

# City of Willoughby Hills

## Regular Council Meeting

### Minutes of July 11, 2013

*All Council Meetings shall be recorded by audio recording device and will be held in perpetuity and shall be part of the official records and minutes. Written minutes of Council shall be shortened whenever possible.*

*Meeting Called to Order at 7:00 p.m. by President David A. Reichelt*

#### *Pledge of Allegiance*

#### **Roll Call of Council**

**Members Present:** Councilman David M. Fiebig, Councilman Frank A. Germano, Councilman Kevin D. Malecek, President David A. Reichelt, Councilman Raymond C. Somich, Councilman Christopher L. Biro, Vice President Nancy E. Fellows

Councilman Raymond C. Somich (arrived at 7:02pm)

**Also Present:** Mayor Robert M. Weger, Law Director Thomas G. Lobe, Finance Director Frank J. Brichacek, Jr., City Engineer Pietro A. DiFranco, Clerk of Council Victoria Ann Savage

**MOTION WAS MADE BY COUNCILWOMAN FELLOWS**, seconded by Councilman Fiebig to excuse Councilman Raymond C. Somich from the Regular Council Meeting of July 11, 2013.

**Roll Call: 6 AYES**

**MOTION PASSES**

President Reichelt declared that Councilman Raymond C. Somich has been excused from the Regular Council Meeting of July 11, 2013.

President Reichelt requested that the record should reflect that Councilman Somich arrived at 7:02pm.

#### **PUBLIC HEARING**

President Reichelt stated that the first item on this evening's Agenda is a Public Hearing, required for the adoption of Ordinance No. 2013-35. This is an Ordinance adopting a Tax Budget for the Fiscal Year 2014 for the City of Willoughby Hills.

President Reichelt called the Public Hearing to order at 7:03pm and with no one coming forth from the public sector, the Public Hearing was promptly closed at 7:03pm.

#### **Disposition of the Journal Special Council Meeting of June 3, 2013**

**MOTION WAS MADE BY COUNCILMAN SOMICH**, seconded by Councilman Fiebig to approve the Special Council Meeting Minutes of June 3, 2013 as submitted.

**Roll Call: Fiebig-yes, Germano-yes, Malecek-yes, Reichelt-yes, Somich-yes, Biro-abstain, Fellows-abstain**

**MOTION PASSES: 5 AYES/2 Abstentions**

President Reichelt declared that the Special Council Meeting Minutes of June 3, 2013 have been approved as submitted.

## **CORRESPONDENCE**

Mayor's Court Monthly Statement to City Council of Fines and Other Monies Received or Collected for the Month ended June 30, 2013 (Emailed: July 9, 2013)

City Engineer's Report, dated July 5, 2013 (Emailed: July 5, 2013)

**FINANCIAL REPORTS FOR THE MONTH ENDING MAY 2013 CONSISTING OF: GENERAL FUND INCOME STATEMENT, CASH RECONCILIATION, PURCHASE ORDER REPORTS, FUND ANALYSIS REPORTS, AND EXPENSE REPORTS** (Emailed: June 28, 2013)

Interoffice Memo from Finance Director Brichacek to Mayor Robert Weger and Members of City Council, dated July 1, 2013 re: 2014 Tax Budget (Emailed: July 9, 2013)

## **NOTIFICATIONS**

Rules and Legislation Committee Meeting of July 11, 2013 (Emailed: July 9, 2013)

## **ON FILE**

Willoughby Hills Senior Center Newsletter for July 2013, Issue Number 63

## **MAYOR'S REPORT – Robert M. Weger**

Mayor's Office received \$10,000 Grant from Lake County Community Development Block Grant Program for ADA access to Community Center

Bid Opening today for Gatsby/Kristen Court Project – 5 Bids received – Still under review by City Engineer

Public Surplus Auction closed on 3 Police Vehicles - \$19,400 received

Maple Grove Road from Willoughby line east to Parsons closed beginning Monday, July 15<sup>th</sup> thru August 16<sup>th</sup> (Approximately 30 Days)

