

City of Willoughby Hills

ORDINANCE NO 2017-60

AN ORDINANCE FIXING THE SALARY AND COMPENSATION FOR THE POSITION OF PART-TIME CLERK OF COUNCIL; REPEALING CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY.

WHEREAS, Section 3.32 of the Charter of the City of Willoughby Hills requires that Council fix by ordinance the compensation of every officer and employee of the Municipality.

WHEREAS, on April 10, 2016 the Mayor took a unilateral action to grant 3% raises to the majority of non-union employees in City Hall; and

WHEREAS, the fixed compensation established within this ordinance for the position of Part-Time Clerk of Council provides for a 3% salary increase, retro to April 10, 2016; and

WHEREAS, in his annual budget message, dated February 9, 2017, the Mayor formally presented the proposed Operating Budget and had requested that an ordinance adopting said budget be prepared and introduced at the Regular Council meeting to be held on February 23, 2017; and

WHEREAS, on March 23, 2017, Council adopted the 2017 proposed Operating Budget which provides for a two percent (2%) wage adjustment for all other employees not currently covered by a collective bargaining agreement.

NOW, THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILLOUGHBY HILLS, COUNTY OF LAKE, STATE OF OHIO THAT:

SECTION 1. COMPENSATION.

In accordance with Section 3.32 of the City Charter, Council has fixed the compensation for the position of **Part-Time Clerk of Council** as follows:

Section 1.1 Salary.

Retro to April 10, 2016 said hourly rate shall reflect a 3% increase:

Hourly Rate
\$ 23.4428

Section 1.2

The 2017 Operating Budget provides for a two percent (2%) wage adjustment:

Hourly Rate
\$ 23.9117

The 2017 Operating Budget specifically provides for the fixed compensation of the position of Part-time Clerk of Council to be funded by and through the General Fund #110.

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SECTION 2. EMPLOYMENT PROVISIONS.

Section 2.1 Holidays. The Part-Time Clerk of Council shall be entitled to 7 hours of Holiday pay for the following Holidays: *New Year's Day, President's Day, Good Friday, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, the Day after Thanksgiving and *Christmas (New Year's and Christmas will be observed on the same day as other City employees not covered under collective bargaining).

Section 2.2 Vacation. The Part-Time Clerk of Council shall be entitled each calendar year 14 days of vacation time. Vacation days must be taken during the calendar year of entitlement and shall not accrue from year to year. A vacation day shall constitute 7 hours of pay. The taking of a vacation day shall be subject to prior approval of the President of Council. The Vice President of Council may grant approval if the President of Council is unavailable.

SECTION 3. All ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed as of the effective date of this Ordinance; specifically, Ordinance No. 2014-74.

SECTION 4. The actions of this Council concerning and relating to the passage of this legislation were conducted in lawful meetings of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in compliance with all legal requirements including Chapter 107 of the Codified Ordinances of the City of Willoughby Hills.

SECTION 5. This Ordinance constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willoughby Hills insofar as it provides for the usual daily operation of a municipal department and further provides for the fixed compensation for the position of Part-Time Clerk of Council to be granted commencing with the first pay following the passage of said ordinance; wherefore, this Ordinance shall be in full force and take effect from and after its adoption and approval by the Mayor.

PASSED: September 14, 2017

Nancy E. Fellows

Nancy E. Fellows
President of Council

Submitted to the Mayor for his approval
on this 18th day of September, 2017

Approved by the Mayor

September 18, 2017

ATTEST:

Robert M. Weger

Robert M. Weger
Mayor

Victoria Ann Savage, CMC
Clerk of Council