

City of Willoughby Hills
Planning and Zoning Commission
&
Architectural Board of Review

MEETING MINUTES
April 16, 2020

CALL TO ORDER: 7:07 P.M.

PRESENT: Chairman Tom Elliott, Vice Chairman John Lillich, Mayor Andy Gardner, Council Representative Michael Kline, Taylor Draper, James Shannon and Ron Lewis, Jr.

ABSENT: Jonathan Irvine

Clerk: Katherine Lloyd, Clerk

Also Present: BZA Representative Frank Cihula, City Engineer Pietro DiFranco

Also Present in Zoom remote meeting: Representatives for each of the scheduled projects.

Correspondence:

- Email dated 3/9/20 from Asst. City Engineer Trepal RE: 34000 Chardon Rd.
- Email dated 3/12/20 from Asst. City Engineer Trepal RE: 3401 Eddy Road.
- Email dated 3/16/20 from Asst. City Engineer Trepal RE: 2329 Rivers Edge – Single Family Home.
- Email dated 3/23 from Asst. City Engineer Trepal RE: Conditional Approval- Replacement Signage- Educ. Alternatives- 2882 Cricket Ln.
- Email dated 3/26/20 from Asst. City Engineer Trepal RE: Conditional Approval signage package for the Vault- 27700 Chardon Rd.
- Email dated 4/3/20 from Asst. City Engineer Trepal RE: 2440 River Rd. - addition which was previously constructed without approval/permits.
- Email dated 4/11/20 to News-Herald and Communications RE: Update the 4/6/20 Notification with Zoom Access ID # for PCABR 4/16/20 remote meeting.

Disposition of the Minutes for the Meeting of February 6, 2020

MOTION: John Lillich moved to approve the Minutes of February 6, 2020 as presented.
Seconded by James Shannon.
VOTE: 5 AYES and 1 Abstention (Kline). Motion Passes.
Minutes of February 6, 2020 are approved.

Disposition of the Minutes for the Meeting of March 5, 2020

MOTION: John Lillich moved to approve the Minutes of March 5, 2020 as presented.
Seconded by Ron Lewis.
VOTE: 5 AYES and 1 Abstention (Kline). Motion Passes.
Minutes of March 5, 2020 are approved.

ARCHITECTURAL BOARD OF REVIEW

Public Portion opened at 7:10 p.m.

Jenna Bing, 36551 Beech Hills Drive

Regarding the disturbance at the house on Beech Hills:

- The police are handling it wonderfully. I am so glad the City is really on top of this. The City Engineer has also been trying to work on this house.
 - First, it was re-done. No one noticed, not even the neighbors. No permits were pulled. We need to know where we stand? Did he do a good job tearing down the walls, gutted it and re-did electric, plumbing, floors and HVAC.
 - Second issue is longer term. Is there anything in the Zoning Code or Ordinances about this? How would they handle a short-term Air B&B? This man has never lived there. This is a business in a Residential area. He rents other houses in Lake County. Permits are needed for home businesses like, child care. Some things are specifically allowed. Air B&B is not.
- A few years ago, the question of how to handle Air B&Bs came up. Nothing was ever put in place. This is indicative of the need to do that. Other cities have established rules to let the city know about the Air B&B, who is the owner and what are the requirements. They were charged with violating the governor's order. My neighbors are nervous.

DiFranco: We are working with the Law Department. It is a complicated issue. We are looking at the Code and what we can do. We are in the early stages.

Lillich will make Comment under New Business.

Public Portion was closed at 7:17 p.m.

1. Joshua & Morgan Suba

Owner: same

Agent/Contractor: Above and Beyond Construction

Architect: TBD

Engineer: TBD

34051 Eddy Road – Addition – PPN: 31-A-013-B-00-063-0

Plans received by City Engineer 3/11/20

Plans reviewed by City Engineer 3/12/20

A plan packet of this project was provided to each of the Commission members prior to this evening's discussion by the presenters.

Present: Josh and Morgan Suba.

