

**MINUTES**  
**Recreation Commission**  
**City of Willoughby Hills, Ohio**

November 3, 2009

CALL TO ORDER: 7:10 pm  
PRESENT: Rick Motuza, Chairman; Jeanette Nelson, Vice-Chairman;  
Barbara Araps, Joe Jarmuszkiewicz, Gloria Majeski  
ABSENT: Tony Fistek, Rick Helton, Nick Iarussi, David Pawar  
ALSO PRESENT: Council Representative David Fiebig; Clerk, Joan Motuza

Chairman Motuza welcomed two new members of the Recreation Commission – Barbara Araps and Gloria Majeski who were appointed and sworn to a three-year term ending ~~2010~~ by Mayor Weger.

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**CORRESPONDENCE**

10/24/09 e-mail from Mayor Weger – re City Hall staffing and release of Recreation Coordinator Harmon.  
Invitation to Grand Opening of the City of Willoughby Hills Community Center Gallery,  
Reception November 11, 2009.

**DISPOSITION OF MINUTES OF OCTOBER 6, 2009**

**MOTION:** Joe Jarmuszkiewicz moved that the Commission approve the minutes as submitted.

Seconded by Jeanette Nelson.

Roll Call Vote: Ayes -3, Abstentions -2.

**Motion passes.**

**PUBLIC PORTION**

None

Public Portion Closed.

**COUNCIL REPRESENTATIVE'S REPORT**

Representative Fiebig reported that the City received a settlement from the Roemisch Estate- \$200,000+ which will be deposited in the Capital Improvement Fund. Recreation Coordinator Harmon's last day was Friday, October 23, 2009

**RECREATION REPORT**

In lieu of Leslie Harmon's departure, the Mayor's office will handle the responsibilities and Gloria Majeski will assume the role of working with the Recreation Commission.

A profit of \$1912 was reported from the **Craft Show** which was held on Saturday, October 12, 2009. 56 vendors participated. Consideration should be given to using the downstairs in 2010 as the table arrangement was crowded. **Halloween Party** was held Saturday, October 24, 2009. Registration indicated that 274 children attended. A guarantee of 100 photos was given to Van's Photo who provided the photos. However, only 75 photos were purchased. It was suggested that the City purchase a printer and we take our own photos. A craft and coloring contest were added to occupy time for those waiting for the hayride. **Plan for 2010** – more creative events, addition of a sound system, update of games, look for areas for cost cutting. Mayor Weger would like to upgrade the hayride. **Coloring Contest Winners** will be displayed at **Breakfast with Santa**. Commission members will judge the contest entries after the meeting. It was suggested that a gift card and recognition ribbon be awarded to each winner. The Commission liked the sign in sheet and tracking of participants. Chairman Motuza stated that he felt we need to charge for our events, that this might stop parental abuse of our events. **Christmas Card Lane** has 12 sign ups to date. The Commission feels that this is an event which can be built upon but felt that it was too late to promote this year. Plans for 2010 are to have information in the hands of Commission members for promotion. **Breakfast with Santa, 8:30am – Noon**, Saturday, December 12, 2009. Flyers are being distributed. Phone Line is set up. Cost is \$5.00/adult, \$1.00/child. Gloria Majeski is purchasing the gifts for the **Santa Shop**. Jeanette Nelson and children volunteers from the Montessori School will wrap and label the

packages. List of **2010 Events** was reviewed. Summer sports and day camps and Safety Town have not yet been evaluated. Gloria will make recommendation regarding these events at the next meeting.

Chairman Motuza suggested that the **Recreation Department** have a **booth at CornFest 2010** to promote Recreation events and stimulate interest.

**MOTION:** Joe Jarmuszkiewicz moved that the Commission recommend to Mayor Weger that a \$5.00 Target Gift Certificate be awarded to coloring contest winners. Seconded by Jeanette Nelson.  
Roll Call Vote: Ayes unanimous.  
**Motion passes 5/0.**

#### **460 FUND**

**MOTION:** Joe Jarmuszkiewicz moved that the Commission recommend to Mayor Weger that the profit from the Craft Show (\$1912) be transferred to the Recreation Commission's 460 Fund.  
Seconded by Jeanette Nelson.  
Roll Call Vote: Ayes unanimous.  
**Motion passes 5/0.**

**MOTION:** Joe Jarmuszkiewicz moved that the Commission recommend to Mayor Weger that a sum of up to \$500 be taken from the Craft Fund Profit to purchase a photo printer to be used to take photos at Recreation events. Seconded by Jeanette Nelson.  
Roll Call Vote: Ayes unanimous.  
**Motion passes 5/0.**

#### **UNFINISHED BUSINESS**

Mayor Weger reviewed the personnel changes of October 23 and advised that the Recreation Coordinator's job will be assumed by the Mayor's Office. A goal is for smarter and better programs. **Proposed Bocce Courts.** Current plan is to locate Soccer fields on the Garfield School property. This would require a paved parking lot and a port-a-potty system as the septic system fails on this property. They are looking at different designs for the soccer fields and asked Commission members to view the Soccer field at E 323 and Vine Street.

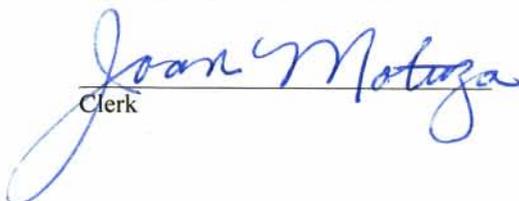
With the relocation of the soccer fields, the Bocce Courts can be built in the area that the soccer fields currently occupy. This would include a concession stand, lavatories and all season bocce courts. Mayor Weger advised he has a donor for 1/2 the cost of the Bocce Courts. This is an overall vision. More details will be provided at the next meeting.

#### **NEW BUSINESS**

The City has been offered participation in the Play Hard – Don't Blink program sponsored by the Ohio Ophthalmological Society. The City previously participated in this program with Girls Softball. The current offer is for softball, baseball, basketball. Safe equipment is provided for the teams with the requirement of a 5-year commitment for coaches to complete a pre survey and post survey. Chairman Motuza stated the program worked well with the girls' softball. Gloria Majeski will follow up and provide information to baseball and basketball.

**MOTION:** Jeanette Nelson moved to adjourn; seconded by Joe Jarmuszkiewicz.  
Voice vote: Ayes unanimous  
**Motion passes.**

Meeting adjourned at 8:45 pm.

  
Clerk

  
Chairman  
Date: 12/1/09

Winners of the Halloween Coloring Contest – selected after adjournment of meeting:

- Age 2 Amarei Marshall – East Cleveland
- Age 3 Oliva Bickel – Eastlake
- Age 5 Vera Jarmuszkiewicz – Willoughby Hills
- Age 6 Logan Coles – Willoughby Hills
- Age 7 Alexis Grant – Eastlake
- Age 8 Hannah Belich – Willoughby Hills
- Age 9 Eman Bechara – South Euclid
- Age 10 Aiden Johnson – Willoughby Hills
- Age 11 Meghan Guban – Willoughby Hills
- Age 12 Julia Mozzi – Willoughby

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