Award of the 2013 FEMA Assistance received by the Fire Department in the amount of \$73,101 for the new 12-Lead Life Pack 5000

### **Acknowledgements**

Thanks to our Service, Police & Fire Departments – Excellent Job with recent storm issues

Happy 90<sup>th</sup> birthday to resident Denny Frangos on Trailard Drive

### **Events**

Captains Day at Classic Park – July 17<sup>th</sup> – Tickets now available for the game, food package and parking

Corn Fest 2013 – August 17<sup>th</sup> and 18<sup>th</sup>

Color Run – September 21

## **LAW DIRECTOR'S REPORT – Thomas G. Lobe**

Reported that the City is working with Lake County in the Land Reutilization Program for demolition of houses that are in such state that they should be demolished. There are certain Grants, that are offered through the County and the City's Building Department has been working on this with the County Representatives. The Building Commissioner and the Law Director have targeted a few properties. Some of the properties are not too pretty and the City is currently in the process of identification and the establishment of a Master List. Law Director asked the public, if there are any properties that need to be looked at, please bring it to the City's attention. There is a certain procedure that the City can proceed with the demolition after notice has been given deeming the property to be unsafe, the City has to give the County notice and legislative action would need to be taken. Currently, there have been four houses that have been abandoned and complaints have been received.

## **FINANCE DIRECTOR'S REPORT – Frank J. Brichacek, Jr.**

No formal report was given

## **CITY ENGINEER'S REPORT – Pietro A. DiFranco, P.E.**

No formal report was given

## COMMITTEE REPORTS

President Reichelt asked if there were any Committee Chairs who would like to provide a report. Committees Reports have been listed alphabetically.

### RULES & LEGISLATION – David A. Reichelt, Chair

Committee Members: Nancy E. Fellows, Kevin D. Malecek

#### COMMITTEE MEETING OF JULY 11, 2013

**Members Present:** President David A. Reichelt, Chair, Councilwoman Nancy E. Fellows

**Also Present:** Councilman Christopher L. Biro, Councilman Frank A. Germano, Mayor Robert M. Weger

Purpose of the Meeting was to discuss **Pending Legislation** and any other business.

**Meeting convened at 6:35pm**

#### *Order of Business*

**Ordinance No. 2013-35** – Tax Budget – Requirement of State Law and a Routine Process done on a yearly basis. **It was the recommendation of the Committee to adopt the Ordinance at the Regular Council Meeting of July 11, 2013.**

#### *Public Portion*

**Public Portion was opened at 6:37pm and with no one coming forth, was promptly closed at 6:37pm**

**Meeting adjourned at 6:38pm**

### UTILITIES – Frank A. Germano, Chair

Committee Members: David M. Fiebig, Raymond C. Somich

#### COMMITTEE MEETING OF JUNE 17, 2013

**Members Present:** Councilman Frank A. Germano, Chair, Councilman David M. Fiebig, Councilman Raymond C. Somich

**Also Present:** Councilman Christopher L. Biro, President David A. Reichelt, Mayor Robert M. Weger

Purpose of the Meeting was to discuss **Congregate Care Center – Clover Development** and any other business.

**Meeting convened at 8:31pm**

#### *Order of Business*

**Consensus of Committee to recommend to Council an Ordinance to give the Congregate Care Center the same prepaid discounted Tap-In Fee as all other City Sewer Residents were offered.**

#### *Public Portion*

**Public Portion was opened at 8:39pm**

**Frank – Tax Abatement?**

**Linda – How much is the Discount?**

**Meeting adjourned at 6:43pm**

President Reichelt stated that based upon the recommendation of the Utilities Committee, an Ordinance is to be prepared for the Regular Council Meeting of July 25, 2013.

Councilwoman Fellows questioned if the Congregate Care Center was a definite, approved project, if it isn't, does the Ordinance need to be drafted. The Mayor replied, no it was not a definite, that is why we are going to wait until probably the Planning Commission Meeting to be held next week; we will have some time to adopt the Ordinance if we need it.