City Engineer Comments:

The plans look real good. We have no issues.

Owner/Representative Comments:

- Breezeway will be extended so it will be a partial addition. A crawl space will be added. It is mainly a remodel of the living space above the garage.
- Exterior: The roofing shingles will match the existing Estate Gray house shingles. The existing roof was done in 2014. The Traditional White vinyl siding will match the existing. The contractor will re-do the gutters on the entire house. Great Lakes Gutter will be involved.
- Interior Remodel: Floors will be re-done. Light proof flooring will be put in. Carpet up the stairs and into the portion above the garage.

- There will be a fixed window on the outside facing of the house on the extended addition.
- We will add a sliding glass door into the breezeway. That wall facing our deck shown in the images will be taken out and be replaced with a 6-foot sliding glass door.

Board Comments:

(Lillich) It will enhance the architectural look of the house tremendously.

(Elliott) It looks good. It will add quite a bit of value.

(Gardner) It looks great. We appreciate your investment in the community. Also, we appreciate you deferring from the last scheduled meeting. We don't like to delay anybody but we did not have any guidance yet from the Governor on how to open up meetings like this to avoid exposing people to danger. We appreciate your understanding. *I appreciate you guys.*

MOTION: John Lillich moved to approve the plans for the Addition at 34051 Eddy Road, as approved by the City Engineer and the City.

Seconded by Mayor Gardner.

VOTE: 6 AYES (6-0). Motion Passes.

Additional Discussion:

(Lewis) Will it be a exposed block to grade?

(Elliott) Will it be 'CMU to grade' or will it be 'face brick'. *I would defer to our contractor. I am not sure.* What is on the existing house?

(DiFranco) The existing house is siding all the way to the ground. That will continue in the middle part.

(Elliott) We approve that as noted.

Per discussion, the Chairman will sign the papers and leave them at the Building Department for the applicant to pick up and take to Lake County. Mr. DiFranco) will give Denise a report in the morning

2. Christopher & Christine Harris

Owner: same

Agent/Contractor: Payne & Payne Custom Builders, Inc.

Architect: Payne & Payne Custom Builders, Inc.

Engineer: R M Kole & Assoc. Corp

2329 Rivers Edge – New Single Family Home – PPN: 31-A-017-C-00-026-0

Plans received by City Engineer 3/16/20

Plans reviewed by City Engineer 3/16/20

Present: David Hesse (Payne & Payne) and Will Payne.

A plan packet of this project was provided to each of the Commission members prior to this evening's discussion by the presenters.

Owner/Representative Comments:

We are looking for ARB approval of the plans submitted.

City Engineer Comments:

The plans for the new house look fine. We do not have any issues.

Board Comments:

(Shannon) This is the last lot available. It matches the architectural style of the neighborhood. I have no suggestions.

(Lillich) What are the colors?

We have Landmark Driftwood Roofing color, GP Shadow (aka grayish brown gray) siding, White windows, garage door and exterior trim and ledgestone with dressed field stone in Chardonnay (light tan) with stone accents to match.

(Elliott) It looks nice but I would you caution about the stone at grade. With the adhered veneers, it is important on moisture management to eliminate the rising damp. You need to keep that stone above grade as MBMA recommends. I think it is 4 inches at finished grade. *I appreciate it.*

(Lewis) The door from the garage to the dwelling is marked as a 'fire rated door'. The door to the basement should also be 'fire rated'. *Yes, both doors will fire rated doors*

(Gardner) Is the optional bonus room 'optional' or will it be built? *It will be rough framed for a future finish. At this time, it will not be finished. It will have an OSB floor*

MOTION: James Shannon moved to approve the plans for the New Single Family Home at 2329 Rivers Edge.

Seconded by Ron Lewis

VOTE: 6 AYES (6-0). **Motion Passes.**

The papers will be signed and available at City Hall in the morning.

