

Appropriations					
Fund/Activity			Current Appropriation	Increase/ (Decrease)	Revised Appropriation
110		GENERAL FUND			
			Appropriation		
110	110	General Fund - Administration			
		Personnel	\$391,000	\$0	\$391,000
		Benefits	117,400	0	117,400
		Operations & Maintenance	817,700	0	817,700
		Total	\$1,326,100	\$0	\$1,326,100
110	120	General Fund - Court			
		Personnel	\$26,800	\$0	\$26,800
		Benefits	4,200	0	4,200
		Operations & Maintenance	38,300	0	38,300
		Total	\$69,300	\$0	\$69,300
110	234	General Fund - Safety Forces			
		Transfer to Safety Forces SR Fund 234	\$4,097,600	\$0	\$4,097,600
		Total	\$4,097,600	\$0	\$4,097,600
110	350	General Fund - Service Department			
		Operations & Maintenance	\$267,500	\$0	\$267,500
		Transfer To SCMR SR Fund 250	498,000	0	498,000
		Total	\$765,500	\$0	\$765,500
110	460	General Fund - Recreation			
		Transfer To Recreation SR Fund 280	\$27,100	\$0	\$27,100
		Total	\$27,100	\$0	\$27,100
110	465	General Fund - Community Center Operations			
		Personnel	\$40,700	\$0	\$40,700
		Benefits	6,300	0	6,300
		Operations & Maintenance	130,700	0	130,700
		Total	\$177,700	\$0	\$177,700
110	570	General Fund - Building Department			
		Personnel	\$85,500	\$0	\$85,500
		Benefits	36,400	0	36,400
		Operations & Maintenance	12,100	0	12,100
		Total	\$134,000	\$0	\$134,000
110		General Fund - Total			
		Personnel	\$544,000	\$0	\$544,000
		Benefits	164,300	0	164,300
		Operations & Maintenance	1,266,300	0	1,266,300
		Transfer to Other Funds	4,622,700	0	4,622,700
		TOTAL - GENERAL FUND	\$6,597,300	\$0	\$6,597,300

SPECIAL REVENUE FUNDS					
200					
202		FEMA Grants Fund			
		Operations & Maintenance	\$0	\$0	\$0
		Total	\$0	\$0	\$0
203		Law Enforcement Grants Fund			
		Personnel	\$0	\$0	\$0
		Benefits	0	0	0
		Operations & Maintenance	0	0	0
		Advance Repayment To Law Enforcement Trust Fund 800	0	0	0
		Total	\$0	\$0	\$0
210		Court Improvement Fund			
		Personnel	\$48,600	\$0	\$48,600
		Benefits	25,500	0	25,500
		Operations & Maintenance	7,500	0	7,500
		Total	\$81,600	\$0	\$81,600

