

**MINUTES**

**Recreation Commission**

**City of Willoughby Hills**

December 3, 2014

CALL TO ORDER: 7:03 pm  
PRESENT: Lynn Hallum, Vice-Chairman; Dee Germano,  
Gloria Majeski, Jeanette Nelson, Barbara Araps, Denise Edwards,  
Rec Coordinator.  
ABSENT: Dan Philipp, Chairman; Council Representative, John Plecnik;  
Joseph Jarmuszkiewicz.  
ALSO PRESENT: Theresa Baptie, Clerk

**DISPOSITION OF MINUTES OF November 5, 2014**

**MOTION:** Gloria Majeski moved that the Commission approve the minutes as submitted.  
Seconded by Dee Germano  
Roll call vote: Ayes unanimous  
**Motion passes 5/0**

**CORRESPONDENCE**

11-6-14 Email from Denise Edwards RE: Winterfest Meeting.  
11-10-14 Email from Denise Edwards RE: Winterfest Meeting.  
11-10-14 Email from Dan Philipp RE: Winterfest Meeting.  
11-11-14 Email from Denise Edwards RE: Winter Fest Pre-Party Invitation.  
11-28-14 Email from Dan Philipp RE: Scheduling a Winterfest Meeting.  
12-1-14 Email from Gloria Majeski RE: Arrangements.  
12-2-14 Email from Dan Philipp RE: Lynn Hallum Needs to Chair Meeting.  
12-2-14 Email from Joe Jarmuszkiewicz RE: Not Being Able to Attend Meeting.

**Reports**

Community Center Usage - Received from Denise Edwards on 12/2/2014.  
Rec reports – Received from Denise Edwards on 12/2/2014.  
460 Report – received from Frank Brichacek on 12/2/2014.

**COUNCIL REPRESENTATIVE'S REPORT** None.

**RECREATION REPORT**

**Sports Programs.** Basketball. All registrations are in and they have already begun practicing, games are starting soon. Baseball and Softball registration will begin early this year, at Breakfast with Santa and they will be promoting their fundraiser that takes place January 31, 2015.

**Halloween Party.** Expenses \$972.83, Income \$119.00, from donations and pictures. Income minus Expenses equals \$853.83 used from Budget. Budget for this event is \$1,500.00 so there is \$646.17 remaining in the Budget. This is one of the items donated by the City so there is nothing to transfer.

**Christmas Card Lane/Winter Fest.** Have the same amount as last year plus three additional signs. Kelli Kerwin from The Animal Hospital just contacted Denise to make it four additional this year. Flyer went to St. Francis and will be getting dropped off at Edison. Big Toy Drive and along with Santa coming there will also be the characters from "Frozen". Additional thing this year is Eat' n Park is offering us a very good deal on the cookies and kids will be able to decorate their own cookies. Denise will be purchasing from The Dollar Store little cookie bags with the theme of the movie Frozen on them. Eat' n Park is also donating gift certificates for each child to receive a free Kids Meal. South's Symphony Band is participating this year and Deep Wood Choir will also be performing. Please make sure to tell anyone coming to please bring a toy to help fill the ambulance. Anyone who does will receive a raffle ticket which will be used for gift certificate drawings at the end. University Hospital is donating the pizza again and not sure who it is, but they are donating cookies for the adults. Bounce house will be up, entertainment with the DJ, Dawn Kendrick, free photo with Santa for each family. Please make sure everyone knows that it starts at 5:00 pm at the Fire Department as info has been put out there with the wrong time of 7:30-10:00. Gloria Majeski went over the Mayor's plan to use Chuck Pinkerman to do Christmas lights on City Hall, the Fire Department and part of the Community Center. Also about the tree donated by the family of and in memory of Dale Graig that is displayed in the gazebo at the Community Center. The family plans to do this every year for the city of W.H. in Mr. Graig's memory. There will be media coverage by Dawn Kendrick of Channel 19 as well as radio coverage by station WKKY 104.7.