3. Education Alternatives

Owner: Gerald Schwartz

Agent/Contractor: Dustin James

Architect: N/A

Engineer: N/A

**2882 Cricket Ln. – Conditional Approval- Replacement Signage – PPN: 31-A-008-F-00-025-0
and PPN: 31-A-008-G-00-028-0**

Plans received by City Engineer 3/18/20

Plans reviewed by City Engineer 3/23/20

Present: Dustin James (Advanced Installation Sign) doing permitting for the company.

A plan packet of this project was provided to each of the Commission members prior to this evening's discussion by the presenters.

Owner/Representative Comments:

We propose two new signs at the Crick Lane address

City Engineer Comments:

They need a couple variances. They are only allowed one free standing sign; they are proposing two. Variance is needed for that. The sign near the street does not meet the setbacks. It is too close to the street. A variance is needed for that. The Board is looking at the aesthetics of the sign. Any approval would be contingent upon variances from the BZA.

Board Comments:

(Elliott) Is the sign near the street too close to the street? *(DiFranco) It is too close to the street.*

(Lillich) Regarding the sign by the street, it is a residential area. I am concerned about the bright white color. If it is set back any farther, it looks like it would be in the resident's front yard. The applicant could consider something like an earth tone rather than a bright white.

I could talk to our customer about that. This is the fifth Educational Alternative that I have done for this organization. What they do for children is really nice as is the learning environment they will provide for them. This is their new logo and part of the brand they have been establishing at all their other sites. If it needs to be done, I can ask them.

(Lillich) I do not know the situation and location of their other sites, but this is predominantly a residential neighborhood. My concern is for the residents already existing there.

(Shannon) I know the signs are intentionally striking. I do not think the neighbors will appreciate that. We have a responsibility to at least consider 'muting' the brightness of the sign.

(Elliott) I made a site visit. It is a residential area. My concern is not only the color but also the height of the sign. The existing sign is approximately three feet off finished grade. The new sign is close to seven feet tall off of finished grade. Having the big sign in their yard is obstructing the neighbor's view. Why is this sign in this location and the shorter sign in the back of the school? My concern is the height of the sign in that residential area.

(Lillich) That is my concern also. I would not approve that sign with that color and height. (

(James) I see what you are saying about the residential neighborhood. The picture of the original existing sign shows trees and foliage in the back. That would shield the neighbors. I could speak to the residents about their concerns. I understand what you are saying about the color. About the height, if you want it horizontal I would need to talk with my customer. They have been going this route at least with the head sign.

(Shannon) I would suggest the foliage behind it be much more substantial, larger and perhaps extended a bit to the sides.

(Gardner) The foliage is on the neighbor's property. Once the foliage grows in, it probably would mask a lower sign. We do have the importance of 'wayfinding' there. This was once Cricket Lane School back when there were two schools in the community. It is a former school building. If you miss it, the cul-de-sac is a long way down or you are turning around in people's driveways. The concerns are valid but so is wayfinding.

(Lillich) Question for Engineer: In order to get the proper setback on the street, will the sign still remain in the right of way?

(DiFranco) The setback is measured from the ROW line. It will always be out of the ROW.

(Lillich) This will always be on someone else's property?

(DiFranco) It is on school property. Required setback from the ROW is 30 feet. 10 feet is proposed.

(Gardner) If you were 30 feet back from the ROW, it would make the sign far less useful for locating the school.

(Cihula) What about swapping the two signs? Put sign 2 in the front and sign 1 in the back. That is my personal opinion. I am not speaking for the BZA.

(James) I will talk to my customer about that. But when the artist and the company developed the sign to present their establishment, they had a reason.

(Lillich) With all being discussed here, we could postpone this until we have a decision from the BZA.

(Cihula) At this time, the BZA is not hearing any appeals, especially one like this where they do have existing signage. Hopefully, at some time in the future, we will begin hearing appeals.

(Shannon) Can we postpone this for 1-2 meetings while the owner is consulted?

(Lillich) We could make a Motion to postpone this decision pending the sign company consulting with the applicant and the decision from the BZA. The BZA's decision may well affect the architectural approval here.

(James) I need to speak with my customer. What are the issues? What is the reason for postponing?

