

City of Willoughby Hills

ORDINANCE NO. 2019-40

AN ORDINANCE REPEALING AND RESCINDING ORDINANCE NO. 2017-63 AS AMENDED, ORDINANCE NO. 2018-42 AND IN LIEU THEREOF ENACTING ORDINANCE NO. 2019-40 ESTABLISHING REGULATIONS FOR THE SECURITY AND SAFETY OF THE MAPLE GROVE GRANGE LOCATED AT 2454 RIVER ROAD, WILLOUGHBY HILLS, OHIO AND DECLARING AN EMERGENCY.

WHEREAS, in 2008 the City purchase the property known as the Maple Grove Grange with a mailing address of 2454 River Road, situated in the City of Willoughby Hills, County of Lake, State of Ohio; and

WHEREAS, the City entered into a real estate purchase agreement for the purchase of the abovementioned property for an agreed upon price of one hundred (\$100.00) dollars; including tax, title and delivery the cost of acquisition was approximately twenty-five hundred (\$2500) dollars; and

WHEREAS, Section 941.01 – Premises available for private recreation and civic purposes provides that the following realty owned or leased by the City may be used for recreational or for other civic purposes by private groups or residents: (a) Campbell Park, (b) Roemisch Fields and (c) Willoughby Hills Community Center; and

WHEREAS, the use and rental of Campbell Park, Roemisch Fields and the Willoughby Hills Community Center are subject to the rules, regulations and policy procedures as established and administered by the Mayor; and

WHEREAS, the Maple Grove Grange has not been identified as realty owned or leased by the City to be used recreational or for other civic purposes by private groups or residents; and

WHEREAS, the Mayor has not established rules, regulations and policy procedures for the property known as the Maple Grove Grange; and

WHEREAS, the Road Superintendent/Facilities Manager, Police Chief Collins and the Mayor’s Executive Assistant have reviewed the Grange Security Policy and found that the policies previously established by Ordinance No. 217-63 – Amended are no longer relevant; and

WHEREAS, as a result of the transfer of the Dispatch Center to the Emergency Operations Center (EOC) there is no one available in the Police Department, the provision of having key(s) to the Grange signed out at the Police/Dispatcher Office with ID, date, time and purpose with a 24-hour limit for a key to be signed out at one time is no longer enforceable; and

WHEREAS, the lockbox currently located in Dispatch does not make it user friendly for the Girl Scout troops who currently use the Grange as they now must make a trip to the Police Department to get the key, even if they just need to check an availability date on the calendar located within the Grange; and

WHEREAS, it is the consensus of the Road Supervisor and Facilities Manager, the Police Chief and the Mayor’s Executive Assistant that a lockbox actually installed on the Grange building is a “better fit” and the Road Superintendent/Facilities Manager has taken steps to facilitate the installation; and

WHEREAS, in addition to the installation of the lockbox to the Grange building, the Road Superintendent/Facilities Manger will install a camera that can track who comes and goes to the Grange; and

WHEREAS, Administration has also established a Grange Policy where anyone who is given the code to the lockbox has to agree to sign in and out on a sheet posted on the front door of the Grange, so that at any given time, Administration will be able to ascertain how many times the building is used and by whom; and

WHEREAS, in his Interoffice Memo dated March 8, 2019, the Mayor requested that an ordinance be put into place to reflect the above actions taken administratively.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILLOUGHBY HILLS, LAKE COUNTY, STATE OF OHIO, THAT:

SECTION 1. The use of the Maple Grove Grange, hereby known as the “Grange” shall be subject to the following regulations:

- (a) The only organizations to be able to be on site of the Grange are the Boy and Girl Scouts of America;
- (b) There shall be no overnight activities and/or sleepovers held in the Grange.
- (c) No keys to the Grange are to be in permanent possession of any person. No exceptions.
- (d) ~~Key(s) to the Grange are to be signed out at the Police/Dispatcher Office with ID, date, time and purpose with a 24-hour limit for a key to be signed out at one time.~~

Authorized users of the Grange building shall be given the code to the Grange Building lockbox. In receiving this code, they shall sign the “Grange Policy” which states that they agree to log their entrances and exits to the building on the form provide at the Grange building.

- (e) Any repairs or alterations to the Grange shall require the proper building permits and must be done by licensed contractors registered with the City building department.
- (f) Management of the property must be done by employees of the City under the supervision and the approval of the Mayor.

SECTION 2. The actions of this Council concerning and relating to the passage of this legislation were conducted in lawful meetings of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in compliance with all legal requirements including Chapter 107 of the Codified Ordinances of the City of Willoughby Hills.

SECTION 3. Ordinance No. 2017-63 – Amended and Ordinance No. 2018-42 are hereby repealed and rescinded in their entirety.

SECTION 4. This ordinance constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willoughby Hills, insofar as providing for the usual daily operation of a municipal department and further being to immediately update regulations required for the security and safety of the Maple Grove Grange; wherefore, this ordinance shall be in full force and effect from and after its adoption and approval by the Mayor.

PASSED: _____, 2019

Nancy E. Fellows
President of Council

Submitted to the Mayor for his approval
on this _____ day of _____, 2019

Approved by the Mayor
_____, 2019

ATTEST:

Victoria Ann Savage, CMC
Clerk of Council

Robert M. Weger
Mayor