**Breakfast with Santa** is filling up very quickly, the 8:30, 8:45, 9 & 10:00 slots are completely filled and other morning times are nearly filled. Pre-pay has been well received. Bob Evans came through price wise so the sausage and batter will be supplied by them. Volunteers are needed for set up on Friday, Saturday morning at 8:00. The last seating is at 11:45 so clean up and room change over afterwards would be greatly appreciated. Toys will continue to be collected for Asa's Angels at Breakfast with Santa as well as monetary collection and a 50/50 drawing to raise money for children's bikes.

**2015 Events.** There is already 3 renewals for the Spring Craft Show. March is going to be extremely busy, the first 3 weekends are the Pancake Breakfast, the 21<sup>st</sup> is the Spring Craft Show and the following weekend is the Easter Party. If you are able please support the Boys League's event on January 31<sup>st</sup>.

**COMMUNITY CENTER REPORT.** YTD sub totals are correct but totals are not. We are over a thousand dollars higher than last year at this time. November was just slightly lower than last year as there were not as many events this year as last; Irish Dance, the parts that they were getting into next were not suitable for the Community Center as it is not a gymnasium which is why they are not returning and Ball Room Dancing moved into a space to be fixed up over on River St. December rental is just about filled up.

**460 FUND.** The Unencumbered Balance for December is \$40,937.73, nothing was added this month.

**UNFINISHED BUSINESS.**

**Terry Baller re: Roemisch Complex Plan.** Gloria Majeski stated that she has not heard any information however Dan Philipp was working on this. Terry had been out of town as we learned at the last meeting. Lynn Hallum pointed out that by the January meeting we need to get moving on this if we plan to have any impact on next year, maybe form a committee that meets more often than Recreation's once a month meeting.

**Corn Fest Partner w/ Recreation?** Needs to be removed from the Agenda/Unfinished Business as a decision was already made re: this matter.

**Recreation Committee Shirts?** Lynn Hallum asked if we had made a decision about Recreation shirts so people on the Committee can be recognized at events. Denise believes that Dan was going to have these made but she has not spoken with him directly re: the matter.

**NEW BUSINESS: 2015 Sanctioning-all Renewals:**

Willoughby-Eastlake Library  
Chagrin River Watershed Partners  
Willoughby Hills Art Gallery  
Willoughby Hills Lions Club  
AFS  
Fall Corn Fest  
Hurricanes-Girls Fastpitch  
Lake County Mayors and Managers  
Boy Scout Troop 562  
Leadership Lake County  
Willoughby Hills Historical Society  
Willoughby Hills Seniors  
Willoughby Hills Quilt Guild

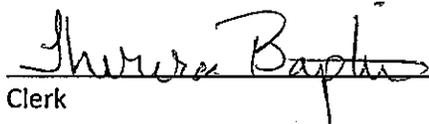
**MOTION:** Dee Germano made the motion that the Commission approve all the listed 2015 applicants for Sanctioning as submitted.  
Seconded by Gloria Majeski  
Roll call vote: Ayes unanimous  
**Motion passes 5/0**

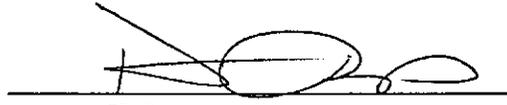
Gloria Majeski announced the passing of Rick Motuza. He served on the Recreation Commission for a long time working with both herself and Mayor Weger. He was a great person. He and his wife always did Santa Shop for Breakfast with Santa and it is going to be very different without them. Gloria wished to offer from the Rec Commission our thoughts and prayers to the family. Denise noted that he has passed on his giving to the Community by way of his daughter who has worked with the Girls Fast Pitch. Jeanette Nelson asked if there was any help needed with the Santa Shop. Her daughter Lexi cannot be an Elf as she now has a soccer game. She can try to find help via her daughters friends if need be. Denise announced that since her parents are going to be in town they will be there as volunteers also.

PUBLIC PORTION: Open 7:36 pm. Close 7:36: None.

ADJOURNMENT

Meeting adjourned at 7:36 pm by Vice-Chairman, Lynn Hallum.

  
Clerk

  
Chairman

Date approved: 1-7-15

12/20/TAB

Note: Meetings of the Recreation Commission are recorded and recordings are a public record.