(Elliott) Two main issues are the color of the sign and the 7-ft. height of the sign blocking the view of the residents. Existing sign is 3ft. The new sign more than doubles the size of the existing sign

(James) Code would indicate that it is okay to do that. I understand the concern for the resident. I am trying to figure out specific answers for my customer and get all of the issues out so we do not need to postpone too many times. I can talk with the resident. We are working together. I need to know why the sign can't go up.

(Lillich) We can postpone it until BZA makes a decision or we can postpone it until our next meeting. That would give the applicant time – whatever is preferable.

(James) I need to know why the sign can't go up. Is it height or color?

(DiFranco) The Board is reviewing the aesthetics and the appearance of the sign. The color and the height fall under their purview.

(Elliott) If the shorter and wider sign in the back was switched with the one in the front that might be a better fit. The concern here is with the residents and the obstruction in their front yard.

(Kline) What about taking the type of sign in the back and make a smaller version to put out front?

It is similar to the old sign. Maybe then the color won't be as glaring.

(Elliott) I am more concerned about the height than the color. You do want it to stand out. The color does need to be noticeable.

(Gardner) In summary, the size is an issue. A similar size sign that is lower or wider sign with an earth tone would be better. If you want it to stay white, a smaller and lower sign would pass muster. That is ultimately for you to discuss with your customer.

(James) I appreciate the feedback.

(Gardner) Now would also be a good time to address any concerns about the rear sign.

Discussion: there is no issue with sign in back where it is. It is a nice improvement over the existing sign. Mr. Lillich repeated his Motion to postpone the architectural decision on the sign pending the decision of the BZA and giving the customer time to look at alternatives. Mayor Gardner suggested letting the Educational Alternatives to decide if they want to come back to ABR before BZA approval, knowing the decision would be contingent on return to us. I would rather not slow them down by having to come back to ABR after BZA

MOTION: John Lillich amended his motion to postpone the architectural decision on the sign at 2882 Cricket Ln. until the customer re-submits at their convenience

Seconded by James Shannon

VOTE: 6 AYES (6-0). Motion Passes.

4. The Vault – Wine and Spirits

Owner: Mili Patel

Agent/Contractor: Adelle Wincek

Architect: Adelle Wincek

Engineer: N/A

27700 Chardon Road – Conditional Approval - Signage Package – PPN: 31-A-008-C-00-059-0

Plans received by City Engineer 3/26/20

Plans reviewed by City Engineer 3/26/20

Present: Dale Patel (representing his wife, Mili Patel) and Adelle Wincek (sign company)

A plan packet of this project was provided to each of the Commission members prior to this evening's discussion by the presenters.

City Engineer Comments:

- There is a primary sign which is facing Chardon Rd. There is no issue with the primary sign.
- There are two secondary signs which are on the sides of the building. They exceed the allowable footage for the combined secondary signs on the side of the building. The secondary signs are going to BZA for a variance. Any approval would be contingent upon a BZA variance.
- There is a free-standing monument sign. There are no issues with the free-standing sign.

Owner/Representative Comments:

We are hoping to move forward with pylon sign and the main front sign until we get a variance for the two side signs. We are trying the pylon and front sign approved so we can pull permits and get the signs installed. We will attend the BZA meeting for the two side signs.

Board Comments:

(Lillich) Does the pylon sign have interior illumination? *We will retro-fit the monument sign with LEDs. Everything will be freshly painted and look brand new.*

(Elliott) The sign over the front door is acceptable? (DiFranco) Correct.

(Elliott) The signs on the east and west are the question. (DiFranco) Correct.

(Kline) How visible are the side signs to someone driving by on the street? *You can see the side of the building from the traffic light at the intersection of Chardon and Bishop. The pylon sign is exposure but it is a little low. The sign above the door is additional exposure from the front.*

(Gardner) Is Liquor Control asking to be included on the signage? *The Ohio Liquor Control logo has to be on there. It is on the front of the building and on the pylon sign. The logo is not required to be on the side signs.*

(Lillich) We could approve the two signs that meet Code on the front and the monument sign. They can reapply whenever the decision is rendered and they make a decision on what they will put up.

