

NANCY E. FELLOWS
President of Council

JOHN PLECNIK
Vice President of Council

VICTORIA ANN SAVAGE, CMC
Clerk of Council

City of Willoughby Hills

Council
CHRISTOPHER L. BIRO
DAVID M. FIEBIG
CHRISTOPHER HALLUM
JANET R. MAJKA
LAURA PIZMOHT

ORDINANCE NO 2017-61

AN ORDINANCE AMENDING PART ONE – ADMINISTRATIVE CODE, TITLE THREE – LEGISLATIVE, CHAPTER 123 – CLERK OF COUNCIL, SECTION 123.01 – DUTIES, HOURS; REPEALING CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY.

WHEREAS, Charter provision 3.25 grants Council the authority to appoint a Clerk of Council and such other employees of the Council as it deems necessary.

NOW, THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILLOUGHBY HILLS, COUNTY OF LAKE, STATE OF OHIO THAT:

SECTION 1. The existing **Section 123.01 – Duties; Hours** of the Codified Ordinances of the City of Willoughby Hills be, and it hereby is amended to read and provide in its entirety as follows:

“123.01 DUTIES; AUTHORIZATION OF HOURS.

The Clerk of Council shall perform all duties required at the Clerk’s Office during a calendar week. President of Council shall authorize the work and hours of the Clerk of Council. Vice President of Council shall authorize said work and hours of the Clerk of Council if the President of Council is unavailable.”

SECTION 2. All ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed as of the effective date of this Ordinance; specifically, Ordinance No. 2002-4.

SECTION 3. The actions of this Council concerning and relating to the passage of this legislation were conducted in lawful meetings of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in compliance with all legal requirements including Chapter 107 of the Codified Ordinances of the City of Willoughby Hills.

SECTION 4. This Ordinance constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willoughby Hills insofar as it provides for the usual daily operation of a municipal department and further provides for duties and the authorization of hours for the position of Clerk of Council to be effective commencing with the pay period of August 27, 2017 to September 9, 2017; wherefore, this Ordinance shall be in full force and take effect from and after its adoption and approval by the Mayor.

PASSED: [Signature], 2017

Nancy E. Fellows
Nancy E. Fellows
President of Council

Submitted to the Mayor for his approval on this 18th day of September, 2017

Approved by the Mayor
September 18, 2017

ATTEST:
[Signature]
Victoria Ann Savage, CMC
Clerk of Council

Robert M. Weger
Robert M. Weger
Mayor