



City of Willoughby Hills
Planning and Zoning Commission
&
Architectural Board of Review



Agenda

February 2, 2017

CALL TO ORDER: 7:00 P.M.

Roll Call: Chairman Christopher Smith, Vice Chairman John Lillich, Mayor Robert Weger,
Council Representative Christopher Hallum, Jonathan Irvine, Michael Tyler and Michael Kline

Clerk: Katherine Lloyd

Michael Kline was sworn in by Mayor Weger on December 30, 2016 to complete Joseph Zawatski's term.
John Lillich was sworn in by Mayor Weger who was re-appointed for another term on January 4, 2017

Correspondence:

- Email from Willoughby Hill Council Office RE: Public Information – Marsh statement 1/12/17 to Council and Information from Journal Council 1/12/17 with aforementioned documents.
 - Letter dated 7/6/16 from CTL Engineering of Ohio to Willoughby Hills Historical Society RE: FCC/NEPA Public Involvement re: Site OH0317 Willoughby Waite Hill / CLEV-478
 - Excerpt from PCABR Minutes 3/17/16 Re: Public Portion Statement by Jenna Bing, 36951 Beech Hills Drive.
 - Email dated 1/4/17 from Thomas Marsh RE Grange OH 317
 - Email dated 1/9/17 from Thomas Marsh RE: OH 317 Willoughby Hill/Cleve-478.
 - Email dated 1/9/17 from Thomas Marsh RE: Grange Open House and Plan for Council Meeting.
 - Email dated 1/9/17 from Thomas Marsh RE: Counsel Meeting 1/12/17 Request for Town Hall Mtg
 - Photograph: Compound Area/Area of Direct Effects - Exhibit 13. Aerial Photography of the compound area and the surrounding area
 - “Electronic Silent Spring: Facing the Dangers and Creating Safe Limits” by Katie Singer.
 - Statement dated 1/12/17 to Council prepared by Thomas Marsh RE: Cell Tower on River Road.
 - Flyer: Open House at The Grange on Saturday, 2/4/17 sponsored by neighbors of historic Maple Grove Grange.
- Email dated 1/6/17 from PCABR to PCABR Board w/ attachment: PCABR Dates for 2017.
- Email dated 1/16/17 from PCABR Office to Thomas Marsh RE: Notice of Cancellation of the 1/19/17 PCABR Meeting
- Email dated 1/16/17 from Majda Valerian RE: Cell Tower at River Rd. and Maple Grove. Info.
- Email dated 1/17/17 from Gloria Majeski RE: City Roster - Updated 01/17/17
- Email dated 1/18/17 from Asst. City Engineer RE: 28763 Eddy Rd. – Plan Review
- Email dated 1/23/17 from City Engineer RE: 28895 West Miller – Cell Tower 170123 w/ attachment.
- Email dated 1/23/17 from Towerco LLC RE: Request for Quote: OH0317- Willoughby Waite Hill- 50' Fall Zone Letter Request w/ attachment.
- Email dated 1/23/17 from Thomas Marsh RE: Ohio317 Site (10/2/16).
- Email dated 1/23/17 from Nancy Fellows RE: Email from Anonymous Resident RE: Grange Cell Tower.
- Email dated 1/24/17 from Jeff and Gina Luburger RE: Verizon Towers
- Email dated 1/23/17 from Gloria Majeski to Thomas March RE: Maple Grove Cemetery
- Email dated 1/26/17 from Thomas Marsh RE: OH317 Public Hearing Conditional Use
- Email dated 1/29/17 from Mainko Marijolic RE OH317/Public Hearing Conditional Use.
- Email dated 1/30/17 from Thomas Marsh RE: 11:00 Meeting Today

ORGANIZATIONAL SESSION

Nominations for Chairman, Vice Chairman and Clerk

Disposition of Minutes **Meeting of December 15, 2016**

ARCHITECTURAL BOARD OF REVIEW

Public Portion

1.) Marko Bjelopera

Agent/Contractor: Same

28763 Eddy Rd. – Ranch House - PPN: 31-A-025-0-00-059-0

Plans received in Building Department 1/10/17

Plans reviewed by Building Department 1/30/17

2.) Eugene Masi

Agent/Contractor: Same

2964 Bishop Rd. – Change Bedroom Roof & Walls - PPN: 31-A-007-B-00-009-0

Plans received in Building Department 1/26/17

Plans reviewed by Building Department 1/30/17

PLANNING COMMISSION

Public Portion for 28895 West Miller Rd.

1.) City of Willoughby Hills

Agent/Contractor: STRATEGIS, LLC (Agent for TowerCo.)

**28895 West Miller Rd. – Preliminary Review for Construction of Telecommunication Tower –
PPN: 31-A-025-0-00-003-0**

Plans received in Building Department 1/11/17

Plans reviewed by City Engineer 1/26/17

Plans received by City Engineer 1/11/17

Plans stamped reviewed by City Engineer 1/23/17

Public Portion for 2454 River Rd.

2.) City of Willoughby Hills

Agent/Contractor: STRATEGIS, LLC (Agent for TowerCo.)

**2454 River Rd – Work Session Continued for Construction of Telecommunication Tower –
PPN: 31-A-012-E-00-018-0**

Plans received in Building Department 1/16/17

Plans reviewed by the Building Department 1/19/17

Plans received by City Engineer 1/16/17

Plans stamped reviewed by City Engineer 1/26/17

Unfinished Business

New Business

Mayor's Report

Council Representative's Report

Building Commissioner's Report

Chairman's Report

Adjournment