(Gardner) How much of a variance are they looking at for the two side signs?

(DiFranco) Code allows a square footage of 33SF and they are proposing 84.4 SF

(Gardner) That is considerable. I support the proposed motion to approve the monument and front sign and they can come back once they have a chance to consider what the BZA will allow.

MOTION: John Lillich moved to approve the front face sign and the monument sign at 27700 Chardon Road.
Seconded by Councilman Kline
VOTE: 6 AYES (6-0). Motion Passes.

Additional Discussion:

(Elliott) The signed paperwork will be at City Hall for the two signs.

(Gardner) Mr. Patel, what is your opening time looking like? *(Patel) It will now most likely be June. We got pushed back. We need to move a load-bearing wall and the meeting got pushed back to next month.*

(Gardner) The way you worked the handles of the vault door into the design was clever. *(Patel) Credit goes to the sign company.*

(DiFranco) Do we need a motion postponing or rejecting the secondary signs?

(Elliott) We approved the two signs. We are waiting on approval from the BZA.

(Lillich) I thought I included in the motion that they can come back whenever they have a design that is acceptable to the City.

5. Nick Teriaca

Owner: same

Agent/Contractor: TBD

Architect: TBD

Engineer: TBD

2440 River Rd - Addition & Deck -- 31-A-017-0-00-020-0

[addition which was previously constructed without approval/permits]

Plans received by City Engineer 3/4/20

Plans reviewed by City Engineer 4/3/20

Present: Nick Teriaca

A plan packet of this project was provided to each of the Commission members prior to tonight's discussion by the presenters.

Owner/Representative Comments:

(Elliott) You are putting in an addition and a deck, or the addition and the deck are already up without permits?

The project I have been doing in the year or so happened in stages. It involved adding the existing deck.

Enclosing part of the deck to be used as a 3-seasons room, replacing the old deck boards and adding a new railing.

(Shannon) When did you actually begin this project? Was it when we did not have a Building Inspector? *I do not know when that was. I began the project about 1 ½ years ago.*

(DiFranco) Just to clarify, there has always been a Zoning Inspector.

(Shannon) What were we missing then? *I have to take responsibility for my actions. I obviously did not do the due diligence. I am a first time home owner. It is no excuse for not knowing the procedures. I apologize for the inconvenience.*

City Engineer Comments (DiFranco):

We reviewed it for zoning conformance and everything is fine. The applicant did pay for Zoning permits. He did most of the work himself with friends and family. There were no contractors that needed to register. I would like to know if he has communicated with the Lake County Building Department and what their procedure was. (Applicant) *I need to file the necessary paperwork with them. Part of that is to have this approval. That is in process. I have spoken to the county and one of the inspectors. I am trying to get through the process. This is part of it.*

Once you get the zoning approval, did they mention if they were coming out to take a look at it? *They actually have been at the house and looked at everything, preliminarily. They told me what I needed to do to rectify the situation. I am looking forward to move through the process.*

Board Comments:

(Elliott) Did you create these drawings of the 'as built'? *Yes, I tried to be as detailed as I could. If there are any questions I can answer them.*

(Lillich) I am looking at the foundation view and the 6x6 piers the deck sits on. It shows them encased in concrete, but it doesn't look like they are sitting on concrete. Can someone clarify that? *There is a concrete base underneath the posts.*

(Elliott) You dug the hole and surrounded the post with concrete. It is not set on concrete; it is set on virgin soil, correct? *There is a base of 4 inches of compacted gravel underneath the post.*
The bottom of the footer is 36 inches, correct? *Yes, sir.*

(Gardner) It is a 3-season room that comes out from the old house. *Yes, there is a sliding glass door that goes out into the new room.* It comes out of the old kitchen? *Yes, sir.* Full disclosure, my aunt and uncle used to live there.