ORDINANCE NO. 2013 - 28

EXHIBIT A

PAGE 1 OF 5

Appropriations					
Fund/Activity			Current Appropriation	Increase/ (Decrease)	Revised Appropriation
215		Veterans Memorial Fund			
		Operations & Maintenance	\$42,800	\$0	\$42,800
		Advance Repayment to Capital Fund No. 420	5,000	0	5,000
		Total	\$47,800	\$0	\$47,800
218		Community Center Donation Fund			
		Operations & Maintenance	\$200	\$0	\$200
		Total	\$200	\$0	\$200
220		Police Pension Fund			
		Benefits	\$73,200	\$0	\$73,200
		Operations & Maintenance	2,500	0	2,500
		Total	\$75,700	\$0	\$75,700
234		Safety Forces Fund			
234	110	Administration			
		Operations & Maintenance	\$32,900	\$0	\$32,900
		Total	\$32,900	\$0	\$32,900
234	230	Police Department			
		Personnel	\$1,886,900	\$0	\$1,886,900
		Benefits	566,500	0	566,500
		Operations & Maintenance	400,600	0	400,600
		Advance To Employee Termination SR Fund 296	0	0	0
		Total	\$2,854,000	\$0	\$2,854,000
234	235	Dispatchers			
		Personnel	\$349,400	\$0	\$349,400
		Benefits	113,300	0	113,300
		Operations & Maintenance	175,500	0	175,500
		Transfer To Debt Service Fund 310	108,700	0	108,700
		Total	\$746,900	\$0	\$746,900
234	240	Fire Department			
		Personnel	\$778,700	\$0	\$778,700
		Benefits	327,400	0	327,400
		Operations & Maintenance	229,900	0	229,900
		Transfer To Fire Levy SR Fund 240	39,600	0	39,600
		Transfer To Debt Service Fund 310	56,900	0	56,900
		Advance To Employee Termination SR Fu	20,600	0	20,600
		Total	\$1,453,100	\$0	\$1,453,100
234		Safety Forces Special Revenue Fund - Total			
		Personnel	\$3,015,000	\$0	\$3,015,000
		Benefits	1,007,200	0	1,007,200
		Operations & Maintenance	838,900	0	838,900
		Transfer to Other Funds	225,800	0	225,800
		TOTAL - Safety Forces Fund	\$5,086,900	\$0	\$5,086,900
240		Fire Levy			
		Personnel	\$550,300	\$0	\$550,300
		Benefits	63,600	0	63,600
		Operations & Maintenance	24,900	0	24,900
		Total	\$638,800	\$0	\$638,800
250		Street Construction, Maintenance & Repair Fund			
		Personnel	\$430,600	\$27,000	\$457,600
		Benefits	170,500	0	170,500
		Operations & Maintenance	417,100	74,100	491,200
		Total	\$1,018,200	\$101,100	\$1,119,300
255		License Fee Fund			
		Operations & Maintenance	\$24,800	\$0	\$24,800
		Transfer To Pleasant Valley Bridge Maint	15,000	0	15,000
		Total	\$39,800	\$0	\$39,800
260		State Highway Fund			
		Operations & Maintenance	\$52,200	\$0	\$52,200
		Total	\$52,200	\$0	\$52,200

Appropriations				
Fund/Activity		Current Appropriation	Increase/ (Decrease)	Revised Appropriation
270	Road Levy Fund			
	Personnel	\$0	\$0	\$0
	Benefits	0	0	0
	Operations & Maintenance	984,000	0	984,000
	Transfer To Debt Service Fund 310	228,400	0	228,400
	Total	\$1,212,400	\$0	\$1,212,400
280	Recreation Operations Levy			
	Personnel	\$13,200	\$0	\$13,200
	Benefits	2,000	0	2,000
	Operations & Maintenance	46,800	0	46,800
	Transfer To Rec. Capital Project Fund 460	8,100	0	8,100
	Total	\$70,100	\$0	\$70,100
285	Park Maintenance Fund			
	Personnel	\$24,500	\$0	\$24,500
	Benefits	7,000	0	7,000
	Operations & Maintenance	59,800	0	59,800
	Total	\$91,300	\$0	\$91,300
296	Employee Termination Fund			
	Personnel	\$39,500	\$0	\$39,500
	Benefits	600	0	600
	Operations & Maintenance	900	0	900
	Advance Repayment To Safety Forces SR Fund 234	3,000	0	3,000
	Total	\$44,000	\$0	\$44,000
297	W.H.I.S.P.E.R. Fund			
	Operations & Maintenance	\$8,400	\$0	\$8,400
	Total	\$8,400	\$0	\$8,400
298	Garfield Park Fund			
	Operations & Maintenance	\$4,900	\$0	\$4,900
	Total	\$4,900	\$0	\$4,900
200	Special Revenue Fund Group - Total			
	Personnel	\$4,121,700	\$27,000	\$4,148,700
	Benefits	1,349,600	0	1,349,600
	Operations & Maintenance	2,515,700	74,100	2,589,800
	Transfer to Other Funds	485,300	0	485,300
	TOTAL - SPECIAL REVENUE FUND GROUP	\$8,472,300	\$101,100	\$8,573,400
300	DEBT SERVICE FUNDS			
310	Bond Retirement Fund			
	Operations & Maintenance	\$3,206,600	\$0	\$3,206,600
	Total	\$3,206,600	\$0	\$3,206,600
320	Special Assessment Bond Retirement Fund			
	Operations & Maintenance	\$19,100	\$0	\$19,100
	Total	\$19,100	\$0	\$19,100
300	Debt Service Fund Group - Total			
	Operations & Maintenance	\$3,225,700	\$0	\$3,225,700
	TOTAL - DEBT SERVICE FUND GROUP	\$3,225,700	\$0	\$3,225,700

