbaseball.com

Cannot be combined with any other offers • Please return form one week prior to event date

Mail order to: Lake County Captains • Attn: Nick Dobrinich • 35300 Vine Street • Eastlake, OH 44095
Phone: (440) 975-8085 ext. 110 Fax: (440) 975-8958 Email: NDobrinich@Captainsbaseball.com

| | | | | | |
|------------------|------|--------------|-------|---|--|
| Name: | | Player Name: | | DOB: | |
| Address | | | | | |
| City | | | State | | Zip |
| Phone | | | | | |
| E-Mail | | | | <input type="checkbox"/> # of Free Tickets (Players Only) | |
| Credit Card Type | VISA | MC | AMEX | DISCOVER | <input type="checkbox"/> # of Additional Tickets @ \$9 |
| Card Number | | | | Exp | <input type="checkbox"/> # of Food Vouchers @ \$6 = |
| | | | | 3 Digit Code | <input type="checkbox"/> # of Kid Zone AYCP Wristbands @ \$6 = |
| | | | | | <input type="checkbox"/> # of Merchandise Vouchers @ \$5 = |
| | | | | | Total = |

ORDERS MUST BE RECEIVED
 ONE WEEK PRIOR TO
 THE GAME DAY—July 12th
 OR CALL (440) 975-8085 x110



WH Community Night **Sunday, July 19, 2015**

Law Director
THOMAS LOBE, L.P.A.
Director of Finance
FRANK J. BRICHACEK, JR.
Assistant Finance Director
DEBBIE DOLES
Engineer
PIETRO A. DI FRANCO, P.E., S.I.
LEED AP, CPESC
Building Commissioner
FREDRIC WYSS, JR.
Safety Director
ROBERT M. WEGER

City of Willoughby Hills

35405 Chardon Road, Willoughby Hills, Ohio 44094-9195
Phone (440) 946-1234 FAX 975-3535

Robert M. Weger, Mayor

Council
CHRISTOPHER L. BIRO
NANCY E. FELLOWS
DAVID M. FIEBIG
FRANK A. GERMANO
CHRISTOPHER HALLUM
JOHN PLECNIK
RAYMOND C. SOMICH
Council Clerk
VICTORIA A. SAVAGE, CMC

2015 APPLICATION FOR SANCTIONED GROUP USE OF THE WILLOUGHBY HILLS COMMUNITY CENTER

Date: 01.01.15
Name of Group: Lake County Board of Elections
Contact Name: Jan Clair or Megan Elek
Contact Address: 105 Main St
P.O. Box 490, Painesville OH 44077
Contact Phone: 440-350-2700
Contact Email: megan.elek@lakecountyohio.gov

DOCUMENTATION: Reason why your group should receive sanction by the Willoughby Hills Recreation Commission:

We use the Community Center for the
purpose of training poll workers for upcoming
elections. We also use your facility as a
polling location on Election Day, for four
Willoughby Hills precincts. Thank you for your
consideration

Reviewed by the Recreation Commission Year 2015:

Date: _____ Approved Denied