(Lewis) Your roof slope is a little over 1-inch per foot. How is the roofing installed? *We did a roll roof with tar paper underneath. Then we tucked the roofing in underneath the siding and flashing to keep out water.* Did you follow the concealed nail method when fastening it? A low slope needs to be done a certain way to avoid leaks. *No.*

(Lewis) How is this tied back into the existing structure at the house? *Where the roof line meets the existing home where the second floor actually starts [picture show] we tied the roof joists into the existing joists where the second floor starts with lag bolts.*

We did the same thing with the existing deck with the home. We just lag-bolted it in. The posts are supporting everything.

(Shannon) How are you treating the wood supports? *It is pressure treated lumber. I have not sealed the wood yet. When the weather breaks, I will apply a deck coating suitable for our climate.*

(Garner) Is Board approval contingent on the County giving all necessary inspection approval?

(Kline) How did the City become aware that the work was going on without permits?

(DiFranco) The Service Superintendent Mark Grubiss noticed it when driving by one day.

(Elliott) Architecturally it is good but would the foundation need to be beefed up for the areas under roof without the live loads?

(Lewis) You would need to do load calculations.

Gardner) The County would need to pass on.

(Lewis) The roof seems shallow for this area and snow. But if Building Code allows it, okay.

The concern is about snow loads transferring on the foundation.

(Lillich) Over the last few years, professionally built 3-season rooms have all gone to gable roofs.

MOTION: John Lillich moved for architectural approval of the Addition & Deck at 2440 River Rd.
Seconded by Ron Lewis.

VOTE: All AYES (6-0). **Motion passes.**

The Architectural Board of Review portion of this meeting was closed at 8:11 p.m.

PLANNING COMMISSION

Public Portion opened at 8:11 p.m.

Frank Cihula, BZA Representative:

That gentleman was before the City a couple of years ago with that deck with a potential setback variance. His property goes to the center of the river which is across the road. The road had been moved. Where the right of way section of the road would be, there was sufficient setback to the deck so there was no need for a variance. That may have something to do with him not coming back to the City.

Jenna Bing, 36551 Beech Hills Drive

She questioned when the Master Plan would be updated. Charter says every five years. It has not been done for a long time. She fears that is the reason that there is the problem with the Air B-&-B. She asked about the timing for updating, particularly now that the 2020 Census is being delayed. She questions what impact the census information has on planning for the City's five-year plan.

Elliott: We are in the process of reviewing the plan. The new Board members are getting familiar with the old plan. We are in the early stages. We reached out to the Mayor to get some professional assistance because that is something that is budgeted.

Mayor Gardner: We provided copies of the existing Master Plan at the first meeting The Budget that just passed with a line item. However, because we are very unsure about the impact of the Pandemic on City finances, we are trying to avoid spending money as much as possible. It may be the third quarter of the year before we know if there will be another wave of Pandemic. The money is there and appropriated. That does not mean we have to spend it during this continued 'belt tightening'. We can work with this Board to see what can be done or we can bring it to Council.

Lillich:

- Regarding the Master Plan, the Census figures are important to include. They show how the City is growing.
- The Planning Commission needs to know about Air B&Bs, abandoned properties, rental properties. The former Council had legislation brought before them that would have mandated banks and property owners to have a procedure to notify the City about rentals, abandoned properties, Air B&Bs, etc. That legislation was defeated. Hopefully, this may come around again. That is information that a good planner really needs to know.

Public Portion was closed at 8:18 p.m.

1. Taurus Venture Group

Owner: Taurus Venture Group

Agent/Contractor: N/A

Architect: N/A

Engineer: N/A

Surveyor: Michael Spellacy

**34000 Chardon Rd. - Lot Split & Consolidation – PPN: 31-A-006-0-00-041-0
and PPN: 31-A-006-0-00-042-0**

Plans received by City Engineer 3/9/20

Plans reviewed by City Engineer 3/9/20

Present: There was no one present to represent Taurus Venture Group.

A plan packet of this project was provided to each of the Commission members prior to this evening's discussion by the presenters.

