

City of Willoughby Hills

Regular Council Meeting

Minutes of February 28, 2013

All Council Meetings shall be recorded by audio recording device and will be held in perpetuity and shall be part of the official records and minutes. Written minutes of Council shall be shortened whenever possible.

Meeting Called to Order at 7:00 p.m. by President David A. Reichelt

Pledge of Allegiance

Roll Call of Council

Members Present: Councilman Raymond C. Somich, Councilman Christopher L. Biro, Vice President Nancy E. Fellows, Councilman David M. Fiebig, Councilman Frank A. Germano, Councilman Kevin D. Malecek, President David A. Reichelt

Absent: Councilwoman Nancy E. Fellows
Law Director Thomas G. Lobe

Also Present: Mayor Robert M. Weger, Law Director Thomas G. Lobe, Finance Director Frank J. Brichacek, Jr., City Engineer Pietro A. DiFranco, Clerk of Council Victoria Ann Savage

MOTION WAS MADE BY COUNCILMAN SOMICH, seconded by Councilman Malecek to excuse Vice President Nancy E. Fellows from the Regular Council Meeting of February 28, 2013.

Roll Call: 6 AYES

MOTION PASSES

President Reichelt declared that Vice President Nancy E. Fellows has been excused from the Regular Council Meeting of February 28, 2013.

MOTION WAS MADE BY COUNCILMAN MALECEK, seconded by Councilman Fiebig to appoint Councilman Frank A. Germano to serve as Vice President Pro-tem for the Regular Council Meeting of February 28, 2013.

Roll Call: Somich-yes, Biro-yes, Fiebig-yes, Germano-abstain, Malecek-yes, Reichelt-yes

MOTION PASSES: 5 AYES/1-Abstention from Councilman Germano

President Reichelt declared that Councilman Frank A. Germano has been appointed to serve as Vice President Pro-tem for the Regular Council Meeting of February 28, 2013.

Disposition of the Journal Regular Council Meeting of February 14, 2013

MOTION WAS MADE BY COUNCILMAN FIEBIG, seconded by Councilman Biro to approve the Regular Council Meeting Minutes of February 14, 2013 as submitted.

Roll Call: 6 – AYES

MOTION PASSES

President Reichelt declared that the Regular Council Meeting Minutes of February 14, 2013 have been approved as submitted.

CORRESPONDENCE

FINANCIAL REPORTS FOR THE MONTH ENDING JANUARY 2013 CONSISTING OF: GENERAL FUND INCOME STATEMENT, CASH RECONCILIATION, PURCHASE ORDER REPORTS, FUND ANALYSIS REPORTS, AND EXPENSE REPORTS (Emailed: February 21, 2013)

NOTIFICATIONS

Civil Service Commission Meeting of February 27, 2013 (Emailed: February 15, 2013)

Finance Committee Meeting of February 28, 2013 (Emailed: February 26, 2013)

Planning and Zoning Commission & Architectural Board of Review Meeting of February 21, 2013 (Emailed: February 15, 2013)

Working Committee of Council Meeting of February 16, 2013 (Emailed: February 15, 2013)

Working Committee of Council Meeting of February 25, 2013 (Emailed: February 21, 2013)

MINUTES

Planning and Zoning Commission & Architectural Board of Review Meeting of January 3, 2013 (Emailed: February 15, 2013)

Planning and Zoning Commission & Architectural Board of Review Meeting of January 17, 2013 (Emailed: February 22, 2013)

Planning and Zoning Commission & Architectural Board of Review Meeting of February 7, 2013 (Emailed: February 22, 2013)

Recreation Commission Meeting Minutes of December 5, 2012 – Posted on City Website as of February 13, 2013

Recreation Commission Meeting Minutes of January 2, 2013 – Posted on City Website as of February 13, 2013

WORKING COMMITTEE OF COUNCIL MEETING OF FEBRUARY 25, 2013 (Emailed: February 28, 2013)