ORDINANCE NO. 2013 - 28

EXHIBIT A

PAGE 3 OF 5

Appropriations				
Fund/Activity		Current Appropriation	Increase/ (Decrease)	Revised Appropriation
400	CAPITAL PROJECT FUNDS			
420	Capital Improvement Fund			
	Operations & Maintenance	\$225,000	\$0	\$225,000
	Transfer To Veterans Memorial SR Fund 215	32,200	0	32,200
	Transfer To Debt Service Fund 310	76,000	0	76,000
	Advance To Veterans Memorial SR Fund 215	5,000	0	5,000
	Total	\$338,200	\$0	\$338,200
423	Classic TIF Fund			
	Operations & Maintenance	\$0	\$0	\$0
	Transfer To Debt Service Fund 310	103,700	0	103,700
	Total	\$103,700	\$0	\$103,700
441	Fire Dept. Capital Project Fund			
	Operations & Maintenance	\$6,100	\$0	\$6,100
	Transfer To Debt Service Fund 310	121,300	0	121,300
	Total	\$127,400	\$0	\$127,400
443	Pleasant Valley Rd. Bridge Maintenance Fund			
	Operations & Maintenance	\$0	\$18,000	\$18,000
	Total	\$0	\$18,000	\$18,000
444	Fire Dept. Equipment Capital Project Fund			
	Operations & Maintenance	\$1,100	\$0	\$1,100
	Transfer To Debt Service Fund 310	13,900	0	13,900
	Total	\$15,000	\$0	\$15,000
460	Recreation Capital Project Fund			
	Operations & Maintenance	\$34,800	\$0	\$34,800
	Total	\$34,800	\$0	\$34,800
400	Capital Project Fund Group - Total			
	Operations & Maintenance	\$267,000	\$18,000	\$285,000
	Transfers to Other Funds	352,100	0	352,100
	TOTAL - CAPITAL PROJECT FUND GROUP	\$619,100	\$18,000	\$637,100
600	ENTERPRISE FUNDS			
610	Sewer Service Fund -			
	Personnel	\$133,400	\$0	\$133,400
	Benefits	55,000	0	55,000
	Operations & Maintenance	1,104,200	0	1,104,200
	Transfer to Debt Service Fund 310	466,400	0	466,400
	Total	\$1,759,000	\$0	\$1,759,000
641	ECTW Assessment Area "C"			
	Personnel	\$0	\$0	\$0
	Benefits	0	0	0
	Operations & Maintenance	171,498	0	171,498
	Total	\$171,498	\$0	\$171,498
600	Enterprise Fund Group - Total			
	Personnel	\$133,400	\$0	\$133,400
	Benefits	55,000	0	55,000
	Operations & Maintenance	1,275,698	0	1,275,698
	Transfer to Other Funds	466,400	0	466,400
	TOTAL - ENTERPRISE FUND GROUP	\$1,930,498	\$0	\$1,930,498

