

MINUTES

Recreation Commission

City of Willoughby Hills

June 8, 2016

CALL TO ORDER: 8:01 pm
PRESENT: Lynn Hallum, Chairman; Jeanette Nelson, Sandy Grubiss, Jeanne Kaston, Jim Walsh
ABSENT: Joseph Jarmuszkiewicz, Vice-Chairman; Dee Germano, Kristina Zeleznik, Dan Philipp
ALSO PRESENT: Janet Majka, Council Representative; Denise Edwards, Rec Coordinator; Theresa Baptie; Clerk

DISPOSITION OF MINUTES OF May 4, 2016

MOTION: Jim Walsh moved that the Commission approve the minutes
Seconded by Sandy Grubiss
Roll call vote: Ayes unanimous
Motion passes 5/0

CORRESPONDENCE

5-5-2016 Email from Gloria Majeski RE: Commendation
5-5-2016 Email from Jim Walsh RE: Commendation
5-5-2016 Email from Gloria Majeski RE: Protocol
5-5-2016 Email from Denise Edwards RE: 2016 CC Recommended Rates; Campbell Park Price Changes; Rec Dept Response to PERF Audit Report
5-5-2016 Email from Denise Edwards RE: Recreation Council Committee Meeting Request
5-5-2016 Email from Denise Edwards RE: Commendation
5-5-2016 Email from Gloria Majeski RE: Commendation
5-5-2016 Email from Gloria Majeski RE: Legislation for Comm. & Ctr. & Campbell Park Rate Changes
5-8-2016 Email from Jennifer Greer RE: RE: Recreation Council Committee Meeting Request
5-9-2016 Email from Denise Edwards RE: RE: Recreation Council Committee Meeting Request
5-12-2016 Email from Denise Edwards RE: June Recreation Commission Meeting
5-12-2016 Email from Jim Walsh RE: June Recreation Commission Meeting

Recreation Commission Minutes
June 8, 2016

5-13-2016 Email from Denise Edwards RE: Help
5-13-2016 Email from Theresa Baptie RE: Help (conversation w/ Councilwoman Jennifer Greer)
5-13-2016 Email from Denise Edwards RE: June Recreation Commission Meeting
5-13-2016 Email from Denise Edwards RE: Flyer Distribution Guidelines 3-30-16
5-13-2016 Email from Sandy Grubiss RE: June Recreation Commission Meeting
5-13-2016 Email from Dee Germano RE: June Recreation Commission Meeting
5-13-2016 Email from Dee Germano, Denise Edwards, Lynn Streetz (Hallum), Jim Walsh RE: June Recreation Commission Meeting
5-16-2016 Email from Denise Edwards, Jeanette Nelson, Kristina Zeleznik RE: June Recreation Commission Meeting
5-19-2016 Email from Denise Edwards RE: Rec Comm Meeting Date Change
5-19-2016 Email from Denise Edwards RE: Council – Recreation Meeting
5-23-2016 Email from Jennifer Greer RE: Council – Recreation Meeting
5-24-2016 Email from Denise Edwards RE: Cancelled Council – Recreation Meeting 5/26/16
5-25-2016 Email from Denise Edwards, Jim Walsh, Sandy Grubiss RE: Cancelled Council – Recreation Meeting 5/26/16
5-25-2016 Email from Denise Edwards RE: Cancelled Council – Recreation Meeting 5/26/16
6-3-2016 Email from Denise Edwards RE: June Rec Meeting
6-3-2016 Email from Denise Edwards RE: September 11 Memorial Service and Picnic waiver request – interoffice memo
6-3-2016 Email from Denise Edwards RE: June Rec Meeting
6-3-2016 Email from Frank Brichacek RE: Fund 280
6-3-2016 Email from Dee Germano RE: June Rec Meeting
6-3-2016 Email from Jim Walsh RE: June Rec Meeting
6-3-2016 Email from Dan Philipp RE: June Rec Meeting
6-6-2016 Email from Denise Edwards RE: Rules Meeting Tonight
6-6-2016 Email from Denise Edwards RE: Fund 280
6-6-2016 Email from Denise Edwards RE: 6/16/16 6:30 pm Meeting
6-6-2016 Email from Denise Edwards RE: 6/16/16 6:30 pm Meeting - OOPS
6-6-2016 Email from Denise Edwards RE: 2016 May Rental Summary/Usage report
6-6-2016 Email from Denise Edwards RE: Rental Increase Request AND from Mark Grubiss RE: Field Clean Up
6-8-2016 Email from Denise Edwards RE: Rec Meeting – 9/11 Memorial Service and Picnic
6-8-2016 Email from Frank Brichacek RE: Fund 460 Financial Reports – May 2016

Reports

- Community Center Usage - received from Denise Edwards 6/6/2016
- Rec Reports - received from Denise Edwards 6/6/2016
- 460 Report - received from Frank Brichacek 6/8/2016

COUNCIL REPRESENTATIVE'S REPORT Councilwoman Janet Majka stated that there is no report but she is available for any questions.