ON FILE

Willoughby Hills Departmental Reports for 2012 (Emailed: February 25, 2013)

MAYOR'S REPORT – Robert M. Weger

Services

City News Letter has been mailed out to our residents yesterday

Cuyahoga County Airport Open House held February 27th – Re: Environmental Study

Events

Pancake Breakfasts – Sunday, March 3, 10, and 17 – Tickets available at City Hall

LAW DIRECTOR'S REPORT – Thomas G. Lobe

Law Director was absent; therefore no formal report was given

FINANCE DIRECTOR'S REPORT – Frank J. Brichacek, Jr.

Representatives of the Regional Income Tax Agency will be at City Hall in Council Chambers, Wednesday, March 20th from 2-7pm to provide tax payer assistance; they will complete City Income Tax Forms free of charge, on a first come-first served basis. Can also file returns on line, it is a very simple process.

Free AARP Tax Assistance – Appointments every Tuesday from February 5th through April 9th - Call the Mayor's Office to secure an appointment

CITY ENGINEER'S REPORT – Pietro A. DiFranco, P.E.

No formal report was given

COMMITTEE REPORTS

President Reichelt asked if there were any Committee Chairs who would like to provide a report. Committees Reports have been listed alphabetically.

FINANCE – Kevin D. Malecek**Committee Members:****Christopher L. Biro, Nancy E. Fellows****COMMITTEE MEETING OF FEBRUARY 28, 2013****Members Present:** Councilman Kevin D. Malecek, Chair, Councilman Christopher L. Biro**Also Present:** Councilman David M. Fiebig, David A. Reichelt, Councilman Raymond C. Somich, Finance Director Frank Brichacek, Mayor Robert M. Weger**Purpose of the Meeting was to discuss 2013 Budget and any other business.****Meeting convened at 6:09pm*****Order of Business*****Bids for Sale of Notes**

Our notes were priced by Stifel Nicolaus. Received excellent rates. The \$1,100,000 GO Note (for the PD Communication Center, Street Projects and the 2012 Fire Truck) came in at a coupon rate of 1.0% with a yield of 0.40% (last year's note was a 1.0% coupon with a yield of 0.50% - a reduction of .10%). The \$100,000 TIF Taxable Note came in at a coupon rate of 2.0% with a yield of 0.65% (last year's note was a coupon 1.625% coupon with a yield of .75% - a reduction of 0.10%).

2013 Budget

Seeing the impact in the losses of funding – at present, without further revisions, we would be at a deficit (but the budget is not completed – there is some additional pairing to get us to balanced budget). Extreme impact from external forces – lost \$200,000 in property valuation – spread by funds, but comes back to the general fund. Personal property tax reimbursements and SB3 reimbursements also eliminated and brought us down. Losing major income tax payer (Eaton) this year - \$200,000 reduction in revenue as well. First pass is a 200k deficit, but further revisions will be made to get us to a balance. Estimated 20% increase in cost of health care – hope that it will come in lower.

Projecting Police Budget of approximately \$2.9 million – actual obligations were approximately \$2.8 million in 2012. Fire Department – refund category noted because of the Cleveland Clinic reimbursement of past collected tax. Fund 234 – PT firefighters are funded primarily by the property tax levy. Increase in uniforms – slightly under-budgeted in 2012.

Areas of Potential Cuts – Public Works/Service Department. Needs to balance out the Street Fund – some road projects need to go in, some equipment will go out. Look at discretionary spending that can be put off – defer filling some open positions (Captain in FD, Service Department position) go through the year and evaluate the need. Hopeful that health care costs come in beneath budget. Next year – Affordable Health Care Act – will have to offer health care to certain positions.

Overall Budgeted a 2% Increase on Income Tax – down slightly in first two months of the year – estimate from other cities in that same range. Last two years – commercial taxpayer had made payments, but no liability – had some refunds to that taxpayer from RITA.