Appropriations				
	Fund/Activity	Current Appropriation	Increase/ (Decrease)	Revised Appropriation
800	TRUST & AGENCY FUNDS			
800	DEA Fund			
	Personnel	\$0	\$0	\$0
	Benefits	0	0	0
	Operations & Maintenance	320,000	0	320,000
	Transfer to Law Enforcement Fund 203	0	0	0
	Advance To Law Enforcement Grants Fund 203	0	0	0
	Total	\$320,000	\$0	\$320,000
802	Law Enforcement Trust Fund			
	Personnel	\$0	\$0	\$0
	Benefits	0	0	0
	Operations & Maintenance	23,000	0	23,000
	Total	\$23,000	\$0	\$23,000
805	Unclaimed Moneys Trust Fund			
	Operations & Maintenance	\$36,000	\$0	\$36,000
	Total	\$36,000	\$0	\$36,000
809	Petty Cash Trust Fund			
	Operations & Maintenance	\$700	\$0	\$700
	Total	\$700	\$0	\$700
819	Zoning Escrow Agency Fund			
	Operations & Maintenance	\$4,400	\$0	\$4,400
	Total	\$4,400	\$0	\$4,400
821	Construction Bond Trust Fund			
	Operations & Maintenance	\$50,000	\$0	\$50,000
	Total	\$50,000	\$0	\$50,000
823	Engineering & Inspection Trust Fund			
	Operations & Maintenance	\$60,000	\$0	\$60,000
	Total	\$60,000	\$0	\$60,000
800	Trust & Agency Fund Group - Total			
	Personnel	\$0	\$0	\$0
	Benefits	0	0	0
	Operations & Maintenance	494,100	0	494,100
	Transfer to Other Funds	0	0	0
	TOTAL - TRUST & AGENCY FUND GROUP	\$494,100	\$0	\$494,100
	TOTAL - ALL FUNDS			
	Personnel	\$4,799,100	\$27,000	\$4,826,100
	Benefits	1,568,900	0	1,568,900
	Operations & Maintenance	9,044,498	92,100	9,136,598
	Transfer to Other Funds	5,926,500	0	5,926,500
	TOTAL - ALL FUND GROUPS	\$21,338,998	\$119,100	\$21,458,098

ORDINANCE NO. 2013 - 28

EXHIBIT A

PAGE 5 OF 5

City of Willoughby Hills

Interoffice Memo

Date: June 7, 2013

To: Mayor Robert Weger and Members of City Council

From: Frank Brichacek, Director of Finance *FJB*

Subject: 2013 Operating Budget Revisions –
Pleasant Valley Bridge Resurfacing & Deck Maintenance
Lake County Stormwater Management Projects

The attached schedule proposes the following appropriation revisions to the 2013 Operating Budget of the City and the City's 2013 Certificate of Estimated Resources:

- Increasing the appropriation of the Pleasant Valley Road Bridge Capital Fund No. 443 from zero to \$18,000 to provide for resurfacing of the bridge deck and applying a rubber sealer to the deck to eliminate/reduce any leakage in order to protect the bridge undercarriage of the bridge from corrosion and rust.
- Increasing the appropriation of the Street Construction Maintenance and Repair Special Revenue Fund No. 250 by \$101,100, from \$1,018,200 to \$1,119,300, to provide for several stormwater management projects to be fully funded by grants from the Lake County Stormwater Management Department (LCSMD).
- Requesting the County Budget Commission to increase the estimated resources of the Street Construction Maintenance and Repair Special Revenue Fund No. 250 by \$101,100 to provide for the stormwater management grants received from the LCSMD.

If you have any questions regarding these appropriation changes, do not hesitate to contact me. If you have any questions regarding the proposed bridge or stormwater management projects, please contact either Street Superintendent Nate Catania or Mayor Weger.

Pleasant Valley Road Bridge Resurfacing & Deck Maintenance

Several years ago, the City accepted responsibility from Lake County for maintenance of the Pleasant Valley Road Bridge rather than closing the bridge as the County had intended. An inspection of the bridge has revealed that the bridge deck has deteriorated and is in need of immediate maintenance. Street Superintendent Nate Catania has consulted with the County Engineer's bridge expert and is recommending that the bridge be resurfaced with a three inch layer of asphalt. After the asphalt has been installed, a rubber sealer will be applied to it. The bridge deck is being sealed in order to minimize or eliminate any water draining from the bridge surface onto the bridge undercarriage in order to prevent the undercarriage of the bridge from rusting or corroding.

The estimated cost of this project is \$15,000. The attached schedule proposes an appropriation in the amount of \$18,000 from this fund to finance the proposed bridge repairs and any unanticipated repair work that may be identified once construction begins.

