

NANCY E. FELLOWS
President of Council

JOHN PLECNIK
Vice President of Council

VICTORIA ANN SAVAGE, CMC
Clerk of Council

City of Willoughby Hills

Council
CHRISTOPHER L. BIRO
DAVID M. FIEBIG
CHRISTOPHER HALLUM
JANET R. MAJKA
LAURA PIZMOHT

ORDINANCE NO. 2017-49 - AMENDED

AN ORDINANCE FIXING THE COMPENSATION FOR THE POSITION OF FULL TIME POLICE EXECUTIVE ASSISTANT/~~DISPATCH~~ SUPERVISOR; REPEALING CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY.

WHEREAS, Section 3.32 of the Charter of the City of Willoughby Hills requires that Council fix by ordinance the compensation of every officer and employee of the Municipality.

WHEREAS, unbeknown to Council, on April 10, 2016 the Mayor took a unilateral action to grant 3% raises to the majority of non-union employees in City Hall; and

WHEREAS, the salary range established in Ordinance No. 2014-74 for the position of Full Time Police Executive Assistant/~~Dispatch Supervisor~~ could only provide for a 2.42% raise; and

WHEREAS, the fixed compensation established within this ordinance for the position of Full Time Police Executive Assistant/~~Dispatch Supervisor~~ provides for the differential of 0.58%, retro to April 10, 2016; and

WHEREAS, in his annual budget message, dated February 9, 2017, the Mayor formally presented the proposed Operating Budget and had requested that an ordinance adopting said budget be prepared and introduced at the Regular Council meeting to be held on February 23, 2017; and

WHEREAS, on March 23, 2017, Council adopted the 2017 proposed Operating Budget which provides for a two percent (2%) wage adjustment for all other employees not currently covered by a collective bargaining agreement.

NOW, THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILLOUGHBY HILLS, COUNTY OF LAKE, STATE OF OHIO THAT:

SECTION 1. COMPENSATION.

In accordance with Section 3.32 of the City Charter, Council has fixed the compensation for the position of **Full Time Police Executive Assistant/~~Dispatch Supervisor~~** as follows:

Section 1.1 Salary.

Retro to April 10, 2016 said hourly rate shall reflect a 0.58% increase:

<u>Hourly Rate</u>	<u>Annual Salary</u>
\$ 26.8897	\$ 55,930.57

Section 1.2

The 2017 Operating Budget provides for a two percent (2%) wage adjustment:

Hourly Rate
\$ 27.4275

Annual Salary
\$ 57,049.18

The 2017 Operating Budget specifically provides for the fixed compensation of the position of full time Police Executive Administrative Assistant ~~and Dispatch Supervisor~~ to be funded by and through the Safety Forces Fund #234.

SECTION 2. STAFFING LEVEL.

Section 2.1 The required Staffing Level for said position shall be **(1) Full Police Executive Assistant/~~Dispatch Supervisor~~**.

SECTION 3. EMPLOYMENT PROVISIONS.

Section 3.1 Uniform Allowance. The position of Full-Time Police Executive Assistant/~~Dispatch Supervisor~~ shall receive a uniform allowance in the same amount as members of the Police Dispatchers as contained in their union agreement that being one thousand one hundred and fifty dollars (\$1,150.00). Beginning in the calendar year immediately following the initial payment for uniform allowance the Full-Time Police Executive Assistant/~~Dispatch Supervisor~~ shall receive an annual uniform allowance in accordance with the preceding schedule, such allowance to paid in two equal payments, one/half the pay containing May 1st and one/half the pay containing September 1st.

Section 3.2 General Provisions. Chapter 157 – General Employment Provisions of the Codified Ordinances of the City of Willoughby Hills provides additional benefits including but not limited to: pension plan, vacation, holiday, sick leave, longevity compensation, insurance, travel expense, personal days, jury service, military service, funeral leave, additional compensation, Family Medical Leave Act (FMLA), injury leave and direct deposit of payroll.

SECTION 4. All Ordinances, or parts thereof in conflict with the provisions of this Ordinance be, and are hereby repealed as of the effective date of this Ordinance; specifically, Ordinance No. 2014-74 and Section 1, Section 2, Section 4 and Section 5 of Ordinance No. 2013-1.

SECTION 5. The actions of this Council concerning and relating to the passage of this legislation were conducted in lawful meetings of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in compliance with all legal requirements including Chapter 107 of the Codified Ordinances of the City of Willoughby Hills.

SECTION 6. This Ordinance constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willoughby Hills, insofar as it provides for the usual daily operation of a municipal department, and further provides for the fixed compensation for the position of Full Time Police Executive Assistant/~~Dispatch Supervisor~~ to be granted commencing with the first pay following the passage of said ordinance; wherefore, this Ordinance shall be in full force and effect from and after its adoption and approval by the Mayor.

ORDINANCE NO. 2017-49 - AMENDED

Page 3 of 3

PASSED September 14, 2017

Nancy E. Fellows
Nancy E. Fellows
President of Council

Submitted to the Mayor for his approval
on this 18 day of September, 2017

Approved by the Mayor

September 18, 2017

ATTEST:
Victoria Ann Savage
Victoria Ann Savage, CMC
Clerk of Council

Robert M. Weger
Robert M. Weger
Mayor