Public Portion**Public Portion (6:48pm):**

Linda Fulton: Sewer Fund – How much is the payroll paid out? Percentage – probably 10%

Meeting adjourned at 6:50pm**RECREATION – Christopher L. Biro****Committee Members:****Councilman David M. Fiebig, Councilman Raymond C. Somich**

Chair Biro announced that Recreation Committee Meeting will be scheduled to discuss the WH Boys League Memorandum of Understanding.

WORKING COMMITTEE OF COUNCIL – President David A. Reichelt, Chair

President Reichelt reported that there were two Working Committee of Council Meetings held, the first was held on Saturday, February 16th and the minutes of the meeting are in process of being completed and upon completion will be submitted to the Clerk. The other Working Committee of Council Meeting was held on February 25th and the minutes of that meeting have been provided below.

COMMITTEE MEETING OF FEBRUARY 25, 2013**Members Present:** President David A. Reichelt, Chair, Councilman Kevin D. Malecek**Also Present:** Councilman David M. Fiebig, Councilman Frank A. Germano, Councilman Raymond C. Somich, Mayor Robert M. Weger

Purpose of the Meeting was to discuss <u>Update on the State of the School System and Building Renovation Program as presented by the Superintendent of the W-E School System</u> and any other business.
Meeting convened at 6:36pm
<i>Order of Business</i>
<u>Presentation</u> A presentation regarding the status and future of the Willoughby-Eastlake City School District was made by Superintendent Steve Thompson. He fielded numerous questions from the members and agreed to stay after the meeting to address questions from the audience.
<u>Legislation</u> <u>Resolution 2013-4</u> – Commending Whilhelmina “Billie” Kamis for her years of service to the City as the trustee and representative to the Chagrin River Watershed Partners organization. It was the consensus of the Committee to waive the Three Reading Rule and recommend Adoption at Thursday’s Council Meeting (February 28, 2013), after which Billie will be invited to a subsequent Council meeting for a presentation of the Resolution.
<i>Public Portion</i>
Opened: 7:31pm Closed: 7:31pm Nobody approached to address the Committee.
Meeting adjourned at 7:34pm

OTHER COUNCIL REPRESENTATIVE REPORTS

Councilman Fiebig reported that he attended the Chagrin River Watershed Partners Trustees Meeting held on February 21st. The meeting ran approximately 90 minutes and it was his first meeting filling in for Billie Kamis who so admirably served as the City’s representative for about seventeen years, since it’s inception and he knows that there is Resolution that recognized Billie for her service. To provide an overview of CRWP and the Meeting held on February 21st, Councilman Fiebig distributed the Chagrin River Watershed Partners, Inc., 2012 Annual Report along with the Meeting Agenda to the Members of Council and the Council Clerk. Councilman Fiebig stated that CRWP is a good organization, now in its 18th year, and of course the health of our environment and the health of our economy are closely intertwined. Councilman Fiebig is very happy to serve and appreciates the opportunity and the trust that Council has put in him.

PUBLIC PORTION

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills:
(a) All meetings of any municipal body are declared to be public meetings open to the public at all times. **All meetings shall provide a reasonable opportunity to hear public opinion.**

Public Portion was opened at 7:16pm

With no one coming forth from the public sector, Public Portion was promptly closed at 7:16pm

UNFINISHED BUSINESS

There was no unfinished business brought forth for the consideration of Council.

LEGISLATION

RESOLUTION NO. 2013-4

A RESOLUTION COMMENDING WILHELMINA “BILLIE” KAMIS FOR SERVING AS THE WILLOUGHBY HILLS’ TRUSTEE TO THE CHAGRIN RIVER WATERSHED PARTNERS.

MOTION WAS MADE BY COUNCILMAN BIRO, seconded by Councilman Germano to suspend the Three Reading Rule for **Resolution No. 2013-4**.

Roll Call: 6 AYES - unanimous

MOTION PASSES

President Reichelt declared that the Three Reading Rule for Resolution No. 2013-4 has been suspended.