Frank Cihula, BZA Representative:

This began many years ago. The property was originally owned as an investment by George Kraincic who was a Councilman. It ran from Chardon Rd. all the way deep to the Friends Church. When he finally sold it, the new owner was only interested in the front portion. The rest was landlocked.

Marty Burkhardt on Fowler Drive began contacting the property owners to see if they wanted to extend their backyards. He sold to other property owner starting at the far end on Fowler Drive and Stark Drive and working up toward Chardon Rd. This project looks like an extension of it.

City Engineer Comments:

They are taking a piece that Loreto owns and adding it to a property on Stark Drive, which will make the Stark Drive property larger. It is not changing anything in any other way so I recommend approval.

Board Comments:

Lillich: It has been a good idea. It enhances the property on Stark. We have done it before.

MOTION: Ron Lewis moved to approve the Lot Split & Consolidation at 34000 Chardon Rd.
Seconded by John Lillich
VOTE: 6 AYES (6-0). Motion Passes.

The Planning Commission was closed at 8:23 p.m.

New Business:

None.

Unfinished Business:

Mr. Lillich reiterated what he said earlier in meeting. The information we really need to know to move forward in Planning is the houses that are empty and homes that are being rented. We have no idea how many there are in the City and where they are located. Some of those become abandoned and become eyesores. The City ends up spending time and money cutting grass, etc. He hopes Council would re-visit some legislation that would establish a procedure that allows the City to know what properties are vacant and what are rental so we can avoid incidences like what happened on Beech Hills last week. We need this data to do Planning. Per discussion, that is not the only Air B&B in the City. We do not have a count. Some are run very responsibly. People do have a right to rent their property. Air B&B is just a platform for advertising.

Chairman Elliott inquired about the status of the Accessory Structure at 2857 Hayes Drive that we tabled because no one appeared at the meeting. Engineer DiFranco reported that they have been notified about coming before the ABR. The gentleman works nights so it is difficult. WE are waiting to hear back from them. Per discussion, it looks like the work has stopped. It will be tabled again to the next meeting.

Question about re-doing the high bridge at Rt. 271 and Rt. 90 was raised. Do we know what their plan is? Work will be done all summer when he is trying to sleep. When they did the low bridge, they did pile driving sheet metal at night for about a month straight.

Zoom Conference response:

Thank you to everyone. We did a really good job working through the technology and not being face to face. It went smoother than expected.

Mayor's Report:

- Thank you for doing this meeting via Zoom. It is important for safety. We were one of the first communities to do a Zoom meeting. Our Council meeting was successfully held one day after the State announced it was permitted. Zoom meetings have been an evolving subject of the Mayors and Managers on their two weekly calls.
- I agree with John Lillich's comment. Councilman Hallum and I met in February about the legislation that had been proposed to Council and was not passed. The Law Director is investigating handling of Air B&Bs in other communities. The legislative people in other communities are being very cautious about turning one incident into legislation.
- Compliments to the Police Department, the Law Department, the Engineering group and others on their assistance this week. They have done a great job following the incident.

Council Representative's Report (Michael Kline):

No Report.

Building Commissioner's Report:

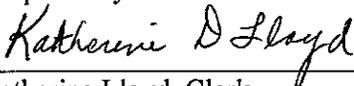
No Report.

Chairman's Report:

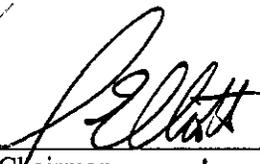
Thank you all for a great job tonight. We give credit to Gloria Majeski, Chris Hallum and the City Council for their example, learning the platform and teaching me how to do it. Thank you to the Mayor for his support. This is a great way to keep things moving as a City and as a group.

Chairman Elliott moved for adjournment. Seconded by John Lillich. Voice vote. All in favor.
Motion Passes. The meeting was adjourned at 8:42 p.m. by Chairman Tom Elliott.

Respectfully Submitted:



Katherine Lloyd, Clerk,



Chairman
5/7/20

Date Approved