

City of Willoughby Hills

ORDINANCE NO. 2018-26

AN ORDINANCE AUTHORIZING THE EXPENDITURE OF THE ENGINEERING FEES ASSOCIATED WITH THE 2018 STREET REHABILITATION PROJECT; SPECIFICALLY, FOR KENNELLY DRIVE, RED FOX PASS, JENNIE LANE, SOMRACK DRIVE AND BATES LANE AND DECLARING AN EMERGENCY.

WHEREAS, 2018 Street Rehabilitation Project is to consist of resurfacing approximately 0.93 lineal miles of roadway at an estimated cost of \$493,000; and

WHEREAS, the following street selection was based on the 2017 Street Ratings Report and the Mayor's memo dated November 13, 2017: Kennelly Drive (0.15 Mi.); Red Fox Pass (0.16 Mi.); Jennie Lane (0.16 Mi.); Somrack Drive (0.23 Mil.); and Bates Lane (0.23 Mil.); and

WHEREAS, the engineering scope of services for the abovementioned project are as follows: (1) **Serve as the authorized representative of the City and supervise the execution of the project work**, including resident coordination and meetings as needed; (2) **Design and Document Preparation**: plans, specifications, cost estimate, and bid documents as needed; (3) **Bidding Assistance**: respond to bidder questions, tabulate and evaluate bids, assess contractor's ability, and make recommendation for award; (4) **Construction Administration**: respond to contractor questions, review contractor submittals, perform site visits, review change orders, review contractor payments, perform punch list and project close-out; and

WHEREAS, based on Section 2.2 and 2.3 of the "*Agreement between City of Willoughby Hills, Ohio & Richard L. Bowen + Associates, Inc. for City Engineering Services*", the Base Professional Services fee is estimated to be:

1.	Professional Services Fee, including an estimated <u>\$100.00</u> for reimbursable expenses invoiced at 1.1 times direct cost, is based on an estimated construction cost of \$493,000.00.			\$ 41,475.00
	A.	75% to be invoiced at completion of plans	\$31,106.25	
	B.	Remaining 25% payable in pro rata monthly payments	\$10,368.75	
Total Base Fee				\$ 41,475.00
Please note, the actual Professional Services Fee will be based on the actual cost of construction, therefore will not be determined until construction is complete and the cost is known.				

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILLOUGHBY HILLS, COUNTY OF LAKE, STATE OF OHIO THAT:

SECTION 1. The Mayor is hereby authorized and directed to accept the proposal, dated April 30, 2018, as submitted by Richard L. Bowen + Associates, Inc., consisting of two (2) pages, attached hereto as the "Exhibit A", providing design services for the 2018 Street Rehabilitation Project; specifically, for Kennelly Drive, Red Fox Pass, Jennie Lane, Somrack Drive and Bates Lane at a projected cost of \$41,475.00.

SECTION 2. The Finance Director is hereby authorized to provide a City-issued purchase order for said authorized expenditure.

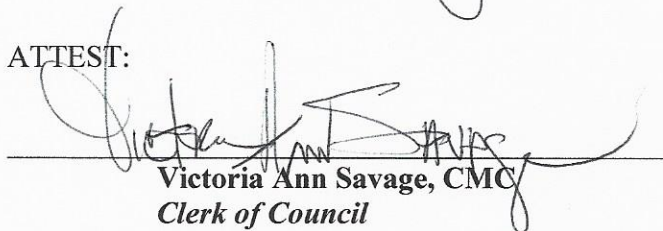
SECTION 3. The actions of this Council concerning and relating to the passage of legislation were conducted in lawful meetings of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in compliance with all legal requirements including Chapter 107 of the Codified Ordinances of the City of Willoughby Hills.

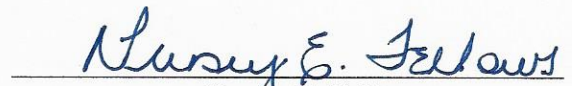
SECTION 4. This Ordinance constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willoughby Hills, insofar as it provides for the usual daily operation of the municipality and further reason being that the City requires the immediate professional services enumerated within this ordinance to seek bids required for the 2018 Street Rehabilitation Project; wherefore this Ordinance shall be in full force and take effect from and after its adoption and approval by the Mayor.

PASSED: May 10, 2018

Submitted to the Mayor for his approval
on this 10 day of May, 2018

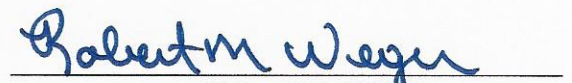
ATTEST:


Victoria Ann Savage, CMC
Clerk of Council


Nancy E. Fellows
President of Council

Approved by the Mayor

May 14, 2018


Robert M. Weger
Mayor