The Pleasant Valley Road Bridge Maintenance Capital Fund No. 443 currently has a balance of \$18,295. This fund is financed by the \$5.00 Motor Vehicle License fee that the City levies on all vehicle registrations. This fee is in addition to the registration fees levied by the State of Ohio and Lake County. Section 135.24(b) of the City's Codified Ordinances requires that \$15,000 of the revenue generated by the City registration fee be credited to the Pleasant Valley Road Bridge Capital Fund No. 443 for bridge maintenance and repairs. The remainder of the fee revenue is credited to the Motor Vehicle License Fee Special Revenue Fund No. 255 for general street maintenance and repair. As of the date of this

2013 Operating Budget Revision No. 2
June 7, 2013

memorandum, the full \$15,000 has been transferred to the PVBM Capital Fund No. 443 by the MVL Fee Special Revenue Fund No. 255.

LCSMD Stormwater Management Grant Projects

The City has been fortunate to receive Stormwater Management Grants totaling \$100,989.28 from the Lake County Stormwater Management Department. These projects will be accounted for in the Street Construction Maintenance and Repair Special Revenue Fund No. 250. The grants will fully finance the following projects:

- **\$24,000.00 – Cricket Lane Storm Sewer Replacement** – The removal and replacement of the non-functioning storm sewer at the intersection of Chardon Road (SR 6) and Cricket Lane.
- **\$8,922.50 – 2900 Erich Drive** – Correction of Euclid Creek erosion problem. The property is eroding at over 90 degree bend of stream. The proposed solution is to armor the bank of the stream and replant any vegetation disturbed.
- **\$1,895.00 – Sayle Farm Subdivision** – Correction of storm water that sheet flows from the south and is flooding two properties. The proposed solution is to excavate a small swale to catch the water and direct it to an existing drainage ditch.
- **\$19,746.78 – Rockefeller Road and White Road Ditch Erosion** – The roadside ditches are eroding and encroaching on the pavement edge. The berms are gone and ditches are very deep. The proposed solution is to pipe ditch and install drains in the tree lawn area. The project will entail installing two catch basins and replacing two driveway aprons.
- **\$6,025 – 2641 River Road Drainage** – The drainage pipe is collapsing and causing sinkholes on the property. The proposed solution is to replace the damaged drain pipe that connects to the 15" pipe.
- **\$2,220.00 – 2596 River Road Drainage Ditch Erosion** – The ditch that carries stormwater through the property is eroding and the sediment is being carried downstream. The proposed solution is to clean and reshape the ditch and to replant any vegetation disturbed by the process.
- **\$9,680.00 – 2480 River Road Culvert Replacement** – The existing drive culvert is undersized and deteriorating. The proposed solution is to remove the existing culvert and replace it with a larger pipe.
- **\$28,000.00 – Rosewood Trail Storm Pipe Extension** – The large stormwater outlet is eroding the stream bank at the discharge area. The proposed solution is to extend the existing pipe by approximately thirty-six feet to address the stream bank erosion near the home at 33655 Rosewood Trail.

Attachments (4)

C: Debbie Dotes, Assistant Finance Director

PROJ. 2012016

ORDINANCE NO. 2013-28
Exhibit "B"
Page 3 of 5



Lake County, Ohio

Edward H. Zupancic, County Auditor
105 Main Street
P. O. Box 490
Painesville OH 44077

Purchase Order

Fiscal Year 2012 Page 1 of

THIS NUMBER MUST APPEAR ON ALL INVOICES,
PACKAGES AND SHIPPING PAPERS.

Purchase Order # **00932787**

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4699
LAKE COUNTY STORMWATER DEPT.
125 EAST ERIE ST
PAINESVILLE, OH 44077

Expiration Date

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15008
FINANCE DIRECTOR
CITY OF WILLOUGHBY HILLS
35404 CHARDON ROAD
WILLOUGHBY HILLS, OH 44094

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4699
LAKE COUNTY STORMWATER DEPT
125 EAST ERIE ST
PAINESVILLE, OH 44077

Vendor Phone Number		Vendor Fax Number		Requisition Number		Delivery Reference REQ 59900-12-096	
Date Ordered 11/01/2012		Vendor Number 15008		Date Required		Finance Account Number 59900811 - 811	
Freight Method/Terms		Description/Part No.		Qty		UOM	
		1 REMOVAL AND REPLACEMENT OF NON-FUNCTIONING STORM SEWER AT INTERSECTION OF SR6 AND CRICKET LANE		1		EA	
Unit Price		Extended Price					
\$24,500.00000		\$24,500.00					

It is hereby certified that the amount of \$ 24,500.00 required to meet the contract, agreement, obligation, payment or expenditure for the above, has been lawfully appropriated or authorized or directed for such purpose and is in the County Treasury or in process of collection to the credit of the 59900811 - 811 Fund free from any obligation or certification now outstanding.

