

# City of Willoughby Hills

## ORDINANCE NO. 2019-41

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### **AN ORDINANCE TO AMEND THE AGREEMENT BETWEEN THE CITY OF WILLOUGHBY HILLS AND LIFE FORCE MANAGEMENT IN ORDER TO FACILITATE AN AGREEMENT WITH THE OHIO ATTORNEY GENERAL FOR DELINQUENT DEBT COLLECTION AND DECLARING AN EMERGENCY.**

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**WHEREAS**, Council is in receipt of the Mayor's Interoffice Memo dated May 16, 2019, consisting of one (1) page, within said Memo the Mayor stated Life Force Management, the City's ambulance billing company, has recommended the Ohio Attorney General Debt Collection Program to enhance the City's collection efforts.

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILLOUGHBY HILLS, COUNTY OF LAKE, STATE OF OHIO THAT:**

**SECTION 1.** The current Billing Services Agreement with Life Force Management shall be amended as follows:

Page 3, Section H. Life Force shall process all delinquent accounts in accordance with procedures in Appendix B. Otherwise, Life Force shall send monthly letters requesting payment of past due Ambulance Services bills (in a form approved by Client) until such time as either:

1. the account is paid in full; or
2. Life Force reasonably determines the payment will not be forthcoming; or
3. the matter is referred to a collection agency or **The Ohio Attorney General Collection Enforcement Program**; or
4. Client directs Life Force to discontinue such letters.

Life Force shall promptly notify Client when it has determined to cease sending letters on Delinquent Accounts and shall forward information on Delinquent Accounts to Client's collection agency or **The Ohio Attorney General Collections Enforcement Program** as client directs.

Page 6, Section 3 – Compensation now states: Once an account is referred to the **Ohio Attorney General Collection Enforcement Program for collection, Life Force will no longer be eligible for any monies received by the Ohio Attorney General's Office on any of the delinquent accounts previously held by Life Force.**

Appendix A – Client Fee Schedule – Client has established the following fee schedule for emergency medical services transport:

<u>Service</u>	
Basic Life Support (BLS)	<b>\$550.00</b>
Advances Life Support (ALS)	<b>\$650.00</b>
Advanced Life Support 2 (ALS 2)	<b>\$700.00</b>
Mileage	<b>\$12.00</b>

Appendix B – Client Elections, Section 1 – Authorized Community Liaison or Committee states that the Client appoints the "**Fire Chief**" as the Authorized Liaison.

Appendix B – Client Elections, Section 5 – Delinquent Accounts Elections includes: “Once Life Force has exhausted all collection efforts in accordance with Contract Agreement, Life Force shall cease all collection efforts and refer account over the Ohio Attorney General collections Enforcement Section. At that point, any monies collected will be the property of the Ohio Attorney General and the Client, with Life Force no longer eligible for a commission on the collection efforts of the Attorney General.”

Authorized Liaison Review and Write Off Options includes: “Client hereby authorizes Life Force to refer Delinquent Accounts, once they become have exhausted all collection efforts in accordance with Contract Agreement, to the Office of the Ohio Attorney General, in compliance with The Ohio Attorney General Collections Enforcement Section Program.”

**SECTION 2.** In order to maximize the collection of EMS fees, the Mayor is hereby authorized and directed to enter into the Billing Services Agreement with LIFE FORCE MANAGEMENT INC., as amended, consisting of nineteen (19) pages, substantially pursuant to the terms and conditions as identified in said Agreement, attached hereto as the “Exhibit A”.

**SECTION 3.** All ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed as of the effective date of this Ordinance.

**SECTION 4.** The actions of this Council concerning and relating to the passage of legislation were conducted in lawful meetings of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in compliance with all legal requirements including Chapter 107 of the Codified Ordinances of the City of Willoughby Hills.

**SECTION 5.** This ordinance constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willoughby Hills, insofar as it provides for the usual daily operation of the municipality and further reason being that the City requires the professional services to assist the City in defraying operational costs of the Willoughby Hills Department of Public Safety; wherefore this ordinance shall be in full force and take effect from and after its adoption and approval by the Mayor.

PASSED: May 23, 2019

Nancy E. Fellows  
Nancy E. Fellows  
President of Council

Submitted to the Mayor for his approval  
on this 23 day of May, 2019

Approved by the Mayor

May 23 2019

ATTEST:

Victoria Ann Savage  
Victoria Ann Savage, CMC  
Clerk of Council

Robert M Weger  
Robert M. Weger  
Mayor