RECREATION REPORT

Sports Programs: Baseball-Softball Joe not in attendance for report.

Captain Willoughby Hills Appreciation Day is July 3rd @ 7:00, \$9 for Residents/players free, fireworks.

Willoughby Hills Garage Sale Day is August 6th, applications in by July 25th, tell us which days you are going to host/time frames/list the something's somebody wants. Calvary is also having a Flea Market that day (can purchase parking from them).

Art Gallery Reception July 8, 2016.

Touch-A-Truck Saturday, September 17th from 10-2:00. Denise has been working with Jill @ the Fire Department; because of the time frame people are going to get hungry so contacting The Lions for dogs/chips/pop again, LaVera, Sweet Corner w/ candy for Rec again, Cornfest sweet corn, popcorn, Brahma's Doughnuts, kettle Korn, contacting The Doughnut Lab, possibly water from one of the churches Other activity's; U.S. Army for dog tags for the kids, obstacle course, Animal Hospital w/ bite education, face painting, DJ, safety/military vehicles (chopper confirmed), service trucks, bounce house. Rain or shine.

COMMUNITY CENTER REPORT For May \$5,820.00, last year \$7,553.00. Calendar filling up, June is full and July is getting there quickly.

Other Blood Drive June 7th; American Red Cross shared the results, our efforts made it possible for the ARC to make available 11 pints of blood for patient care, inspired 16 people to donate blood. They are happy with the response of the community and there are always grateful for the use of the center.

Summer Safety; Theresa received a bogus email thru the city server (stuck in another country, need cash), big now are the "IRS" phone calls saying you're being sued – please call the police department. Be aware of your surrounding especially w/ the garage sales, keep money and things locked up (Denise's house was broken into recently) check everything to make sure locked/hidden. Lynn pointed out that being summertime people are exiting multiple doors so its east to leave the house unlocked.

460 FUND The Unencumbranced Balance for May is \$36,590.66. It looks like a majority of the funds set aside for improvements has been spent. Some of the figure that has not been spent yet is allocated for the tennis courts; also the Grant was turned in yesterday, depending on the amount and if we get it there could be another \$3000.

UNFINISHED BUSINESS

Terry Baller re. Roemisch Complex Plan Basically just touched on that information in the funds that were set aside.

Concert Festival Denise reported that they just had a Rules Committee meeting, there were emails back and forth with Frank, moved some of the \$3000.00 kept in the 280 Fund. The monies from the Spring Craft Show and Pancake Breakfast was moved into the 480 Fund, funds are appropriated. Contrivarsary around the date, on the website RE: Council Meeting, has listed under New Business "Motion to declare a Public Purpose for the following Recreation Commission Event; #1 A 9/11 Memorial Services remembering those that perished during the terrorist attack on September 11th 2001 and to honor our First Responders that protect us daily. #2 A Community event to be held during the month of September 2016, encouraging the Recreation Commission to consider a date other than September 11th. Councilwoman Janet Majka stated that it was left open, there was no location listed and some thought it sounded as if there were 2 separate things going on; you have the 9/11 Memorial part of the day then the later part of the day you'd like more of a festival/picnic atmosphere. That not all Council Members were in attendance at the Rules meeting, those members will be viewing the motion today via email and will be able to discuss it tomorrow at the Council Meeting. This is a recommendation to the Rec Committee but the decision is still up to the Recreation Commission. Council supports the idea of a community event, commemorating 9/11 and involving the VFW. At the meeting it will be a Motion to declare a public purpose and will be a majority vote.

Other Frank Brichacek; can be removed from the agenda as there is no questions or discussion.

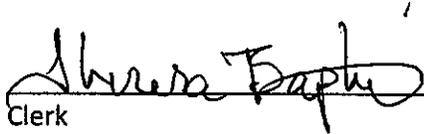
NEW BUSINESS: Chairman Lynn Hallum asked to make sure everyone knew there would be no July and August Recreation meeting. Sub Committee meetings for the "9/11 Memorial Service & Picnic" as it is temporarily being referred to, will be held during that time.

PUBLIC PORTION: Opened @ 8:37. Dale Fellows 2812 Fowlers Drive; wholeheartedly supports the two community events discussed however the Commission might want to consider a Labor Day event as 9/11 falls on the Browns home opener and that might affect participation. Discussion was that it is an away game and that the VFW has 2 big screen TV's.

Nancy Fellows 2812 Fowlers Drive; asked to make sure the Commission members understood the Councils proposed Motion and that there were no further questions. There were not.
Public Portion closed @ 8:40.

ADJOURNMENT

Meeting adjourned at 8:41 pm by Lynn Hallum, Chairman


Clerk


Chairman

Date approved: 9-7-2015

7/1/16 TAB

Note: Meetings of the Recreation Commission are recorded and recordings are a public record.