Edward H. Zupancic, Lake County Auditor

Vendor Copy

Purchase Order Total

\$24,500.00

Orig in S&J file

STORMWATER MANAGEMENT DEPARTMENT

ORIG - J. MILLER
C - J. BOYD
C - FILE

MEMORANDUM



To: Robert E. Aufuldish, Commissioner
 Judy Moran, Commissioner
 Daniel P. Troy, Commissioner

From: Timothy A. Miller, Director, Stormwater Management Department

Date: May 30, 2013

RE: Willoughby Hills Projects Request

PROVIDING STORMWATER SERVICES FOR:

- City of
 - Kirtland
 - Mentor-on-the-lake
 - Painesville
 - Willoughby Hills
 - Willowick
- Township of
 - Concord
 - Madison
 - Painesville
- Village of
 - Fairport Harbor
 - Grand River
 - Kirtland Hills
 - Lakeline
 - Madison
 - Perry
 - Timberlake

Commissioners, I recently met with the Mayor and Service Director of Willoughby Hills to discuss projects within their community. They currently have a couple of large projects in the design phase, but also have come up with a list of 7 projects that range from ditch cleaning to storm sewer extensions. The Service Director and I visited each of the sites and have agreed that the projects should be completed.

I have attached the cost estimates and descriptions of each of these projects and would request authorization to obtain individual purchase orders to reimburse Willoughby Hills for each. The total cost of all of the projects combined is estimated at \$76,489.28. As with all projects of this nature, actual reimbursement will only occur for costs verified by this office.

IN PARTNERSHIP WITH:

Chagrin River Watershed Partners, Inc.

Lake County General Health District

Lake County Soil & Water Conservation District

If you have any questions, do not hesitate to contact me.

Thank you.

~~_____~~
 Amy Elszasz, Clerk

APPROVED
 Commissioners *[Signature]*
 PRESIDENT
 of *[Signature]*
 Lake County, Ohio *[Signature]*
 Attest *[Signature]*
 CLERK
 6/4/13

Law Director
THOMAS LOBE, L.P.A.

Director of Finance
FRANK J. BRICCIACEK, JR.

Assistant Finance Director
DEBBIE DOLES

Engineer
Pietro A. DiFranco PE, SI, LEED AP, CPESC

*Building Commissioner &
Zoning Administrator*
Frederic D. Wyss Jr., R.B.O., C.F.M.

Safety Director
ROBERT M. WEGER

City of Willoughby Hills

35405 Chardon Road, Willoughby Hills, Ohio 44094-9195
Phone (440) 946-1234 FAX 975-3535

Robert M. Weger, Mayor

Council
CHRISTOPHER L. BIRO
NANCY E. FELLOWS
DAVID M. FIEBIG
FRANK A. GERMANO
KEVIN D. MALECEK
DAVID A. REICHEL
RAYMOND C. SOMICH

Council Clerk
VICTORIA A. SAVAGE, CMC

RECEIVED
MAY 23 2013
STORMWATER

Mr. Miller,

Please accept the following projects for your review and consideration for funding.

- 1.) 2900 Erich drive adjacent to stem of The Euclid Creek. \$8,922.50
- 2.) Sayle Farm sub division. \$1,895.00
- 3.) Intersection of Rockefeller and White Rd.. \$19,746.78
- 4.) 2641 River Rd.. \$6,025.00
- 5.) 2596 River Rd. Drainage ditch erosion. \$2,220.00
- 6.) 2480 River Rd. Culvert Replacement. \$9,680.00
- 7.) Rosewood Trail pipe extension. \$28,000.00

Nate Catania
Superintendent
City of Willoughby Hills