Councilman Fiebig asked the Mayor, if Clover Development was informed of the City's intent; that would really be the information that would be needed to continue to move forward with their plans. The Mayor replied, yes. Councilman Fiebig was in agreement that an Ordinance was not really required at this time.

Law Director Lobe stated that Administration planed on just having the Ordinance ready and leaving it on First, Second or Third Reading, just so that the City has it, and not pass it until it was more positive.

## **OTHER COUNCIL REPRESENTATIVE REPORTS**

There were no other Council Representative Reports brought forth by any of the Members

## **PUBLIC PORTION**

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills:

(a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

**Public Portion was opened at 7:15pm and with no one coming forth from the public sector, Public Portion was promptly closed at 7:15pm.**

## **UNFINISHED BUSINESS**

**There was no unfinished business brought forth to the Members of Council**

## **LEGISLATION**

### **ORDINANCE NO. 2013-35**

**AN ORDINANCE ADOPTING A TAX BUDGET FOR THE FISCAL YEAR 2014 FOR THE CITY OF WILLOUGHBY HILLS AND DECLARING AN EMERGENCY.**

**MOTION WAS MADE BY COUNCILMAN BIRO**, seconded by Councilman Fiebig to suspend the Three Reading Rule for Ordinance No. 2013-35.

**Roll Call: 7 AYES - unanimous**

**MOTION PASSES**

**President Reichelt declared that the Three Reading Rule for Ordinance No. 2013-35 has been suspended.**

**MOTION WAS MADE BY COUNCILMAN BIRO**, seconded by Councilman Somich to adopt Ordinance No. 2013-35.

**Roll Call: 7 AYES – unanimous**

**MOTION PASSES**

**President Reichelt declared that Ordinance No. 2013-35 has been adopted.**

## **NEW BUSINESS**

**There was no new business brought forth to be considered by the Members of Council**

## **FOR THE GOOD OF THE ORDER**

### **Councilman Fiebig:**

Art Gallery opening tomorrow from 7:00-9:00pm. Live entertainment and refreshments will be served.

### **Councilman Biro:**

Advanced Tickets for Steak and Chicken Dinners available during Corn Fest – if anyone is interested, please contact City Hall or any Member of Council

### **Councilman Somich:**

**Gathering of Eagles – Lost Nation Airport Fund Raising Event to take place Friday, July 12<sup>th</sup> and Saturday, July 13<sup>th</sup> – Admission Fee**

**Civil War Encampment-A Civil War 150<sup>th</sup> Anniversary Program-Free Free Days – July 20<sup>th</sup> & 21<sup>st</sup>**

The 150<sup>th</sup> anniversary of the Civil War - Get ready with a weekend encampment on the grounds of President Garfield's home. Learn more about camp life, the experience of battle, and future President James A. Garfield's experiences fighting for the Union. Includes numerous reenactor groups and some live firing demonstrations with blank cartridges. Free of charge.

**Lake County Fair – Veteran's Day to be held on August 14<sup>th</sup> - 60<sup>th</sup> Anniversary since the Korean War Armistice and the 30<sup>th</sup> Anniversary of the ending of the Vietnam War – Special Programming honoring the Military**

## ADJOURNMENT

President Reichelt announced that there will be one final Regular Council Meeting to be held on July 25<sup>th</sup> and then Council will be adjourned for the Summer Break during the Month of August.

MOTION WAS MADE BY COUNCILMAN FIEBIG, seconded by Councilman Biro to adjourn the meeting.

Roll Call: 7 AYES - unanimous

MOTION PASSES

President Reichelt declared the Regular Council Meeting of July 11, 2013 to be adjourned at 7:20pm

APPROVED: September 13, 2013  
Date

David A. Reichelt  
David A. Reichelt  
President of Council

ATTEST: Victoria Ann Savage  
Victoria Ann Savage, CMC  
Clerk of Council