



**City of Willoughby Hills**  
**Planning and Zoning Commission**  
&  
**Architectural Board of Review**



**Corrected Agenda**

**November 1, 2018**

**CALL TO ORDER:** 7:00 P.M.

Roll Call: Chairman Christopher Smith, Vice Chairman John Lillich, Mayor Robert Weger,  
Council Representative David Fiebig, Jonathan Irvine, Michael Kline and James Shannon.

Clerk: Katherine Lloyd

**Correspondence:**

- Email dated 10/19/18 from City Engineer DiFranco RE: Building Signs (Phase 1) for the Hospice of the Western Reserve at 34900 Chardon Rd.
- Email dated 10/19/18 from City Engineer DiFranco RE: Building Signs (Phase 2) for the Hospice of the Western Reserve at 34900 Chardon Rd.
- Email dated 10/19/18 from City Engineer DiFranco RE: Freestanding Sign for the Hospice of the Western Reserve at 34900 Chardon Rd.
- Email dated 10/19/18 from Asst. City Engineer Trepal RE: 2 Face Replacement Signs for CSL Plasma at 28301 Chardon Rd.
- Email dated 10/19/18 from Asst. City Engineer Trepal RE: Building Sign for CSL Plasma at 28301 Chardon Rd.

**Disposition of Minutes**

- Meeting of September 20, 2018
- Meeting of October 4, 2018

**ARCHITECTURAL BOARD OF REVIEW**

**Public Portion**

- 1.) 34900 Chardon LLC  
Hospice of the Western Reserve, Bldg 1.  
Agent/Contractor: Chuck Zingale, Studio Z Graphic Design  
**34900 Chardon Rd. – Building Signs (Phase 1) - PPN: 31-A-004-0-00-018-0**  
Plans received by City Engineer 10/11/18  
Plans reviewed by City Engineer 10/19/18
  
- 2.) 34900 Chardon LLC  
Hospice of the Western Reserve, Bldg 1.  
Agent/Contractor: Chuck Zingale, Studio Z Graphic Design  
**34900 Chardon Rd. – Building Signs (Phase 2) - PPN: 31-A-004-0-00-018-0**  
Plans received by City Engineer 10/11/18  
Plans reviewed by City Engineer 10/19/18

- 3.) 34900 Chardon LLC  
Hospice of the Western Reserve, Bldg 1.  
Agent/Contractor: Chuck Zingale, Studio Z Graphic Design  
**34900 Chardon Rd. – Freestanding Sign - PPN: 31-A-004-0-00-018-0**  
Plans received by City Engineer 10/11/18  
Plans reviewed by City Engineer 10/19/18
- 4.) CSL Plasma  
Agent/Contractor: Advanced Installation & Sign Service  
**28301 Chardon Rd. – 2 Face Replacement Signs - PPN: 31-A-008-0-00-012-0**  
Plans received by City Engineer 10/18/18  
Plans reviewed by City Engineer 10/19/18
- 4.) CSL Plasma  
Agent/Contractor: Advanced Installation & Sign Service  
**28301 Chardon Rd. – Building Sign - PPN: 31-A-008-0-00-012-0**  
Plans received by City Engineer 10/18/18  
Plans reviewed by City Engineer 10/19/18

## **PLANNING COMMISSION**

### **Public Portion**

No Pending Projects

### **Unfinished Business**

**New Business**

**Mayor's Report**

**Council Representative's Report**

**Building Commissioner's Report**

**Chairman's Report**

### **Adjournment**