MOTION WAS MADE BY COUNCILMAN FIEBIG, seconded by Councilman Somich to adopt Resolution No. 2013-4.

Roll Call: 6 AYES – unanimous

MOTION PASSES

President Reichelt declared that Resolution No. 2013-4 has been adopted.

NEW BUSINESS

MOTION WAS MADE BY COUNCILMAN GERMANO, seconded by Councilman Biro to authorize the Mayor to seek bids for the City's requirement of Limestone and Asphalt for 2013.

Roll Call: 6 AYES - unanimous

MOTION PASSES

President Reichelt declared that the Mayor is authorized to seek bids for the City's requirement of Limestone and Asphalt for 2013.

MOTION WAS MADE BY COUNCILMAN SOMICH, seconded by Councilman Germano to authorize the Mayor to seek bids for the upgrade of computer hardware to accommodate upgrades to the CMI software and the addition of some newer technology.

Roll Call: 6 AYES - unanimous

MOTION PASSES

President Reichelt declared that the Mayor is authorized to seek bids for the upgrade of computer hardware to accommodate upgrades to the CMI software and the addition of some newer technology.

MOTION WAS MADE BY COUNCILMAN BIRO, seconded by Councilman Germano to authorize the Mayor to seek bids for the 2013 Guard Rail Project.

Roll Call: 6 AYES - unanimous

MOTION PASSES

President Reichelt declared that the Mayor is authorized to seek bids for the 2013 Guard Rail Project.

FOR THE GOOD OF THE ORDER

Councilman Fiebig

Cuyahoga County Airport Open House held on February 27th was a very good event. The Members of Council were present and had entered their comments and they were very willing to listen. Alternative 23 is printed in the Master Plan-the preferred alternative. None of the options presented included runway expansion. Good event, well attended by the Members of Council and the public.

President Reichelt

CCA Environmental Workshop planned for the Fall, the date has not been determined; however, when a date has been announced, it will be published on the City's Website and Channel 12-WH TV. President Reichelt also mentioned that the CCA Environmental Website is still open and accessible and accepting comments, so anytime the process, residents are urged to go on the CCA's Website and submit comments that will then be reviewed by the FAA.

President Reichelt

Pancake Breakfast - March 2nd

Councilman Malecek

Fund Raiser - This Sunday there is a fund raiser for one of our firefighters who has been fighting a very courageous battle with cancer, Chris Niess, our Captain. The fund raiser will be held at the Fire House Bar and Grill from 1-6pm. Tickets are available through the Fire Department and are \$15.00 for adults, \$10.00 for children

Councilman Somich

Fine Arts – March 6, 2013 Senior Matinee Series at 1:00pm – “The Great Estates of Wickliffe and the Cleveland Connection to ‘The King’s Speech’”. Cleveland historian and storyteller Dan Ruminski has once again come up with an amazing story about Cleveland's past. Through a series of unexpected twists and turns, Ruminski tells the story of how Cleveland's Millionaire's row and the City of Wickliffe, Ohio connects to this acclaimed movie. Tickets are \$15.00 and are available through the Fine Arts

Fine Arts – Sounds of Willoughby – Saturday, March 9th – Free Coffee House Concert from 6:30-8:30pm– Mayor Anderson from the City of Willoughby is an excellent musician and he is presenting the

Sounds of Willoughby and he has a number of groups from the community of vocalists and bands. Councilman Somich will be performing.


ADJOURNMENT

MOTION WAS MADE BY COUNCILMAN FIEBIG seconded by Councilman Malecek to adjourn the meeting.


Roll Call: 6 AYES - unanimous

MOTION PASSES

President Reichelt declared the Regular Council Meeting of February 28, 2013 to be adjourned at 7:26pm

APPROVED: 
Date


Nancy E. Fellows
President of Council, Pro- tem

ATTEST: 
Victoria Ann Savage, CMC
Clerk of Council